

AGENDA

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY TELEPHONIC BOARD MEETING

WEDNESDAY, December 16, 2020; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-306-3065

Attendee access code: 355 877 51

Meeting Link:

<https://sedgwick.webex.com/sedgwick/j.php?MTID=mf2b465b9acb9a0ae7c647ec93baddfcf>

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at Ashley.Malady@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I. CALL TO ORDER	Action 20/21-378
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II. ROLL CALL	Action 20/21-379
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Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Mr. Jeff Dixon
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor

Sedgwick Risk:

Vice President, Client Services	Ms. Devora Brainard-DeLong
Assistant Vice President, Client Services	Ms. Amanda Garcia
Senior Claims Manager	Ms. Kim Michels
Senior Examiner	Ms. Erika Schwartz
JPA Administrator	Ms. Ashley Malady

PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of WOCSCFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

III. APPROVAL / CHANGES TO AGENDA	Action 20/21-380
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As a matter of procedure, the Board should review and take action.

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IV. CLOSED SESSION Claims Administration Action 20/21-381

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

A. SETTLEMENT RATIFICATIONS

Recommended action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member
None.		

B. SETTLEMENT AUTHORITY REQUESTS

(P.2)

Recommended Action: Authorize the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCB-009376	[REDACTED]	Orange County Dept. of Education
WOCR-008996	[REDACTED]	Ocean View School District
WOCX-008541	[REDACTED]	Ocean View School District
WOCX-009093	[REDACTED]	Ocean View School District

C. MEDICAL MANAGED CARE

(P.7)

Informational reports regarding medical managed care services. (October 2020)

D. EXCESS CLAIM MATRIX REVIEW

(P.74)

An informational report, regarding excess claim reporting.

E. OVERPAYMENT LEDGER

(P.83)

An informational report, regarding claim overpayments.

REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.

V. CONSENT CALENDAR

(P.5) Action 20/21-382

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – November 18, 2020
- B. FINANCIAL REPORTS – (October 2020)
- C. BANK RECONCILIATION – (October 2020)
- D. APPROVAL OF PAYMENTS – (November & December 2020)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

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Period	Amount
November 1, 2020 – November 15, 2020	\$57,759.81
November 16, 2020 – Nov. 30, 2020	\$63,498.28
Total:	\$121,258.09

Recommended action: Approve items A – E.

VI. JPA ADMINISTRATION

- A. RECEIVE FINANCIAL AUDIT REPORT FOR PERIOD ENDING JUNE 30, 2020 DRAFT **(P.19) Action 20/21-383**

Recommended action: Review and approve the draft Financial audit report for period ending June 30, 2020.

- B. POLICY REVIEW: NET ASSET POLICY **(P.20) Action 20/21-384**

Recommended action: Review and modify Net Asset Policy as appropriate. If a modification is made this item will come back for second read and approval.

- C. RE-OPENING DURING COVID-19 **(P.27) Information 20/21-385**

Informational Item: The Board will discuss safe return to work practices.

VII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM **(P.28) Action 20/21-386**

Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.

- B. FIRST AID PROGRAM **(P.29) Action 20/21-387**

Recommended action: Approve Members' request for reimbursement of first aid costs.

- C. TRAVEL REIMBURSEMENT PROGRAM **(P.30) Action 20/21-388**

Recommended action: Review and approve Members' requests for reimbursement of travel costs.

VIII. INFORMATIONAL REPORTS

(P.31) Information 20/21-389

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

IX. REQUEST FOR CONFERENCE

(P.36) Action 20/21-390

Recommended action: Approve Members' attendance at industry conferences.

X. FOLLOW-UP FROM PREVIOUS MEETING

(P.37) Information 20/21-391

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XI. NEXT MEETING (January 20, 2021, 2:00 p.m., Telephonic)

1. Quarterly Investment Report (President)
2. Quarterly Large Loss Claim Review (Sedgwick)
3. Quarterly Stale-Dated Checks Report (Sedgwick)
4. Quarterly Self-Imposed Increase Report (Sedgwick)
5. State Treasurer's Special Districts Financial Transactions Report (Secy-Treas solicits)
6. Review Bylaws and Board Policies (Board)
7. Re-Opening during COVID-19 (Board)

XII. ADJOURNMENT

Action 20/21-392

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