

AGENDA

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
BOARD MEETING

WEDNESDAY, June, 2019; 9:00 a.m.

Orange County Department of Education
200 Kalmus Dr., Room A, Combo 10-11
Costa Mesa, CA 92626

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Amanda Garcia by phone at (909) 942-4912, or by email at amanda.garcia@yorkrisk.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I. CALL TO ORDER **Action 18/19-142**

II. ROLL CALL **Action 18/19-143**

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Ms. Leisa Winston
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor

York Risk:

Director, Client Services	Ms. Devora Brainard
Account Executive	Ms. Amanda Garcia

PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of WOCSPA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

III. APPROVAL / CHANGES TO AGENDA – June 19, 2019 **Action 18/19-144**

As a matter of procedure, the Board should approve the agenda.

IV. CLOSED SESSION Claims Administration **Action 18/19-145**

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

A. SETTLEMENT AUTHORITY REQUESTS

Recommended action: Authorize the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCR-008981	[REDACTED]	Orange County Department of Education
WOCB-009322	[REDACTED]	Orange County Department of Education
WOCF-009246	[REDACTED]	Orange County Department of Education
WOCZ-008897	[REDACTED]	Orange County Department of Education
WOCB-009321	[REDACTED]	Orange County Department of Education

B. SETTLEMENT RATIFICATIONS

Recommended Action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCV-008249	[REDACTED]	Orange County Department of Education
WOCB-009331	[REDACTED]	Orange County Department of Education
WOCR-009031	[REDACTED]	Orange County Department of Education
WOCB-009262	[REDACTED]	Ocean View School District
WOCF-009189	[REDACTED]	Ocean View School District
WOCZ-008860	[REDACTED]	Ocean View School District

C. C. MEDICAL MANAGED CARE

Informational reports regarding medical managed care services provided in April 2019.

D. EXCESS CLAIM MATRIX

An informational report regarding excess claim reporting.

E. OVERPAYMENT LEDGER

An informational report regarding the cause and possible plan to recoup overpayments.

REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session

V. CONSENT CALENDAR Action 18/19-146

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – May 15, 2019
- B. FINANCIAL REPORTS – (April 2019)
- C. BANK RECONCILIATION – (April 2019)
- D. APPROVAL OF PAYMENTS
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

May 01, 2019 –May 15, 2019	\$102,439.29
May 16, 2019 – May 31, 2019	\$92,158.67
Total:	\$194,597.96

Recommended action: Approve items A – E.

VI. FINANCIAL

- A. APPROVAL OF FINAL BUDGET FY 2019/20 Action 18/19-147

Recommended action: Review and accept the final budget for FY 2019/20.

VII. JPA ADMINISTRATION

- A. ELECTION OF OFFICERS FY 2019/20 Action 18/19-148

Recommended action: Review and take action to elect officers of the Board.

- B. OFFICIAL AND CORRESPONDENCE ADDRESS Action 18/19-149

Recommended action: Establish and approve the JPA’s official address for business, correspondence and posting notice for FY 2019/20.

- C. MEETING SCHEDULE FY 19/20 Action 18/19-150

Recommended action: Approve JPA meeting schedule for FY 2019/20.

- D. AUTHORIZE WARRANT SIGNATURES FY 2019/20 Action 18/19-151

Recommended action: Designate authorized signatories and execute an Authorization of Signatures form for 2019/20.

- E. DESIGNATE MEDICARE AUTHORIZED REPRESENTATIVE Action 18/19-152

Recommended action: Designate and approve Medicare Authorized Representative.

VIII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM Action 18/19-153

Recommended action: Review Safety Credit usage guidelines and approve Members' requests for reimbursement of safety costs.

- B. FIRST AID PROGRAM Action 18/19-154

Recommended action: Approve Members; request for reimbursement of first aid costs.

- C. SAFETY CREDIT POLICY Action 18/19-155

Recommended action: Review Safety Credit Policy and approve changes as appropriate.

IX. INFORMATIONAL REPORTS Information 18/19-156

- A. AUTHORITY CORRESPONDENCE

Correspondence sent to or from the Authority.

- B. BOARD COMMENTS

- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

Informational report(s) from York Risk regarding items of interest to the Board.

X. REQUEST FOR CONFERENCE Action 18/19-157

Recommended action: Approve Members' attendance at industry conferences.

XI. OTHER BOARD COMMENTS

XII. FOLLOW-UP FROM PREVIOUS MEETING Information / Action 18/19-158

XIII. NEXT MEETING – July 17, 2019, 2:00 p.m., Bldg. D, Room 1009

- A. Obtain actual payroll for prior FY

XIV. ADJOURNMENT Action 18/19-159

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