

AGENDA

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
BOARD MEETING

WEDNESDAY, September 18, 2019; 2:00 p.m.

Orange County Department of Education
200 Kalmus Dr. Room D-1009
Costa Mesa, CA 92626

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Jennifer Berg by phone at (909) 942-3044, or by email at Jennifer.Berg@yorkrisk.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I. CALL TO ORDER Action 19/20-175

II. ROLL CALL Action 19/20-176

| | |
|--|-----------------|
| Brea Olinda Unified School District | Ms. Barbara Ott |
| Laguna Beach Unified School District (Alternate) | Mr. Jeff Dixon |
| Ocean View School District | Mr. Felix Avila |
| Orange County Department Of Education | Ms. Ann Kantor |

York Risk:

| | |
|---------------------------|----------------------------|
| Director, Client Services | Ms. Devora Brainard-DeLong |
| Account Executive | Ms. Amanda Garcia |
| Senior Claims Manager | Ms. Kim Michels |
| Senior Examiner | Ms. Erika Schwartz |
| JPA Administrator | Ms. Jennifer Berg |

PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

III. APPROVAL / CHANGES TO AGENDA – September 18, 2019 Action 19/20-177

As a matter of procedure, the Board should review and take action.

IV. CLOSED SESSION Claims Administration Action 19/20-178

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
 AGENDA – SEPTEMBER 18, 2019

A. SETTLEMENT RATIFICATIONS

Recommended action: Ratify the settlement(s) of the following claims:

| Claim Number | Claimant | Member |
|--------------|------------|---------------------------------------|
| WOCY-008663 | [REDACTED] | Laguna Beach Unified School District |
| WOCB-009315 | [REDACTED] | Ocean View School District |
| WOCB-009321 | [REDACTED] | Orange County Department of Education |
| WOCF-009170 | [REDACTED] | Orange County Department of Education |
| WOCF-009205 | [REDACTED] | Orange County Department of Education |

B. SETTLEMENT AUTHORITY REQUESTS

Recommended Action: Authorize the settlement(s) of the following claims:

| Claim Number | Claimant | Member |
|--------------|------------|---------------------------------------|
| WOCF-009188 | [REDACTED] | Laguna Beach Unified School District |
| WOCB-009322 | [REDACTED] | Orange County Department of Education |
| WOCB-009295 | [REDACTED] | Orange County Department of Education |
| WOCF-009136 | [REDACTED] | Orange County Department of Education |

C. MEDICAL MANAGED CARE

Informational reports regarding medical managed care services. (July- August 2019)

D. EXCESS CLAIM MATRIX REVIEW

An informational report regarding excess claim reporting.

E. QUARTERLY LARGE LOSS CLAIM REVIEW

F. OVERPAYMENT LOG

REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session

V. CONSENT CALENDAR Action 19/20-179

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – August 14, 2019
- B. FINANCIAL REPORTS – (July 2019)
- C. BANK RECONCILIATION – (July 2019)
- D. APPROVAL OF PAYMENTS (September 2019)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

| Period | Amount |
|---|---------------------|
| July 16, 2019 – July 31, 2019 (Corrected) | \$ 112,975.91 |
| August 1, 2019 – August 15, 2019 | \$ 82,258.19 |
| August 16, 2019 – August 31, 2019 | \$ 47,416.84 |
| Total: | \$242,650.94 |

Recommended action: Approve items A – E.

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VI. JPA ADMINISTRATION

- A. RECEIVE ANNUAL REPORT TO OSIP **Action 19/20-180**
Recommended action: Review the OSIP report and accept the report as part of the archival record.
- B. TRAVEL CONFERENCE PROCEDURE REVIEW **Action 19/20-181**
Recommended action: Review, Travel Conference Procedure policy, and approve changes as appropriate.

VII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM **Action 19/20-182**
Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.
- B. FIRST AID PROGRAM **Action 19/20-183**
Recommended action: Approve Members' request for reimbursement of first aid costs.

VIII. INFORMATIONAL REPORTS **Information 19/20-184**

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

IV. REQUEST FOR CONFERENCE **Action 19/20-185**

Recommended action: Approve Members' attendance at industry conferences.

X. OTHER BOARD COMMENTS

XI. FOLLOW-UP FROM PREVIOUS MEETING **Information / Action 19/20-186**

XII. NEXT MEETING (October 16, 2019, 9:00 a.m., Bldg. E5, Room 106B)

- A. State Controller's Special Districts Financial Transactions Report for FY 2018-19 (Secr/Treas)
- B. Review Bylaws & Board Policies (Board)
- C. Excess Claim Matrix Review (York)
- D. First Read of JPA ByLaws (Board)

XIV. ADJOURNMENT **Action 19/20-187**

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