

AGENDA

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
BOARD MEETING

WEDNESDAY, August 14, 2019; 10:30 a.m.

Laguna Beach Unified School District
550 Blumont St.
Laguna Beach, CA 92651

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Jennifer Berg by phone at (909) 942-3044, or by email at Jennifer.Berg@yorkrisk.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I. CALL TO ORDER Action 19/20-160

II. ROLL CALL Action 19/20-161

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Ms. Leisa Winston
Laguna Beach Unified School District (Alternate)	Mr. Jeff Dixon
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor

York Risk:

Director, Client Services	Ms. Devora DeLong
Account Executive	Ms. Amanda Garcia
Senior Claims Manager	Ms. Kim Michels
Senior Examiner	Ms. Erika Schwartz
JPA Administrator	Ms. Jennifer Berg

PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

III. APPROVAL / CHANGES TO AGENDA – June 19, 2019 Action 19/20-162

As a matter of procedure, the Board should review and take action.

IV. CLOSED SESSION Claims Administration Action 19/20-163

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
 AGENDA – AUGUST 14, 2019

Page 2

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

A. SETTLEMENT RATIFICATIONS

Recommended action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCB-009271	[REDACTED]	Laguna Beach Unified School District
WOCX-008503	[REDACTED]	Ocean View School District
WOFC-009110	[REDACTED]	Ocean View School District
WOCY-008693	[REDACTED]	Orange County Dept. of Education

B. SETTLEMENT AUTHORITY REQUESTS

Recommended Action: Authorize the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOFC-009182	[REDACTED]	Brea Olinda Unified School District
WOCB-009315	[REDACTED]	Ocean View School District
WOCZ-008841	[REDACTED]	Ocean View School District
WOCB-009347	[REDACTED]	Ocean View School District

C. MEDICAL MANAGED CARE

Informational reports regarding medical managed care services. (May- June 2019)

D. EXCESS CLAIM MATRIX REVIEW

An informational report regarding excess claim reporting.

E. OVERPAYMENT LEDGER

An informational report regarding the cause and potential recovery of overpayments.

F. QUARTERLY STALE-DATED CHECKS REPORT

An informational report regarding penalties incurred by the Claims Administrator.

G. QUARTERLY SELF-IMPOSED INCREASE REPORT

An informational report regarding checks that have not been deposited by a recipient.

REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session

V. CONSENT CALENDAR

Action 19/20-164

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – June 19, 2019
- B. FINANCIAL REPORTS – (May and June 2019)
- C. BANK RECONCILIATION – (May and June 2019)
- D. APPROVAL OF PAYMENTS (June and July 2019)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
 AGENDA – AUGUST 14, 2019

Page 3

June 1, 2019 – June 15, 2019	\$123,251.04
June 16, 2019 – June 30, 2019	\$56,302.02
July 1, 2019 – July 15, 2019	\$115,806.95
July 16, 2019 – July 31, 2019	\$112,975.94
Total:	\$408,335.95

Recommended action: Approve items A – E.

VI. FINANCIAL

A. OBTAIN ACTUAL PAYROLLS FOR FY 2018/19 **Action 19/20-165**

VII. JPA ADMINISTRATION

A. UPDATED MEETING SCHEDULE FY 2019/20 **Action 19/20-166**

Recommended action: Review and approve JPA meeting schedule for FY 2019/20.

B. SAFETY CREDIT PROGRAM REVIEW **Action 19/20-167**

Recommended action: Review Safety Credit Policy and approve changes as appropriate.

C. REVIEW OF JPA TIMELINE MATRIX **Action 19/20-168**

Recommended action: Review and adjust JPA Timeline of Events as appropriate.

VIII. REIMBURSEMENT PROGRAMS

A. SAFETY CREDIT PROGRAM **Action 19/20-169**

Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.

B. FIRST AID PROGRAM **Action 19/20-170**

Recommended action: Approve Members' request for reimbursement of first aid costs.

IX. INFORMATIONAL REPORTS **Information 19/20-171**

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

X. REQUEST FOR CONFERENCE **Action 19/20-172**

Recommended action: Approve Members' attendance at industry conferences.

XI. OTHER BOARD COMMENTS

XII. FOLLOW-UP FROM PREVIOUS MEETING **Information / Action 19/20-173**

XIII. NEXT MEETING (September 18, 2019, 2:00 p.m., Bldg. D, Room 1009)

- A. Receive Annual Report to SIP (Board)
- B. Quarterly Large Loss Claim Review (York)
- C. Receive Financial Audit Report (Secr/Treas)
- D. Excess Claim Matrix Review (York)

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
AGENDA – AUGUST 14, 2019

Page 4

XIV. ADJOURNMENT

Action 19/20-174

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Jennifer Berg by phone at (909) 942-3044 or email at jennifer.berg@yorkrisk. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.