

MINUTES
WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
BOARD MEETING
WEDNESDAY, August 16, 2017, 9:00 a.m.
Laguna Beach Unified School District
550 Blumont Street, Board Room
Laguna Beach, CA 92651

CALL TO ORDER

The meeting was called to order at 9:10 a.m. by President Ott.

ROLL CALL

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Ms. Leisa Winston
Ocean View School District	Mr. Felix Avila (arrived at 9:17 a.m.)
Orange County Department Of Education	Ms. Ann Kantor
Manager: York Risk Services Group	Ms. Angela Hatley
	Ms. Cynthia Le
	Ms. Kim Michels
	Ms. Erika Schwartz
	Ms. Jody Moses

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF AGENDA AS POSTED OR AMENDED

One additional Settlement Authority Request (WOCZ-008801 [REDACTED], OCDE) and two additional Ratifications (WOCY-008670 [REDACTED] OCDE and WOCZ-008902 [REDACTED] [REDACTED] Ocean View) need to be added to the agenda.

Approval of Payments needs to be removed from the Consent Calendar. An updated Approval of Payments was distributed at the meeting.

A motion was made by Ms. Kantor, seconded by Winston, and unanimously carried to approve the agenda with the changes mentioned.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston

Noes: None

Absent: Mr. Avila

Abstain: None

CLOSED SESSION (1 OF 2) – Claims Administration

The Board convened into closed session at 9:11 a.m.

A. Settlement Ratifications

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Claim Number	Claimant	Member
WOCA-004853	[REDACTED]	Ocean View School District
WOCU-008066	[REDACTED]	Ocean View School District
WOCR-008923	[REDACTED]	Orange County Department of Education
WOCZ-008912	[REDACTED]	Ocean View School District
WOCZ-008823	[REDACTED]	Orange County Department of Education
WOCZ-008881	[REDACTED]	Orange County Department of Education

B. Settlement Authority Requests

Claim Number	Claimant	Member
WOCY-008661	[REDACTED]	Orange County Department of Education
WOCZ-008896	[REDACTED]	Ocean View School District
WOCR-008985	[REDACTED]	Orange County Department of Education
WOCR-009025	[REDACTED]	Orange County Department of Education
WOCZ-008816	[REDACTED]	Orange County Department of Education
WOCA-007155	[REDACTED]	Orange County Department of Education
WOCR-009066	[REDACTED]	Ocean View School District
WOCR-009005	[REDACTED]	Orange County Department of Education
WOCR-008957	[REDACTED]	Orange County Department of Education

REPORT FROM CLOSED SESSION

The Board reconvened into open session at 9:30 a.m. Ms. Ott reported that action was taken.

CONSENT CALENDAR

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. Minutes of the June 19, 2017 JPA meeting
- B. Financial Reports (May and June 2017)
- C. Bank Reconciliation (May and June 2017)
- D. Approval of Payments (\$545,053.50) – **REVISED HANDOUT DISTRIBUTED AT MEETING; NEW AMT: \$545,203.50**
- E. Reimbursement to JPA Imprest Account (\$287,527.84)

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Item A was pulled from the Consent Calendar. Under Financial Matters Item A, the newly approved amount of the administrative contract between the JPA and Orange County Department of Education is listed as \$23,100. The correct amount is \$23,000.

A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to approve Items B, C, D, and E as presented, and Item A as revised.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila
Noes: None
Absent: None
Abstain: None

JPA ADMINISTRATION

A. Requests for Conference Attendance

There were no requests for conference attendance.

B. Medical Managed Care Reports

Ms. Kantor brought forth a number of questions and areas of concerns regarding the format of the reports. Ms. Hatley said she should relay the questions and seek answers from Ms. Brainard and report back to the JPA.

REIMBURSEMENT PROGRAMS

A. Safety Credit Program

Ms. Kantor distributed the Safety Credit Usage report handout.

Orange County Department of Education requested reimbursement in the amount of \$3,867.46.

A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to approve the Safety Credit reimbursement for Orange County Department of Education in the amount of \$3,867.46.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston
Noes: None
Absent: Mr. Avila
Abstain: None

B. First Aid Program

Orange County Department of Education requested reimbursement in the amount of \$825.25.

A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to approve the First Aid reimbursement for Orange County Department of Education in the amount of \$825.25.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston
Noes: None
Absent: Mr. Avila
Abstain: None

FINANCIAL MATTERS

A. Quarterly Investment Report as of June 30, 2017
Ms. Ott presented the Investment Report to the Members. This was an information only item.

INFORMATIONAL REPORTS

A. Authority Correspondence
Ms. Hatley presented the SIU Newsletter, Section 111 Mandatory Reporting, and the memo regarding the updated Managed Care Services name.

B. Board Comments
There were no Board comments.

C. Claims Administrator/Manager Comments
Ms. Michels presented the claim counts, Self-Imposed Penalty Register, Stale-Dated Check Register, and the Overpayment Ledger to the Board.

CLOSED SESSION (2 OF 2) – Claims Administration

The Board convened into closed session at 9:50 a.m. to discuss the following claims:

A. Huntington Beach City School District Claim Review

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

B. Large Loss File Review for Brea Olinda USD, Laguna Beach USD, Ocean View SD
Brea Olinda Unified School District

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

Laguna Beach Unified School District

[REDACTED]	[REDACTED]
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Ocean View School District

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

