

AGENDA

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
BOARD MEETING  
WEDNESDAY, APRIL 17, 2019

**2:00 p.m.**

Orange County Department of Education  
200 Kalmus Dr., Room D-1001  
Costa Mesa, CA 92626

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*In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Tamie Black by phone at (909) 942-5460, or by email at [tamie.black@yorkrisk.com](mailto:tamie.black@yorkrisk.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

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**I. CALL TO ORDER** **Action 18/19-114**

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**II. ROLL CALL** **Action 18/19-115**

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Ms. Leisa Winston
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor

York Risk:

Director, Client Services	Ms. Devora Brainard
Account Executive	Ms. Amanda Garcia
Senior Manager, Claims, Workers' Compensation	Ms. Kim Michels
Senior Examiner, Claims, Workers' Compensation	Ms. Erika Schwartz
JPA Administrator	Ms. Tamie Black

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**PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Board relative to matters of WOCSPA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.*

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**III. APPROVAL / CHANGES TO AGENDA – April 17, 2019** **Action 18/19-116**

*As a matter of procedure, the Board should approve the agenda.*

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**IV. CLOSED SESSION (1 OF 2) – Claims Administration** **Action 18/19-117**

*Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.*

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A. SETTLEMENT RATIFICATIONS

*Recommended Action: Ratify the settlement(s) of the following claims:*

Claim Number	Claimant	Member
WOCF-009096	[REDACTED]	Laguna Beach Unified School District
WOCR-009071	[REDACTED]	Ocean View School District
WOCR-009065	[REDACTED]	Orange County Department of Education
WOCR-009178CT	[REDACTED]	Orange County Department of Education
WOCR-008923	[REDACTED]	Orange County Department of Education

B. SETTLEMENT AUTHORITY REQUESTS

*Recommended action: Authorize the settlement(s) of the following claims:*

Claim Number	Claimant	Member
WOCF-009110	[REDACTED]	Ocean View School District
WOCF-009242	[REDACTED]	Orange County Department of Education

C. MEDICAL MANAGED CARE

*Informational reports regarding medical managed care services provided in January 2019.*

D. EXCESS CLAIM MATRIX

*An informational report regarding excess claim reporting.*

E. OVERPAYMENT LEDGER

*An informational report regarding the cause and possible plan to recoup overpayments.*

F. QUARTERLY SELF-IMPOSED INCREASE REPORT

*An informational report regarding penalties incurred by the Claims Administration*

G. QUARTERLY STALE DATED CHECKS REPORT

*An informational report regarding checks that have not been deposited by a recipient.*

**REPORT FROM CLOSED SESSION (1 OF 2)**

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session*

**V. CONSENT CALENDAR**

**Action 18/19-118**

*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

- A. APPROVAL OF MINUTES – March 20, 2019
- B. FINANCIAL REPORTS – (February 2019)
- C. BANK RECONCILIATION – (February 2019)
- D. APPROVAL OF PAYMENTS – (\$61,559.50)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

March 01, 2019 – March 15, 2019	\$119,835.59
March 16, 2019 – March 31, 2019	\$115,550.72
Total:	\$235,386.31

*Recommended action: Approve items A – E.*

**VI. FINANCIAL**

- A. APPROVE FUNDING RATES FOR FY 2019/20

**Action 18/19-119**

*Recommended action: Review and accept the funding rates for FY 2019/20.*

**VII. JPA ADMINISTRATION**

- A. SERVICE PROVIDER REVIEW Action 18/19-120  
*Recommended action: Review, discuss and/or provide direction regarding expiring Service Agreements.*

**VIII. REIMBURSEMENT PROGRAMS**

- A. SAFETY CREDIT PROGRAM Action 18/19-121  
*Recommended action: Review Safety Credit usage guidelines and approve Members' requests for reimbursement of safety costs.*
- B. FIRST AID PROGRAM Action 18/19-122  
*Recommended action: Approve Members; request for reimbursement of first aid costs.*

**IX. INFORMATIONAL REPORTS** Information 18/19-123

- A. AUTHORITY CORRESPONDENCE  
*Correspondence sent to or from the Authority.*
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS  
*Informational report(s) from York Risk regarding items of interest to the Board.*

**X. REQUEST FOR CONFERENCE** Action 18/19-124

*Recommended action: Approve Members' attendance at industry conferences.*

**XI. OTHER BOARD COMMENTS**

**XII. FOLLOW-UP FROM PREVIOUS MEETING** Action 18/19-125

**XIII. NEXT MEETING – May 15, 2019, 9:00 a.m., Room D-1009**

- A. Quarterly Investment Report (President)
- B. Review Preliminary Budget for FY 2019/20 (Secretary-Treasurer)
- C. Approve Service Agreements (Board)

**XIV. CLOSED SESSION (2 OF 2) – Claims Administration** Action 18/19-126

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*Quarterly the Board receives a update on the losses for Huntington Beach City School District..*

A. HUNTINGTON BEACH CITY SCHOOL DISTRICT REVIEW

WOCA-007035	WOCA-005248
WOCS-007550	

*Quarterly the Board receives an update on large losses for each of the Members.*

B. LARGE LOSS FILE REVIEW FOR:

Brea Olinda Unified School District

WOCA-006389	WOCW-008453
WOCA-005434	WOCA-005170

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Ocean View School District

WOCA-005560	WOCX-008560
WOCA-005258	WOCA-000574
WOCX-008503	WOCZ-008811
WOCX-008541	WOCU-008022

Orange County Department of Education

WOCW-008412	WOCR-008917
WOCR-009002	WOCR-008981
WOCT-007852	WOCT-007738
WOCA-006187	WOCA-005305
WOCF-009198	WOCU-008051
WOCR-009051	WOCW-008279
WOCA-007227	WOCR-008923
WOCF-009136	WOCA-002525

**REPORT FROM CLOSED SESSION (2 OF 2)**

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.*

**XV. ADJOURNMENT Action 18/19-127**

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