

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
MEETING AGENDA

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Orange County Department of Education  
200 Kalmus Drive, D1009  
Costa Mesa, CA 92626

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Wednesday – June 20, 2018  
9:00 a.m.

*In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Angela Hatley at (909) 938-8906, or [angela.hatley@yorkrsg.com](mailto:angela.hatley@yorkrsg.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

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**CALL TO ORDER**

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**ROLL CALL**

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Ms. Leisa Winston
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor
Manager: York Risk Services Group	Ms. Angela Hatley
	Ms. Devora Brainard
Broker: Arthur J. Gallagher	Mr. John Chino

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**PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.*

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**APPROVAL OF AGENDA AS POSTED OR AMENDED**

*Review and take action.*

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**JPA ADMINISTRATION**

A. Excess Insurance Update for 2018/19.....2  
*Action: Receive the renewal information from the broker and take action as indicated.*

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**CLOSED SESSION (1 OF 2) – Claims Administration**

*Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.*

A. Settlement Ratifications ..... Closed Session 2

*Recommended action: Ratify the settlements of the following claims:*

Claimant	Claim Number	District
None		

B. Settlement Authority Requests..... Closed Session 6  
*Recommended action: Authorize the settlement of the following claims:*

Claimant	Claim Number	District
[REDACTED]	WOCY-008682	Laguna Beach USD
[REDACTED]	WOCR-008957	OCDE
[REDACTED]	WOCF-009202	OCDE
[REDACTED]	WOCR-009017	OCDE
[REDACTED]	WOCZ-008831	OCDE

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**REPORT FROM CLOSED SESSION**

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.*

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**CONSENT CALENDAR**

*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

- A. Minutes of the May 30, 2018 JPA meeting.....6
- B. Financial Reports (April 2018).....10
- C. Bank Reconciliation (April 2018).....13
- D. Approval of Payments ( none ).....16
- E. Reimbursement to JPA Imprest Account (Total: \$235,224.02) .....17

*Recommended action: Approve items A-E.*

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**JPA ADMINISTRATION**

- B. Requests for Conference Attendance .....20  
*Action: Approve members' attendance at industry conferences.*
- C. Medical Managed Care Reports.....Closed session 21  
*An informational report regarding medical managed care services provided.*
- D. Election of Officers for 2018/19 ..... 11  
*Action: Elect Officers for 2018/19*
- E. Authorize Warrant Signatures for 2018/19 .....11  
*Review and file*
- F. Designate Official Address and Correspondence Address for 2018/19 .....11  
*Action: Designate official address and correspondence for 2018/19*
- G. Meeting Schedule for 2018/19.....11  
*Action Establish a meeting schedule for 2018/19*

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**REIMBURSEMENT PROGRAMS**

A. Safety Credit Program.....21  
*Recommended action: Review Safety Credit usage guidelines and approve members' requests for reimbursement of safety costs.*

B. First Aid Program.....22  
*Recommended action: Approve members' requests for reimbursement of first aid costs.*

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**FINANCIAL MATTERS**

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A. Review of final budget for 2018/19 .....40  
*Action: Review and provide feedback on the final budget for 2018/19*

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**INFORMATIONAL REPORTS**

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A. Authority Correspondence .....42

B. Board Comments

C. Claims Administrator/Manager Comments .....44  
*Review and file*

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**OTHER BOARD DISCUSSION**

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**FOLLOW-UP FROM PREVIOUS MEETING**

**NEXT MEETING – July 18, 2018**

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- Quarterly Stale Dated checks report

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**REPORT FROM CLOSED SESSION**

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**ADJOURNMENT**

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