

MINUTES  
 WESTERN ORANGE COUNTY  
 SELF-FUNDED WORKERS' COMPENSATION AGENCY  
 BOARD MEETING  
 MONDAY, January 23, 2017, 9:00 a.m.  
 Orange County Department of Education  
 200 Kalmus Drive, A1010/11  
 Costa Mesa, CA 92626

**CALL TO ORDER**

The meeting was called to order at 9:00 a.m. by President Ott.

**ROLL CALL**

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Ms. Leisa Winston
Ocean View School District	Mr. Felix Avila
	Mr. Joe Webber
Orange County Department Of Education	Ms. Ann Kantor
	Ms. Patty Banuelos
Manager: York Risk Services Group	Ms. Angela Hatley
	Ms. Kim Michels
	Ms. Erika Schwartz
	Ms. Devora Brainard
	Ms. Jody Moses

**PUBLIC COMMENTS**

Ms. Kantor introduced Ms. Patty Banuelos to the Board. Ms. Banuelos stated that she is in a program with FICMAT and a requirement is for her to attend a JPA meeting.

**CLOSED SESSION (1 OF 2) – Claims Administration**

The Board went into closed session at 9:02 a.m. Ms. Banuelos and Mr. Webber excused themselves during closed session.

**A. Settlement Ratifications**

*Recommended action: Ratify the settlements of the following claims:*

Claim Number	Claimant	District
WOCW-008412	██████████	Orange County Department of Education
WOCY-008650	██████████	Orange County Department of Education
WOCZ-008550	██████████	Laguna Beach USD
WOCX-008464 & WOCZ-008906	██████████	Ocean View School District
WOCY-008739	██████████	Brea Olinda School District

**B. Settlement Authority Requests**

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*Recommended action: Authorize the settlement of the following claims:*

Claim Number	Claimant	District
WOCV-008173	[REDACTED]	Orange County Department of Education
WOCZ-008812	[REDACTED]	Orange County Department of Education
WOCU-008105	[REDACTED]	Orange County Department of Education
WOCY-008744	[REDACTED]	Orange County Department of Education
WOCY-008724	[REDACTED]	Ocean View School District

C. Genesis Partial Claim Denial Litigation

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**REPORT FROM CLOSED SESSION**

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The Board reconvened in open session at 9:20 a.m. Ms. Ott reported that action was taken.

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**CONSENT CALENDAR**

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*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

A. Approval of agenda as posted .....	1
B. Minutes of the November 21, 2016 JPA meeting .....	6
C. Financial Reports (October and November 2016) .....	12
D. Bank Reconciliation (October and November 2016).....	18
E. Approval of Payments .....	25
F. Safety Credit Program (none)	
G. First Aid Program (none)	
H. Reimbursement to JPA Imprest Account	

Items F and G were removed from the Consent Calendar to address separately.

*A motion was made by Ms. Winston, seconded by Ms. Kantor, and unanimously carried to approve the removal of Items F and G from the Consent Calendar into separate actions.*

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila

Noes: None

Absent: None

Abstain: None

F. Safety Credit Program

Ms. Kantor provided a handout for Safety Credits totaling \$8,750.05 for Orange County Department of Education.

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*A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to approve the reimbursement of Safety Credits for Orange County Department of Education in the amount of \$8,780.05.*

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila

Noes: None

Absent: None

Abstain: None

G. First Aid Program

Ms. Kantor provided a handout for reimbursement of First Aid claims in the amount of \$1,464.70 for Orange County Department of Education.

*A motion was made by Ms. Kantor, seconded by Mr. Avila, and unanimously carried to approve the reimbursement of First Aid claims in the amount of \$1,464.70 for Orange County Department of Education.*

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila

Noes: None

Absent: None

Abstain: None

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**JPA ADMINISTRATION**

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A. POMS & Associates Report

This item will be deferred to the March 20, 2017 JPA meeting. Ms. Brainard reported that POMS has not provided the EORs for bill review. The Board directed Ms. Kantor to coordinate a meeting with POMS & Associates, Ms. Brainard, and Ms. Kantor at the York Riverside office.

B. Requests for Conference Attendance

Mr. Avila reported that he would not be attending PARMA. Ms. Winston reported that she would not be able to attend PARMA, but that Ms. Soto would attend.

C. Assembly Bill 2257 – posting notice discussion

Ms. Kantor stated that she had contacted the IT department at Orange County Department of Education. The IT department will set up a website to post Minutes and agendas.

D. Medical Managed Care Reports

Ms. Brainard presented the Managed Care reports to the Board. Ms. Brainard distributed a handout regarding opioid usage of 15 claimants over the last quarter of 2016. The handout included details such as prescriber information, a calendar year 2016 report for UR services from the new CareLink system, and a report of copy service bills for July to November 2016.

E. Actuarial Services Engagement Letter

The Board recommended continuing actuarial services with Rivelle Consulting.

*A motion was made by Ms. Kantor, seconded by Mr. Avila, and unanimously carried to approve the contract for actuarial services with Rivelle Consulting Services.*

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila

Noes: None

Absent: None

Abstain: None

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### **INFORMATIONAL REPORTS**

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#### **A. Authority Correspondence**

There was no Authority Correspondence.

#### **B. Board Comments**

Mr. Avila reported that Mr. Webber would be designated as the JPA Alternate for Ocean View School District. Mr. Avila will supply a letter from the District stating this.

Ms. Winston reported that Mr. Dean West had left Laguna Beach Unified School District. Mr. West has taken a position with Orange County Department of Education.

Ms. Ott reported that Brea Olinda Unified School District would be rescinding their provisional withdrawal from the JPA. Ms. Ott will provide this information in a letter to the Board.

York was instructed to provide a draft calendar illustrating the possible change of Board meeting dates from Mondays to Wednesdays for FY 2017/18.

Mr. Avila reported that his day-to-day staff member, Joie Phillips, will be retiring. The District is interviewing for a replacement.

#### **C. Claims Administrator/Manager Comments**

Ms. Hatley reported that one of the medical providers had been charged with insurance fraud. The provider had sent a letter of assignment of his liens, and York is currently engaging York's SIU unit to research the matter further to determine the current criminal disposition of the provider and whether a stay has been placed by the WCAB on his liens.

Ms. Michels presented the claims counts to the Board.

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### **OTHER BOARD DISCUSSION**

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There was no additional Board Discussion.

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### **CLOSED SESSION (2 OF 2) – Claims Administration**

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**REPORT FROM CLOSED SESSION**

The Board reconvened in open session at 11:14 a.m. Ms. Ott reported that no action was taken.

**ADJOURNMENT**

The meeting was adjourned at 11:15 a.m. The Board will reconvene on March 20, 2017.

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