

MINUTES
 WESTERN ORANGE COUNTY
 SELF-FUNDED WORKERS' COMPENSATION AGENCY
 BOARD MEETING
 MONDAY, March 20, 2017, 9:00 a.m.
 Orange County Department of Education
 200 Kalmus Drive, A1010/11
 Costa Mesa, CA 92626

CALL TO ORDER

The meeting was called to order at 9:05 a.m. by President Ott.

ROLL CALL

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Ms. Leisa Winston
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor

Manager: York Risk Services Group	Ms. Cynthia Le
	Ms. Kim Michels
	Ms. Erika Schwartz
	Ms. Devora Brainard

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF AGENDA AS POSTED OR AMENDED

A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to approve the Agenda for March 20, 2017, as presented.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila

Noes: None

Absent: None

Abstain: None

CLOSED SESSION (1 OF 2) – Claims Administration

The Board convened into closed session at 9:06 a.m. to discuss the following claims:

A. Settlement Ratifications

Claim Number	Claimant	District
WOCX-008597	██████████	Orange County Department of Education
WOCW-00835	██████████	Orange County Department of Education
WOCY-008701	██████████	Orange County Department of Education

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WOCZ-008812	[REDACTED]	Orange County Department of Education
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B. Settlement Authority Requests

Claim Number	Claimant	District
WOCA-006796	[REDACTED]	Huntington Beach City School District
WOCT-007830	[REDACTED]	Huntington Beach City School District
WOCX-008587	[REDACTED]	Laguna Beach Unified School District
WOCZ-008860	[REDACTED]	Ocean View School District
WOCZ-008912	[REDACTED]	Ocean View School District
WOCX-008541	[REDACTED]	Ocean View School District
WOCY-008717	[REDACTED]	Orange County Department of Education
WOCR-00814	[REDACTED]	Orange County Department of Education
WOCU-007968	[REDACTED]	Orange County Department of Education
WOCZ-008881	[REDACTED]	Orange County Department of Education
WOCR-008946	[REDACTED]	Orange County Department of Education
WOCZ-008823	[REDACTED]	Orange County Department of Education

The Board convened into closed session for a conference call with the JPA's Counsel regarding the following litigation at 9:30 a.m.:

C. Genesis Partial Claim Denial Litigation

REPORT FROM CLOSED SESSION

The Board reconvened in open session at 9:18 a.m. Ms. Ott reported that action was taken.

The Board reconvened in open session at 9:46 a.m. Ms. Ott reported that action was taken on the Genesis Reinsurance litigation matter.

CONSENT CALENDAR

- A. Minutes of the January 23, 2017 JPA meeting
- B. Financial Reports (December 2016 and January 2017)
- C. Bank Reconciliation (December 2016 and January 2017)
- D. Approval of Payments
- E. Safety Credit Program
- F. First Aid Program
- G. Reimbursement to JPA Imprest Account

A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to approve items A, B, C, and G from the Consent Calendar.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila

Noes: None

Absent: None

Abstain: None

Items D, E, and F were removed from the Consent Calendar to address separately.

D. Approval of Payments

The Board removed the payment to Poms & Associates Insurance Brokers in the amount of \$3,300.00 from the list of payments. The remaining payments totaled \$3,249.34.

With the removal of Poms & Associates Insurance Brokers from the list of payments, a motion was made by Ms. Kantor, seconded by Mr. Avila, and unanimously carried to approve the payments totaling \$3,249.34.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila

Noes: None

Absent: None

Abstain: None

E. Safety Credit Program

Ms. Ott provided a handout for Safety Credits totaling \$7,178.26 for Brea Olinda Unified School District.

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A motion was made by Ms. Kantor, seconded by Mr. Avila, and unanimously carried to approve the reimbursement of Safety Credits for Brea Olinda Unified School District in the amount of \$7,178.26.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila

Noes: None

Absent: None

Abstain: None

F. First Aid Program

Ms. Ott provided a handout for reimbursement of First Aid claims in the amount of \$114.90 for Brea Olinda Unified School District.

A motion was made by Ms. Kantor, seconded by Mr. Winston, and unanimously carried to approve the reimbursement of First Aid claims in the amount of \$114.90 for Brea Olinda Unified School District.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila

Noes: None

Absent: None

Abstain: None

JPA ADMINISTRATION

A. POMS & Associates Report

Ms. Ott informed the Board of recent conference calls between POMS & Associates, York Risk Services, and Ms. Ott. The Board is cancelling the contract with POMS & Associates immediately.

A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to cancel the existing contract with POMS & Associates effective immediately.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila

Noes: None

Absent: None

Abstain: None

B. Requests for Conference Attendance

There were no requests for conference attendance from the Members.

C. Update on Assembly Bill 2257 – posting notice discussion

The JPA website has been set up. The registration fee for the domain name is valid for two years. Ms. Kantor will update the website with agendas and minutes as they become available.

D. Medical Managed Care Reports

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Ms. Brainard presented the Medical Managed Care Reports to the Board. Ms. Kantor stated that she would email Ms. Schwartz directly with specific questions.

E. Review of FY 17/18 JPA Meeting Schedule

Ms. Winston inquired if the Board would still be interested in having the August meeting at Laguna Beach USD. The Board affirmed that is correct.

A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to move the Western Orange County JPA meetings to the third Wednesdays of every month.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila

Noes: None

Absent: None

Abstain: None

FINANCIAL MATTERS

A. Receive Actuarial Report with Experience Modification Factors for 2017/18

Ms. Kantor provided a handout detailing proposed Ex-mods with five-year history. The Board is looking at the \$1.47 rate at a 50% confidence level. The Board will vote and select the rates at the April 18, 2017 JPA meeting.

A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to accept the actuarial report, as presented.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila

Noes: None

Absent: None

Abstain: None

INFORMATIONAL REPORTS

A. Authority Correspondence

Ms. Le presented the letter from Brea Olinda Unified School District revoking the provisional notice of intent to withdraw that was dated December 19, 2016.

B. Board Comments

Ms. Kantor recently attended the PARMA conference and heard about another Employer that has a more streamlined process with their medical clinic and inquired if that could be done for the JPA. Ms. Brainard commented that she was familiar with the Employer and the process.

A streamlined process would mean a medical provider or clinic would be able to expedite appointments and tests for our injured workers, and hopefully, get them back to work sooner. The medical provider would be all inclusive and able to provide all services to the injured

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workers in a centralized location. Ms. Brainard commented that there may still be obstacles, such as the response time from medical providers. Ms. Kantor is interested in trying this streamlined process with a specific medical provider.

Ms. Brainard commented that another client is currently in the early stage of utilizing this process. Ms. Brainard will report on an upcoming status meeting. Ms. Brainard will look into this and report back at the next JPA meeting.

C. Claims Administrator/Manager Comments

Ms. Michels presented the claim counts to the Board.

D. Medical Marijuana and Workers' Compensation presentation by Ms. Brainard

Ms. Brainard discussed legislation regarding Medical Marijuana and how it is related to Workers' Compensation.

E. Fall 2016 Legislative Update presentation by Ms. Hatley

Ms. Hatley was unable to attend the meeting. This item will be deferred to the May 15, 2017 JPA meeting.

OTHER BOARD DISCUSSION

The Board commented that they are happy with the addition of the Consent Calendar to the agendas.

CLOSED SESSION (2 OF 2) – Claims Administration

The Board convened into closed session at 10:43 a.m. to discuss the following claims:

A. Huntington Beach City School District Claim Review

B. Large Loss File Review for Orange County Department of Education

Orange County Department of Education

