

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY

MEETING AGENDA

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Orange County Department of Education  
200 Kalmus Drive, A-1010/11  
Costa Mesa, CA 92626

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Monday – May 15, 2017  
9:00 a.m.

*In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Cynthia Le at (909) 942-4802, or [cynthia.le@yorkrsg.com](mailto:cynthia.le@yorkrsg.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

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**CALL TO ORDER**

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**ROLL CALL**

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Ms. Leisa Winston
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor
 Manager: York Risk Services Group	 Ms. Cynthia Le
	Ms. Kim Michels
	Ms. Erika Schwartz
	Ms. Jody Moses

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**PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.*

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**APPROVAL OF AGENDA AS POSTED OR AMENDED**

*Review and take action.*

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**JPA ADMINISTRATION**

A. Excess Insurance Update for 2017/18.....5  
*Recommended action: Receive the update and take action if indicated.*

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**CLOSED SESSION (1 OF 2) – Claims Administration**

*Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.*

A. Settlement Ratifications ..... Closed Session 2  
*Recommended action: Ratify the settlements of the following claims:*

Claim Number	Claimant	Member
WOCU-008105	[REDACTED]	Orange County Department of Education
WOCW-008724	[REDACTED]	Brea Olinda Unified School District
WOCY-008724	[REDACTED]	Orange County Department of Education
WOCA-005103	[REDACTED]	Orange County Department of Education
WOCZ-008810	[REDACTED]	Laguna Beach Unified School District

A. Settlement Authority Requests ..... Closed Session 8  
*Recommended action: Authorize the settlement of the following claims:*

Claim Number	Claimant	Member
WOCY-008708	[REDACTED]	Ocean View School District
WOCZ-008902	[REDACTED]	Ocean View School District
WOCR-008932	[REDACTED]	Orange County Department of Education
WOCZ-008750	[REDACTED]	Laguna Beach Unified School District
WOCU-008066	[REDACTED]	Ocean View School District
WOCY-008682	[REDACTED]	Laguna Beach Unified School District

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**REPORT FROM CLOSED SESSION**

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.*

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**CONSENT CALENDAR**

*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

- A. Minutes of the April 18, 2017 JPA meeting ..... 7
- B. Financial Reports (March 2017)..... 12
- C. Bank Reconciliation (March 2017)..... 15
- D. Approval of Payments
- E. Reimbursement to JPA Imprest Account..... 20

*Recommended action: Approve items A-E.*

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**JPA ADMINISTRATION**

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B. Requests for Conference Attendance .....20  
*Action: Approve members' attendance at industry conferences.*  
 C. Medical Managed Care Reports..... Closed session 31  
*An informational report regarding medical managed care services provided.*

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**REIMBURSEMENT PROGRAMS**

A. Safety Credit Program.....24  
*Recommended action: Review Safety Credit usage guidelines and approve members' requests for reimbursement of safety costs.*  
 B. First Aid Program.....25  
*Recommended action: Approve members' requests for reimbursement of first aid costs.*

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**FINANCIAL MATTERS**

A. Quarterly Investment Report as of 03/31/17.....26  
*Recommended action: Review and file*  
 B. Review of Preliminary Budget for 2017/18.....27  
*Recommended action: Review and provide feedback on the preliminary budget for 2017/18.*

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**INFORMATIONAL REPORTS**

A. Authority Correspondence .....28  
 B. Board Comments  
 C. Claims Administrator/Manager Comments .....29  
*Review and file*

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**OTHER BOARD DISCUSSION**

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**FOLLOW-UP FROM PREVIOUS MEETING**

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**NEXT MEETING – June 19, 2017**

- Prepare and finalize Final Budget FY 17/18
- Elect Officers
- Designate Official Address
- Designate Correspondence Address
- Authorize Warrant Signatures

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**CLOSED SESSION (2 OF 2) – Claims Administration**

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A. Huntington Beach City School District Claim Review ..... Closed Session 100

WOCA-002704	WOCA-007035
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WOCT-007830	WOCS-007550
WOCA-005248	

B. Large Loss File Review for Ocean View School District..... Closed Session 109

Ocean View School District

WOCA-005560	WOCT-007769
WOCX-008560	WOCA-005258
WOCA-000574	WOCX-008503
WOCU-007944	WOCU-008066
WOCX-008497	WOCA-004853
WOCA-001394	WOCZ-008811
WOCX-008541	WOCA-001701
WOCR-008926	WOCY-008724
WOCZ-008882	WOCU-008022

C. Excess Insurance Claims Reporting Matrix..... Closed Session 184

WOCW-008412	WOCA-005560
WOCA-000087	WOCA-005434
WOCA-005258	WOCA-000574
WOCA-007035	WOCS-007654
WOCA-007263	WOCA-005170
WOCZ-008801	WOCV-008221
WOCA-005305	WOCA-004853
WOCY-008645	WOCY-008682
WOCA-000735	WOCA-005103
WOCW-008279	WOCA-007227
WOCS-007550	WOCA-005243
WOCU-008022	WOCY-008644
WOCA-002525	

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**REPORT FROM CLOSED SESSION**

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**ADJOURNMENT**

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