

## AGENDA

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
TELEPHONIC BOARD MEETING

**WEDNESDAY, April 15, 2020; 2:00 p.m.**

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 415-655-0001

Attendee access code: 355 877 51

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*In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at [Ashley.Malady@sedgwick.com](mailto:Ashley.Malady@sedgwick.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

**I. CALL TO ORDER Action 19/20-267**

**II. ROLL CALL Action 19/20-268**

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Mr. Jeff Dixon
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor

York Risk:

Director, Client Services	Ms. Devora Brainard-DeLong
Account Executive	Ms. Amanda Garcia
Senior Claims Manager	Ms. Kim Michels
Senior Examiner	Ms. Erika Schwartz
JPA Administrator	Ms. Ashley Malady

**PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.*

**III. APPROVAL / CHANGES TO AGENDA Action 19/20-269**

*As a matter of procedure, the Board should review and take action.*

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**IV. CLOSED SESSION Claims Administration Action 19/20-270**

*Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.*

**A. SETTLEMENT RATIFICATIONS (P.2)**

*Recommended action: Ratify the settlement(s) of the following claims:*

Claim Number	Claimant	Member
WOCB-009298	[REDACTED]	Orange County Dept. of Education
WOCF-009157	[REDACTED]	Orange County Dept. of Education
WOCF-009131	[REDACTED]	Orange County Dept. of Education
WOCF-009165	[REDACTED]	Ocean View School District

**B. SETTLEMENT AUTHORITY REQUESTS (P.6)**

*Recommended Action: Authorize the settlement(s) of the following claims:*

Claim Number	Claimant	Member
WOCB-009344	[REDACTED]	Orange County Dept. of Education

**C. MEDICAL MANAGED CARE (P.10)**

*Informational reports regarding medical managed care services. (February 2020)*

**D. EXCESS CLAIM MATRIX REVIEW (P.111)**

*An informational report, regarding excess claim reporting.*

**E. OVERPAYMENT LOG (P.119)**

*An informational report, regarding claim overpayments.*

**F. QUARTERLY LARGE LOSS CLAIM REVIEW (P.120)**

*An informational report, regarding large loss claims.*

**G. QUARTERLY LARGE STALE- DATED CHECKS REPORT (P.264)**

*An informational report, regarding checks that have not been deposited by a recipient.*

**H. QUARTERLY SELF-IMPOSED INCREASE REPORT (P.265)**

*An informational report, regarding penalties incurred by the Claim Administration.*

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**REPORT FROM CLOSED SESSION**

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.*

**V. CONSENT CALENDAR (P.5) Action 19/20-271**

*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

- A. APPROVAL OF MINUTES – March 11, 2020
- B. FINANCIAL REPORTS – (February 2020)
- C. BANK RECONCILIATION – (February 2020)
- D. APPROVAL OF PAYMENTS – (April 2020)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

<b>Period</b>	<b>Amount</b>
March 1, 2020 – March 15, 2020	\$110,084.32
March 16, 2020 – March 31, 2020	\$114,335.06
March 23, 2020 (Special)	\$600,000.00
<b>Total:</b>	<b>\$824,419.38</b>

*Recommended action: Approve items A – E.*

**VI. JPA ADMINISTRATION**

- A. EIDE BAILLY LLP CONTRACT REVIEW (P.15) Action 19/20-272  
*Recommended action: Review proposed 3-year contract and take action to approve/adjust as needed.*
- B. POLICY REVIEW: CONFLICT OF INTERESTCODE (P.23) Action/Information 19/20-273  
*Recommended action: Review the Conflict of Interest Policy and approve changes as appropriate*

**VII. REIMBURSEMENT PROGRAMS**

- A. SAFETY CREDIT PROGRAM (P.29) Action 19/20-274  
*Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.*
- B. FIRST AID PROGRAM (P.65) Action 19/20-275  
*Recommended action: Approve Members' request for reimbursement of first aid costs.*
- C. TRAVEL REIMBURSEMENT PROGRAM (P.66) Action 19/20-276  
*Recommended action: Review and approve Members' requests for reimbursement of travel costs.*

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**VIII. INFORMATIONAL REPORTS (P.67) Information 19/20-277**

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

*Informational Reminder: Conflict of Interest filings due date extended to June 1, 2020*

**IV. REQUEST FOR CONFERENCE (P.68) Action 19/20-278**

*Recommended action: Approve Members' attendance at industry conferences.*

**X. OTHER BOARD COMMENTS**

**XI. FOLLOW-UP FROM PREVIOUS MEETING (P.69) Information 19/20-279**

- A. Review of Case Management

**XII. NEXT MEETING (May 20, 2020, 2:00 p.m., Room D1009)**

- A. Prepare Preliminary Budget (Secy- Treas)
- B. Review of Excess Quote, 2<sup>nd</sup> Year (Sedgwick)

**XIV. ADJOURNMENT Action 19/20-280**

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