

AGENDA

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
BOARD MEETING

WEDNESDAY, October 16, 2019; 2:00 p.m.

Orange County Department of Education
200 Kalmus Dr., Room E5-106B
Costa Mesa, CA 92626

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Jennifer Berg by phone at (909) 942-3044, or by email at Jennifer.Berg@yorkrisk.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I. CALL TO ORDER Action 19/20-188

II. ROLL CALL Action 19/20-189

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District (Alternate)	Mr. Jeff Dixon
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor

York Risk:

Director, Client Services	Ms. Devora Brainard-DeLong
Account Executive	Ms. Amanda Garcia
Senior Claims Manager	Ms. Kim Michels
Senior Examiner	Ms. Erika Schwartz
JPA Administrator	Ms. Jennifer Berg

PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

III. APPROVAL / CHANGES TO AGENDA – October 16, 2019 Action 19/20-190

As a matter of procedure, the Board should review and take action.

IV. CLOSED SESSION Action 19/20-191

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

A. SETTLEMENT RATIFICATIONS

Recommended action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member
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WOCB-009347		Ocean View School District
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B. SETTLEMENT AUTHORITY REQUESTS

Recommended Action: Authorize the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCZ-008811		Ocean View School District

C. MEDICAL MANAGED CARE

Informational reports regarding medical managed care services. (September 2019)

D. EXCESS CLAIM MATRIX REVIEW

An informational report regarding excess claim reporting.

E. OVERPAYMENT LEDGER

An informational report regarding the cause and potential recovery of overpayments.

REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session

V. CONSENT CALENDAR Action 19/20-192

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – September 18, 2019
- B. FINANCIAL REPORTS – (August 2019)
- C. BANK RECONCILIATION – (August 2019)
- D. APPROVAL OF PAYMENTS (October 2019)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

September 1, 2019 – September 15, 2019	\$121,927.31
September 16, 2019 – September 20, 2019	\$74,844.04
Total:	\$196,771.35

Recommended action: Approve items A – E.

VI. FINANCIAL

- A. RECEIVE AND APPROVE STATE CONTROLLER’S SPECIAL DISTRICTS FINANCIAL TRANSACTIONS REPORT FOR 2018-19 **Action 19/20-193**

VII. JPA ADMINISTRATION

- A. DISTRIBUTE JPA INFORMATION GUIDE **Information 19/20-194**
Recommended action: Distribute and review JPA Information Guide for FY 2019/20.
- B. BYLAW ANNUAL REVIEW, FIRST READ **Action 19/20-195**
Recommended action: Review and modify JPA Bylaws as appropriate. JPA Bylaws will be brought to the Board for a second read and approval.
- C. DESIGNATION JPA BOARD MEMBERS **Action 19/20-196**
Recommended action: Review and approve Alternate Board Member appointee from Laguna Unified School District.

VIII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM **Action 19/20-197**
Recommended action: Review and approve Members' requests for reimbursement of safety costs.
- B. FIRST AID PROGRAM **Action 19/20-198**
Recommended action: Review and approve Members' requests for reimbursement of first aid costs.
- C. TRAVEL REIMBURSEMENT PROGRAM **Action 19/20-199**
Recommended action: Review and approve Members' requests for reimbursement of travel costs.

IX. INFORMATIONAL REPORTS **Information 19/20-200**

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

X. REQUEST FOR CONFERENCE **Action 19/20-201**

Recommended action: Approve Members' attendance at industry conferences.

XI. OTHER BOARD COMMENTS

XII. FOLLOW-UP FROM PREVIOUS MEETING **Information / Action 19/20-202**

XIII. NEXT MEETING (November 20, 2019, 2:00 p.m., Room D 1004)

- A. Quarterly Self-Imposed Increase Report (Board)
- B. Quarterly Investment Report (Board)
- C. Solicit Actuarial Report Bid (Sedgwick)

XIV. ADJOURNMENT **Action 19/20-203**

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