

AGENDA

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
BOARD MEETING

**WEDNESDAY, FEBRUARY 20, 2019**

**2:00 p.m.**

Orange County Department of Education  
200 Kalmus Dr., Room D-1009  
Costa Mesa, CA 92626

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*In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Tamie Black by phone at (909) 942-5460, or by email at [tamie.black@yorkrisk.com](mailto:tamie.black@yorkrisk.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

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**I. CALL TO ORDER** **Action 18/19-88**

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**II. ROLL CALL** **Action 18/19-89**

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Ms. Leisa Winston
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor
<u>York Risk:</u>	
Director, Client Services	Ms. Devora Brainard
Account Executive	Ms. Amanda Garcia
Senior Manager, Claims, Workers' Compensation	Ms. Kim Michels (Telephonic)
Senior Examiner, Claims, Workers' Compensation	Ms. Erika Schwartz (Telephonic)
JPA Administrator	Ms. Tamie Black

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**PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Board relative to matters of WOCsFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.*

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**III. APPROVAL / CHANGES TO AGENDA – February 20, 2019** **Action 18/19-90**

*As a matter of procedure, the Board should approve the agenda.*

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**IV. CLOSED SESSION (1 OF1) – Claims Administration** **Action 18/19-91**

*Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.*

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A. SETTLEMENT RATIFICATIONS

*Recommended Action: Ratify the settlement(s) of the following claims:*

Claim Number	Claimant	Member
WOCW-008341	[REDACTED]	Orange County Department of Education
WOCA-008831	[REDACTED]	Orange County Department of Education

B. SETTLEMENT AUTHORITY REQUESTS

*Recommended action: Authorize the settlement(s) of the following claims:*

Claim Number	Claimant	Member
WOFC-009096	[REDACTED]	Laguna Beach Unified School District
WOFCB-009262	[REDACTED]	Ocean View School District
WOFC-009205	[REDACTED]	Orange County Department of Education

C. MEDICAL MANAGED CARE

*Informational reports regarding medical managed care services provided in December 2018.*

D. EXCESS CLAIM MATRIX

*An informational report regarding excess claim reporting.*

E. OVERPAYMENT LEDGER

*An informational report regarding the cause and possible plan to recoup overpayments.*

**REPORT FROM CLOSED SESSION (1 OF 1)**

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session*

**V. CONSENT CALENDAR Action 18/19-92**

*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

- A. APPROVAL OF MINUTES – January 9, 2019
- B. FINANCIAL REPORTS – (December 2018)
- C. BANK RECONCILIATION – (December 2018)
- D. APPROVAL OF PAYMENTS – ( )
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

January 01, 2019 – January 15, 2019	\$ 71,553.75
January 16, 2019 – January 31, 2019	\$ 98,651.82
Total:	\$170,205.57

*Recommended action: Approve items A – E.*

**VI. FINANCIAL Information 18/19-93**

- A. QUARTERLY INVESTMENT REPORT as of DECEMBER 31, 2018

*An informational report regarding the quarterly investments.*

**VII. JPA ADMINISTRATION**

- A. RECEIVE ACTUARIAL REPORT as of June 30, 2018, with Action 18/19-94  
 EXPERIENCE MODIFICATION FACTORS for FY 2019-20

*Recommended action: Review and accept the draft actuarial report as presented.*

- B. APPROVAL OF YORK AMMENDMENT FOR WORKERS' COMPENSATION AND JPA ADMINISTRATION Action 18/19-95  
*Recommended action: Review and approve the contract renewal as presented.*

**VIII. REIMBURSEMENT PROGRAMS**

- A. SAFETY CREDIT PROGRAM Action 18/19-96  
*Recommended action: Review Safety Credit usage guidelines and approve Members' requests for reimbursement of safety costs.*
- B. FIRST AID PROGRAM Action 18/19-97  
*Recommended action: Approve members' requests for reimbursement of first aid costs.*

**IX. INFORMATIONAL REPORTS** Information 18/19-98

- A. AUTHORITY CORRESPONDENCE  
*Informational report(s) regarding correspondence sent &/or received on behalf the JPA.*
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS  
*Informational report(s) from York Risk regarding items of interest to the Board.*

**X. REQUEST FOR CONFERENCE** Action 18/19-99

*Recommended action: Approve members' attendance at industry conferences.*

**XI. OTHER BOARD COMMENTS**

**XII. FOLLOW-UP FROM PREVIOUS MEETING** Action 18/19-100

- A. Managed Care Reports: Utilization Review Referral Detail report.

**XIII. NEXT MEETING – March 20, 2019, 9:00 a.m., Room A-Combo 10-11**

- A. Approve Experience Modification Factors (Board)
- B. Initiate Excess Insurance Renewal (Secretary/Treasurer)
- C. Request Estimated Payroll for next FY (Secretary/Treasurer)
- D. Complete Conflict of Interest Filing (Board)

**XIV. ADJOURNMENT** Action 18/19-101