

MINUTES
WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
BOARD MEETING
WEDNESDAY, May 20, 2018, 9:00 a.m.
200 Kalmus Drive, D1009
Costa Mesa, CA 92626

CALL TO ORDER

The meeting was called to order at 9:07 a.m. by President Ott.

ROLL CALL

Brea Olinda Unified School District	Ms. Barbara Ott (left at 10:28 a.m.)
Laguna Beach Unified School District	Ms. Leisa Winston
Orange County Department Of Education	Ms. Ann Kantor
Manager: York Risk Services Group	Ms. Angela Hatley
	Ms. Devora Brainard
	Ms. Kim Michels
	Ms. Erika Schwartz

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF AGENDA AS POSTED OR AMENDED

A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to approve the agenda, as posted.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston

Noes: None

Absent: Mr. Avila

Abstain: None

CLOSED SESSION (1 OF 2) – Claims Administration

The Board convened into closed session at 9:08 a.m.

A. Settlement Ratifications

Claimant	Claim Number	District
██████████	WOCR-008933	Orange County Department of Education
██████████████████	WOCR-009153	Orange County Department of Education
██████████████████████████	WOCR-008917	Orange County Department of Education

B. Settlement Authority Requests

Claimant	Claim Number	District
[REDACTED]	WOCZ-008820	Ocean View School District
[REDACTED]	WOCR-009071	Ocean View School District
[REDACTED]	WOCZ-008878	Ocean View School District
[REDACTED]	WOCU-008052	Orange County Department of Education

REPORT FROM CLOSED SESSION

The Board reconvened into open session at 9:19 a.m.

The Board decided not to take action on WOCR-009071.

Ms. Ott reported that action was taken, excluding WOCR-009071.

CONSENT CALENDAR

- A. Minutes of the April 18, 2018 JPA meeting
- B. Financial Reports (March 2018)
- C. Bank Reconciliation (March 2018)
- D. Approval of Payments (\$83,802.50)
- E. Reimbursement to JPA Imprest Account (Total: \$339,766.92)

A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to approve Items A, B, C, D, and E, as presented.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston
Noes: None
Absent: Mr. Avila
Abstain: None

JPA ADMINISTRATION

A. Requests for Conference Attendance

Ms. Kantor and Ms. Ott expressed interest in attending CAJPA. Ms. Winston will not be attending CAJPA.

B. Medical Managed Care Reports

Ms. Brainard presented the Managed Care Reports to the Board. Ms. Kantor asked a few questions. Ms. Brainard responded to Ms. Kantor's inquiries and will also provide follow up at the next meeting.

REIMBURSEMENT PROGRAMS

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A. Safety Credit Program

Ms. Kantor distributed a Safety Credit handout to the Board.

Laguna Beach Unified School District requested Safety Credit reimbursement in the amount of \$8,202.66, and Ocean View School District requested reimbursement in the amount of \$24,190.00.

A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to approve the Safety Credit reimbursement for Laguna Beach Unified School District in the amount of \$8,202.66, and for Ocean View School District in the amount of \$24,190.00.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston

Noes: None

Absent: Mr. Avila

Abstain: None

B. First Aid Program

Orange County Department of Education requested First Aid reimbursement in the amount of \$989.00.

A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to approve the First Aid reimbursement for Orange County Department of Education in the amount of \$989.00.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston

Noes: None

Absent: Mr. Avila

Abstain: None

FINANCIAL MATTERS

A. Quarterly Investment Report as of 3/31/18

Ms. Ott reported the Quarterly Investment Report. This was information only.

B. Review of Preliminary budget for 2018/19

Ms. Kantor presented the preliminary budget for 2018/19.

A motion was made by Ms. Kantor, seconded by Ms. Winston, and unanimously carried to approve the Preliminary budget for 2018/19, as presented.

Ayes: Ms. Ott, Ms. Kantor, Ms. Winston

Noes: None

Absent: Mr. Avila

Abstain: None

INFORMATIONAL REPORTS

A. Authority Correspondence

Ms. Hatley presented the premium calculations handout to the Board.

B. Board Comments

Ms. Ott informed the Board that Brea Olinda Unified School District has a new alternate, Brinda Leon. Ms. Ott will provide the Board Resolution.

C. Claims Administrator/Manager Comments

Ms. Hatley distributed the 2nd Quarter RJN Investigations newsletter.

Ms. Michels discussed the case counts with the Board.

CLOSED SESSION (2 of 2) – Claims Administration

The Board convened into closed session at 10:03 a.m.

A. Huntington Beach City School District Claim Review

WOCA-007035	WOCT-007830
WOCS-007550	WOCA-005248

B. Large Loss File Review

Brea Olinda Unified School District

WOCA-006389	WOCW-008453
WOCA-005434	WOCA-005170

Laguna Beach Unified School District

WOCY-008682	
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Ocean View School District

WOCA-005560	WOCX-008560
WOCA-005258	WOCA-000574
WOCX-008503	WOCU-007944
WOCZ-008811	WOCX-008541
WOCU-008022	

Orange County Department of Education

WOCW-008412	WOCR-008917
WOCR-008981	WOCT-007738
WOCA-006187	WOCA-005305

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WOCU-008051	WOCR-009051
WOCW-008279	WOCA-007227
WOCU-008052	WOCR-008923
WOCF-009136	WOCA-002525

C. Excess Insurance Claims Reporting Matrix

REPORT FROM CLOSED SESSION

Ms. Winston reported that action was not taken during closed session.

ADJOURNMENT

The Board adjourned the meeting at 11:05 a.m. The Board will reconvene on June 20, 2018.
