

MINUTES
 WESTERN ORANGE COUNTY
 SELF-FUNDED WORKERS' COMPENSATION AGENCY
 BOARD MEETING
 TUESDAY, April 18, 2017, 9:00 a.m.
 Orange County Department of Education
 200 Kalmus Drive, D-1003
 Costa Mesa, CA 92626

CALL TO ORDER

The meeting was called to order at 9:01 a.m. by President Ott.

ROLL CALL

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Ms. Leisa Winston
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor
Manager: York Risk Services Group	Ms. Cynthia Le
	Ms. Kim Michels
	Ms. Erika Schwartz
	Ms. Devora Brainard

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF AGENDA AS POSTED OR AMENDED

The Board amended the agenda to include the File Review for Brea Olinda Unified School District in the second Closed Session.

With that change made, a motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to approve the Agenda for April 18, 2017.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila
 Noes: None
 Absent: None
 Abstain: None

CLOSED SESSION (1 OF 2) – Claims Administration

The Board convened into closed session at 9:02 a.m. to discuss the following claims:

A. Settlement Ratifications

Claim Number	Claimant	District
WOCA-006796	[REDACTED]	Huntington Beach City School District
WOCY-008649	[REDACTED]	Orange County Department of Education
WOCY-008701	[REDACTED]	Orange County Department of Education

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B. Settlement Authority Requests

Claim Number	Claimant	District
WOCZ-008888	[REDACTED]	Orange County Department of Education
WOCR-008923	[REDACTED]	Orange County Department of Education

REPORT FROM CLOSED SESSION

The Board convened into open session at 9:04 a.m. Ms. Ott reported that action was taken.

CONSENT CALENDAR

- A. Minutes of the March 20, 2017 JPA meeting
- B. Financial Reports (February 2017)
- C. Bank Reconciliation (February 2017)
- D. Approval of Payments
- E. Reimbursement to JPA Imprest Account

A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to approve Items A, B, and C from the Consent Calendar.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila
Noes: None
Absent: None
Abstain: None

Items D and E were removed from the Consent Calendar to address separately.

D. Approval of Payments

A revised approval of payments was distributed at the meeting. The total of the revised payments is \$59,769.00.

A motion was made by Ms. Kantor, seconded by Mr. Avila, and unanimously carried to approve the revised approval of payments in the total amount of \$59,769.00.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila
Noes: None
Absent: None
Abstain: None

E. Reimbursement to JPA Imprest Account

A revised invoice for the period of March 17, 2017 through March 31, 2017 was distributed at the meeting.

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A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to approve the reimbursement to the JPA Imprest Account in the amount of \$160,032.83.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila

Noes: None

Absent: None

Abstain: None

JPA ADMINISTRATION

A. Requests for Conference Attendance

There were no requests for conference attendance.

B. Medical Managed Care Reports

Ms. Brainard provided handouts and discussed them with the Members.

REIMBURSEMENT PROGRAMS

A. Safety Credit Program

Ms. Kantor provided the Members with an updated Safety Credit Usage report. She reminded Members that May would be the final month to request reimbursements for the FY 16/17. There were no requests for safety credits.

B. First Aid Program

Ms. Kantor provided a handout for reimbursement of First Aid claims in the amount of \$2,113.15 for Orange County Department of Education, and Ms. Ott provided a handout for reimbursement of First Aid claims in the amount of \$183.20 for Brea Olinda Unified School District.

A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to approve the reimbursement of Safety Credits for Orange County Department of Education in the amount of \$2,113.15 and for Brea Olinda Unified School District in the amount of \$183.20.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila

Noes: None

Absent: None

Abstain: None

FINANCIAL MATTERS

A. Approve Funding Rates for 2017/18

The Board selected to fund at the expected confidence level at a rate of \$1.47 per \$100 of payroll, with 3% in safety credits included in the premium.

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A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to approve the funding rate for 2017/2018 at a rate of \$1.47 per \$100 of payroll, with 3% in safety credits included in the premium.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila

Noes: None

Absent: None

Abstain: None

B. Quarterly Investment Report

Ms. Ott presented the Quarterly Investment Report as of December 31, 2016 to the Members.

INFORMATIONAL REPORTS

A. Authority Correspondence

Ms. Le presented a letter from Ocean View School District confirming Joseph Webber as the alternate for the District.

B. Board Comments

There were no comments from the Board.

C. Claims Administrator/Manager Comments

Ms. Michels presented the claim counts to the Board.

OTHER BOARD DISCUSSION

There was no additional Board discussion.

CLOSED SESSION (2 OF 2) – Claims Administration

The Board convened into closed session at 9:43 a.m. to discuss the following claims:

A. Huntington Beach City School District Claim Review

B. Large Loss File Review for Laguna Beach Unified School District and Brea Olinda Unified School District

Laguna Beach Unified School District

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Brea Olinda Unified School District

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