

AGENDA

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
BOARD MEETING

WEDNESDAY, December 18, 2019; 2:00 p.m.

Orange County Department of Education
200 Kalmus Dr. Room D-1004
Costa Mesa, CA 92626

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at Ashley.Malady@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I. CALL TO ORDER Action 19/20-220

II. ROLL CALL Action 19/20-221

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Mr. Jeff Dixon
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor

York Risk:

Director, Client Services	Ms. Devora Brainard-DeLong
Account Executive	Ms. Amanda Garcia
Senior Claims Manager	Ms. Kim Michels
Senior Examiner	Ms. Erika Schwartz
JPA Administrator	Ms. Ashley Malady

PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

III. APPROVAL / CHANGES TO AGENDA Action 19/20-222

As a matter of procedure, the Board should review and take action.

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IV. CLOSED SESSION Claims Administration Action 19/20-223

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

A. SETTLEMENT RATIFICATIONS

Recommended action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCF-009196	[REDACTED]	Ocean View School District
WOCB-009322	[REDACTED]	Orange County Dept of Education

B. SETTLEMENT AUTHORITY REQUESTS

Recommended Action: Authorize the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCF-009186	[REDACTED]	Orange County Dept of Education
WOCB-009298	[REDACTED]	Orange County Dept of Education

C. MEDICAL MANAGED CARE

Informational reports regarding medical managed care services. (October 2019)

D. EXCESS CLAIM MATRIX REVIEW

An informational report, regarding excess claim reporting.

E. REVIEW LETTER TO DEPARTMENT OF INSURANCE

Recommended action: Review and approve Letter to the Department of Insurance.

F. OVERPAYMENT LOG

An informational report, regarding claim overpayments.

REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session

V. CONSENT CALENDAR Action 19/20-224

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – November 20, 2019
- B. FINANCIAL REPORTS – (October 2019)
- C. BANK RECONCILIATION – (October 2019)
- D. APPROVAL OF PAYMENTS – (December 2019)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
November 1, 2019 - November 15, 2019	\$144,184.20
November 16, 2019 - November 31, 2019	\$42,658.42
Total:	\$186,842.62

Recommended action: Approve items A – E.

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VI. JPA ADMINISTRATION

- A. BYLAW ANNUAL REVIEW, FIRST READ **Action 19/20-225**
Recommended action: Review and modify JPA Bylaws as appropriate. JPA Bylaws will be brought to the Board for a second read and approval.
- B. RECEIVE FINANCIAL AUDIT REPORT FOR PERIOD **Action 19/20-226**
ENDING JUNE 30, 2019.
Recommended action: Review and accept the audit report for period ending June 30, 2019.

VII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM **Action 19/20-227**
Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.
- B. FIRST AID PROGRAM **Action 19/20-228**
Recommended action: Approve Members' request for reimbursement of first aid costs.
- C. TRAVEL REIMBURSEMENT PROGRAM **Action 19/20-229**
Recommended action: Review and approve Members' requests for reimbursement of travel costs.

VIII. INFORMATIONAL REPORTS

Information 19/20-230

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

IV. REQUEST FOR CONFERENCE

Action 19/20-231

Recommended action: Approve Members' attendance at industry conferences.

X. OTHER BOARD COMMENTS

XI. FOLLOW-UP FROM PREVIOUS MEETING

Information 19/20-232

XII. NEXT MEETING (January 15, 2020, 2:00 p.m., Room D1001)

- A. Quarterly Investment Report (President)
- B. Second Read of JPA ByLaws (Board)
- C. State Controller's Special District Financial Transaction Report (Secr/Treas)
- D. Quarterly Large Loss Claim Review (Sedgwick)
- E. Quarterly Large Stale-Dated Checks Report (Sedgwick)
- F. Quarterly Self-Imposed Increase Report (Sedgwick)

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XIV. ADJOURNMENT

Action 19/20-233

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