

AGENDA

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING
WEDNESDAY, May 20, 2020; 2:00 p.m.
<http://www.wocwcjpa.org/>

Meeting Telephonic Information:
Call in number: 1-844-621-3956
Attendee access code: 355 877 51

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at Ashley.Malady@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I. CALL TO ORDER Action 19/20-281

II. ROLL CALL Action 19/20-282

| | |
|---------------------------------------|-----------------|
| Brea Olinda Unified School District | Ms. Barbara Ott |
| Laguna Beach Unified School District | Mr. Jeff Dixon |
| Ocean View School District | Mr. Felix Avila |
| Orange County Department Of Education | Ms. Ann Kantor |

Sedgwick Risk:

| | |
|---------------------------|----------------------------|
| Director, Client Services | Ms. Devora Brainard-DeLong |
| Account Executive | Ms. Amanda Garcia |
| Senior Claims Manager | Ms. Kim Michels |
| Senior Examiner | Ms. Erika Schwartz |
| JPA Administrator | Ms. Ashley Malady |

PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

III. APPROVAL / CHANGES TO AGENDA Action 19/20-283

As a matter of procedure, the Board should review and take action.

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IV. CLOSED SESSION Claims Administration Action 19/20-284

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

A. SETTLEMENT RATIFICATIONS (P.2)

Recommended action: Ratify the settlement(s) of the following claims:

| Claim Number | Claimant | Member |
|--------------|------------|----------------------------------|
| WOCB-009270 | [REDACTED] | Orange County Dept. of Education |
| WOCB-009312 | [REDACTED] | Orange County Dept. of Education |

B. SETTLEMENT AUTHORITY REQUESTS (P.4)

Recommended Action: Authorize the settlement(s) of the following claims:

| Claim Number | Claimant | Member |
|--------------|------------|----------------------------------|
| WOCB-009258 | [REDACTED] | Orange County Dept. of Education |
| WOCZ-008894 | [REDACTED] | Ocean View School District |

C. MEDICAL MANAGED CARE (P.12)

Informational reports regarding medical managed care services. (March 2020)

D. EXCESS CLAIM MATRIX REVIEW (P.119)

An informational report, regarding excess claim reporting.

E. OVERPAYMENT LOG (P.127)

An informational report, regarding claim overpayments.

REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.

V. CONSENT CALENDAR (P.5) Action 19/20-285

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – April 15, 2020
- B. FINANCIAL REPORTS – (March 2020)
- C. BANK RECONCILIATION – (March 2020)
- D. APPROVAL OF PAYMENTS – (May 2020)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

| Period | Amount |
|---------------------------------|---------------------|
| April 1, 2020 – April 15, 2020 | \$96,725.62 |
| April 16, 2020 – April 30, 2020 | \$64,680.15 |
| Total: | \$161,405.77 |

Recommended action: Approve items A – E.

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VI. JPA ADMINISTRATION

- A. QUARTERLY INVESTMENT REPORT, PERIOD (P.21) Action 19/20-286
ENDING MARCH 31, 2020
Recommended action: Review and accept the Quarterly Report on Western Orange County Self-Funded Workers' Compensation Agency (JPA) Investments, for period ending March 31, 2020
- B. PREPARE PRELIMINARY BUDGET (P.38) Action 19/20-287
Recommended action: Review preliminary budget and take action to approve budget as presented.
- C. REVIEW OF EXCESS QUOTE, 2nd YEAR (P.40) Action 19/20-288
Recommended action: Review and approve excess workers' compensation quotes for fiscal year 2020/21.
- D. RE-OPENING AFTER COVID-19 (P.73) Information 19/20-289
Informational item: The Board will discuss safe return to work practices and testing.

VII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM (P.83) Action 19/20-290
Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.
- B. FIRST AID PROGRAM (P.130) Action 19/20-291
Recommended action: Approve Members' request for reimbursement of first aid costs.
- C. TRAVEL REIMBURSEMENT PROGRAM (P.147) Action 19/20-292
Recommended action: Review and approve Members' requests for reimbursement of travel costs.

VIII. INFORMATIONAL REPORTS (P.148) Information 19/20-293

- A. AUTHORITY CORRESPONDENCE
- B. CONFLICT OF INTEREST POLICY, REVISION DATE 4/15/20
- C. BOARD COMMENTS
- D. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

IV. REQUEST FOR CONFERENCE (P.157) Action 19/20-294

Recommended action: Approve Members' attendance at industry conferences.

X. OTHER BOARD COMMENTS

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XI. FOLLOW-UP FROM PREVIOUS MEETING (P.158) Information 19/20-295

- A. Review of Case Management
- B. Review of Self-Imposed Increase Report

XII. NEXT MEETING (June 17, 2020, 2:00 p.m., Room D1004)

- A. Prepare & Approve Final Budget (Secy- Treas)
- B. Approve Excess Insurance for next FY (Board)
- C. Prepare & Establish Meeting Schedule (Secy-Treas)
- D. Elect Officers (Board)
- E. Designate Official Address (Board)
- F. Designate Correspondence Address (Board)
- G. Authorize Warrant Signatures (Board)
- H. Designate Medical Authorized Representative (Board)
- I. Update JPA Timeline (As needed)
- J. Update Attorney or Medical Panel (As needed)
- K. Distinct or New Member Orientation (As needed)

XIII. ADJOURNMENT Action 19/20-296

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