

AGENDA

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

WEDNESDAY, June 17, 2020; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-306-3065

Attendee access code: 355 877 51

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at Ashley.Malady@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I. CALL TO ORDER Action 19/20-297

II. ROLL CALL Action 19/20-298

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Mr. Jeff Dixon
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor

Sedgwick Risk:

Vice President, Client Services	Ms. Devora Brainard-DeLong
Assistant Vice President, Client Services	Ms. Amanda Garcia
Senior Claims Manager	Ms. Kim Michels
Senior Examiner	Ms. Erika Schwartz
JPA Administrator	Ms. Ashley Malady

PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

III. APPROVAL / CHANGES TO AGENDA Action 19/20-299

As a matter of procedure, the Board should review and take action.

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IV. CLOSED SESSION Claims Administration Action 19/20-300

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

A. SETTLEMENT RATIFICATIONS (P.2)

Recommended action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCF-009186	[REDACTED]	Orange County Dept. of Education
WOCB-009324	[REDACTED]	Orange County Dept. of Education
WOCF-009136	[REDACTED]	Orange County Dept. of Education

B. SETTLEMENT AUTHORITY REQUESTS (P.5)

Recommended Action: Authorize the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCB-009275	[REDACTED]	Brea Olinda Unified School District

C. MEDICAL MANAGED CARE (P.10)

Informational reports regarding medical managed care services. (April 2020)

D. EXCESS CLAIM MATRIX REVIEW (P.97)

An informational report, regarding excess claim reporting.

E. OVERPAYMENT LOG (P.106)

An informational report, regarding claim overpayments.

REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.

V. CONSENT CALENDAR (P.5) Action 19/20-301

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – May 20, 2020
- B. FINANCIAL REPORTS – (April 2020)
- C. BANK RECONCILIATION – (April 2020)
- D. APPROVAL OF PAYMENTS – (June 2020)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
May 1, 2020 – May 15, 2020	\$88,625.32
May 16, 2020 – May 31, 2020	\$80,972.20
Total:	\$169,597.52

Recommended action: Approve items A – E.

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VI. JPA ADMINISTRATION

- A. APPROVAL OF FINAL BUDGET FY 2020/21 **(P.21) Action 19/20-302**
Recommended action: Review and accept the final budget for FY 2020/21.
- B. ELECTION OF OFFICERS FY 2020/21 **(P.23) Action 19/20-303**
Recommended action: Review and take action to elect officers of the Board.
- C. OFFICIAL AND CORRESPONDENCE ADDRESS **(P.24) Action 19/20-304**
Recommended action: Establish and approve the JPA's official address for business, correspondence and posting notice for FY 2020/21.
- D. MEETING SCHEDULE FY 2020/21 **(P.25) Action 19/20-305**
Recommended action: Approve JPA meeting schedule for FY 2020/21
- E. AUTHORIZE WARRANT SIGNATURES FY 2020/21 **(P.27) Action 19/20-306**
Recommended action: Designate authorized signatories and execute an Authorization of Signatures form for 2020/21.
- F. DESIGNATE MEDICARE AUTHORIZED REPRESENTATIVE **(P.30) Action 19/20-307**
Recommended action: Designate and approve Medicare Authorized Representative.
- G. UPDATE JPA TIMELINE **(P.31) Action 19/20-308**
Recommended action: Review and take action to approve JPA timeline.
- H. UPDATE ATTORNEY AND MEDICAL PANEL **(P.33) Action 19/20-309**
Recommended action: Review and take action to approve updated attorney and medical panel.
- I. RE-OPENING AFTER COVID-19 **(P.44) Information 19/20-310**
Informational Item: The Board will discuss safe return to work practices.

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VII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM (P.59) Action 19/20-311
Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.
- B. FIRST AID PROGRAM (P.60) Action 19/20-312
Recommended action: Approve Members' request for reimbursement of first aid costs.
- C. TRAVEL REIMBURSEMENT PROGRAM (P.61) Action 19/20-313
Recommended action: Review and approve Members' requests for reimbursement of travel costs.

VIII. INFORMATIONAL REPORTS (P.62) Information 19/20-314

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

IV. REQUEST FOR CONFERENCE (P.63) Action 19/20-315

Recommended action: Approve Members' attendance at industry conferences.

X. OTHER BOARD COMMENTS

XI. FOLLOW-UP FROM PREVIOUS MEETING (P.64) Information 19/20-316

XII. NEXT MEETING (August 19, 2020, 2:00 p.m., Room D1009)

1. Quarterly Stale-Dated Checks Report (Sedgwick)
2. Quarterly Self-Imposed Increase Report (Sedgwick)
3. Quarterly Investment Report (President)
4. Obtain Actual Payrolls from prior FY (Secy-Treas solicits)
5. Program Summary Binders FY 20/21 (Sedgwick)

XIII. ADJOURNMENT Action 19/20-317

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