

MINUTES
WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
BOARD MEETING
WEDNESDAY, August 15, 2018, 1:30 p.m.
Laguna Beach Unified School District
550 Blumont Street, Board Room
Laguna Beach, CA 92651

CALL TO ORDER

The meeting was called to order at 1:45 p.m. by President Ott.

ROLL CALL

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Ms. Leisa Winston
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor

Manager: York Risk Services Group	Ms. Angela Hatley
	Ms. Devora Brainard
	Ms. Kim Michels
	Ms. Erika Schwartz

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF AGENDA AS POSTED OR AMENDED

A motion was made by Ms. Kantor, seconded by Winston, and unanimously carried to approve the agenda as posted.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila

Noes: None

Absent: None

Abstain: None

CLOSED SESSION (1 OF 2) – Claims Administration

The Board convened into closed session at 1:46 p.m. Ms. Schwartz of York Risk Services Group, presented the ratifications and settlements.

A. Settlement Ratifications

Claimant	Claim Number	District
[REDACTED]	WOCU-0080551	OCDE
[REDACTED]	WOCZ-008831	OCDE
[REDACTED]	WOCR-008998	OCDE
[REDACTED]	WOCR-008968	OCDE
[REDACTED]	WOCR-008995; WOCR-009240	OCDE

B. Settlement Authority Requests

Claimant	Claim Number	District
[REDACTED]	WOCU-0080551	OCDE
[REDACTED]	WOCZ-008831	OCDE
[REDACTED]	WOCR-008998	OCDE
[REDACTED]	WOCR-008968	OCDE
[REDACTED]	WOCR-008995; WOCR-009240	OCDE

REPORT FROM CLOSED SESSION

The Board reconvened into open session at 1:50 p.m. Ms. Ott reported the Board took action on the claims presented.

A motion was made by Ms. Kantor and seconded by Ms. Winston to take action on the claims as presented.

Ayes: Ms. Ott, Ms. Winston, Ms. Kantor, Mr. Avila

Noes: None

Absent: None

Abstain: None

CONSENT CALENDAR

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar. The following items were listed on the Consent Calendar:

- A. Minutes of the June 20, 2018 JPA meeting
- B. Financial Reports (May 2018 and June 2018)
- C. Bank Reconciliation (May 2018 and June 2018)
- D. Approval of Payments (May 2018 and August 2018)
- E. Reimbursement to JPA Imprest Account (June 2018, Total \$185,877.50) (July 2018 Total \$195,275.16).

A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to approve Items A, B, C, D, and E as presented.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila
Noes: None
Absent: None
Abstain: None

JPA ADMINISTRATION

A. Requests for Conference Attendance

Ms. Ott and Ms. Kantor will be attending CAJPA. Ms. Hatley advised she sent invitations to the Members to attend the York dinner.

B. Medical Managed Care Reports

Ms. Brainard presented the Medical Managed Care Reports.

CLOSED SESSION (2 OF 2) – Claims Administration

The Board did not reconvene into Closed Session.

C. Review Conflict of Interest Code and 2018 Local Agency Biennial Notice

The Board discussed adding Mr. Keith Farrow as the Alternate for Ocean View School District. Ms. Ott advised once Mr. Dean West and Mr. Jeff Dixon are removed from Laguna Beach Unified School District she will add Mr. Farrow.

A motion was made by Ms. Kantor and seconded by Ms. Winston to ratify submission of the 2018, Local Agency Biennial Notice.

REIMBURSEMENT PROGRAMS

A. Safety Credit Program

Orange County Department of Education requested reimbursement in the amount of \$2,646.60.

A motion was made by Ms. Kantor, seconded by Mr. Avila, and unanimously carried to approve the Safety Credit reimbursement for Orange County Department of Education in the amount of \$2,646.60.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila
Noes: None
Absent: None
Abstain: None

B. First Aid Program

There were no request for reimbursements of first aid costs.

FINANCIAL MATTERS

A. Quarterly Investment Report as of June 30, 2018

Ms. Ott presented the Investment Report to the Members. This was an information only item.

INFORMATIONAL REPORTS

A. Authority Correspondence

Ms. Hatley discussed the Mandatory Medicare Recertification, Self-Assessment Invoice dated June 1, 2018 and AJ Gallagher email regarding FEMA 101 Webinar 07-18-19

Ms. Hatley presented the RJN Quarterly Newsletter.

B. Board Comments

There were no Board comments.

C. Claims Administrator/Manager Comments

Ms. Michels presented the claim counts to the Board.

ADJOURNMENT

A motion was made by Ms. Winston, seconded by Mr. Avila, and unanimously carried to adjourn the meeting at 2:27 p.m.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston, Mr. Avila

Noes: None

Absent: None

Abstain: None

Prior to the members attended a non-working summer luncheon at a local restaurant. The Board will reconvene on Wednesday, September 26, 2018, for the next JPA meeting.
