

AGENDA

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

WEDNESDAY, August 19, 2020; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-306-3065

Attendee access code: 355 877 51

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at Ashley.Malady@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I. CALL TO ORDER Action 20/21-318

II. ROLL CALL Action 20/21-319

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Mr. Jeff Dixon
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor

Sedgwick Risk:

Vice President, Client Services	Ms. Devora Brainard-DeLong
Assistant Vice President, Client Services	Ms. Amanda Garcia
Senior Claims Manager	Ms. Kim Michels
Senior Examiner	Ms. Erika Schwartz
JPA Administrator	Ms. Ashley Malady

PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

III. APPROVAL / CHANGES TO AGENDA Action 20/21-320

As a matter of procedure, the Board should review and take action.

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
 AGENDA – August 19, 2020

IV. CLOSED SESSION Claims Administration Action 20/21-321

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

A. SETTLEMENT RATIFICATIONS (P.2)

Recommended action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCB-009329	[REDACTED]	Ocean View School District
WOCB-009342	[REDACTED]	Ocean View School District
WOCB-009328	[REDACTED]	Ocean View School District

B. SETTLEMENT AUTHORITY REQUESTS (P.4)

Recommended Action: Authorize the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCB-009292	[REDACTED]	Brea Olinda Unified School District
WCOB-009444	[REDACTED]	Orange Co. Dept. of Education
WOCB-009354	[REDACTED]	Orange Co. Dept. of Education
WOCB-009396	[REDACTED]	Ocean View School District

C. MEDICAL MANAGED CARE (P.15)

Informational reports regarding medical managed care services. (May & June 2020)

D. EXCESS CLAIM MATRIX REVIEW (P.160)

An informational report, regarding excess claim reporting.

E. OVERPAYMENT LOG (P.169)

An informational report, regarding claim overpayments.

F. QUARTERLY LARGE STALE- DATED CHECKS REPORT (P.170)

An informational report, regarding checks that have not been deposited by a recipient.

G. QUARTERLY SELF-IMPOSED INCREASE REPORT (P.171)

An informational report, regarding penalties incurred by the Claim Administration.

REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
AGENDA – August 19, 2020

V. CONSENT CALENDAR (P.5) Action 20/21-322

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – June 17, 2020
- B. FINANCIAL REPORTS – (May & June 2020)
- C. BANK RECONCILIATION – (May & June 2020)
- D. APPROVAL OF PAYMENTS – (July & August 2020)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
June 1, 2020 – June 15, 2020	\$60,565.12
June 16, 2020 – June 30, 2020	\$43,247.67
July 1, 2020 – July 15, 2020	\$52,391.89
July 16, 2020 – July 31, 2020	\$75,933.70
Total:	\$232,138.38

Recommended action: Approve items A – E.

VI. JPA ADMINISTRATION

- A. QUARTERLY INVESTMENT REPORT, PERIOD ENDING JUNE 30, 2020 **(P.29) Action 20/21-323**
Recommended action: Review and accept the Quarterly Report on Western Orange County Self-Funded Workers' Compensation Agency (JPA) Investments, for period ending June 30, 2020
- B. RECEIVE ACTUAL PAYROLL FOR FY 19-20 **(P.49) Action 20/21-324**
Recommended action: Accept FY 19-20 final payroll information.
- C. RE-OPENING AFTER COVID-19 **(P.52) Information 20/21-325**
Informational Item: The Board will discuss safe return to work practices.

VII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM **(P.53) Action 20/21-326**
Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.
- B. FIRST AID PROGRAM **(P.54) Action 20/21-327**
Recommended action: Approve Members' request for reimbursement of first aid costs.
- C. TRAVEL REIMBURSEMENT PROGRAM **(P.55) Action 20/21-328**
Recommended action: Review and approve Members' requests for reimbursement of travel costs.

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
AGENDA – August 19, 2020

VIII. INFORMATIONAL REPORTS (P.56) Information 20/21-329

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

IV. REQUEST FOR CONFERENCE (P.89) Action 20/21-330

Recommended action: Approve Members' attendance at industry conferences.

X. OTHER BOARD COMMENTS

XI. FOLLOW-UP FROM PREVIOUS MEETING (P.90) Information 20/21-331

XII. NEXT MEETING (September 16, 2020, 2:00 p.m., Room D1005)

- 1. Quarterly Large Loss Claim Review (Sedgwick)
- 2. Receive Annual Report to SIP (Board)
- 3. Receive Financial Audit Report (Secy-Treas solicits)

XIII. ADJOURNMENT Action 20/21-332

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