

AGENDA

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

WEDNESDAY, November 18, 2020; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-306-3065

Attendee access code: 355 877 51

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at Ashley.Malady@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I. CALL TO ORDER Action 20/21-363

II. ROLL CALL Action 20/21-364

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Mr. Jeff Dixon
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor

Sedgwick Risk:

Vice President, Client Services	Ms. Devora Brainard-DeLong
Assistant Vice President, Client Services	Ms. Amanda Garcia
Senior Claims Manager	Ms. Kim Michels
Senior Examiner	Ms. Erika Schwartz
JPA Administrator	Ms. Ashley Malady

PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

III. APPROVAL / CHANGES TO AGENDA Action 20/21-365

As a matter of procedure, the Board should review and take action.

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IV. CLOSED SESSION Claims Administration Action 20/21-366

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

A. SETTLEMENT RATIFICATIONS (P.2)

Recommended action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCB-009353	[REDACTED]	Orange County Dept. of Education

B. SETTLEMENT AUTHORITY REQUESTS (P.3)

Recommended Action: Authorize the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCB-009520	[REDACTED]	Orange County Dept. of Education
WOCB-009327	[REDACTED]	Orange County Dept. of Education

C. MEDICAL MANAGED CARE (P.6)

Informational reports regarding medical managed care services. (September 2020)

D. EXCESS CLAIM MATRIX REVIEW (P.80)

An informational report, regarding excess claim reporting.

E. OVERPAYMENT LEDGER (P.89)

An informational report, regarding claim overpayments.

REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.

V. CONSENT CALENDAR (P.5) Action 20/21-367

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – October 21, 2020
- B. FINANCIAL REPORTS – (September 2020)
- C. BANK RECONCILIATION – (September 2020)
- D. RATIFICATION OF APPROVAL OF PAYMENTS – (October 2020)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
October 1, 2020 – October 15, 2020	\$36,636.05
October 16, 2020 – October 31, 2020	\$68,085.09
Total:	\$104,721.14

Recommended action: Approve items A – E.

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VI. JPA ADMINISTRATION

- A. ACTUARIAL SERVICE ENGAGEMENT FOR FISCAL YEAR ENDING JUNE 30, 2021 **(P.19) Action 20/21-368**
Recommended action: Review and approve the Actuarial services engagement agreement for fiscal year ending June 30, 2021.
- B. BYLAW ANNUAL REVIEW, FIRST READ **(P.26) Action 20/21-369**
Recommended action: Review and modify JPA Bylaws as appropriate. JPA Bylaws will be brought to the Board for a second read and approval if a modification is made.
- C. RE-OPENING DURING COVID-19 **(P.39) Information 20/21-370**
Informational Item: The Board will discuss safe return to work practices.

VII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM **(P.51) Action 20/21-371**
Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.
- B. FIRST AID PROGRAM **(P.52) Action 20/21-372**
Recommended action: Approve Members' request for reimbursement of first aid costs.
- C. TRAVEL REIMBURSEMENT PROGRAM **(P.53) Action 20/21-373**
Recommended action: Review and approve Members' requests for reimbursement of travel costs.

VIII. INFORMATIONAL REPORTS

(P.54) Information 20/21-374

- A. AUTHORITY CORRESPONDENCE
B. BOARD COMMENTS
C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

IX. REQUEST FOR CONFERENCE

(P.57) Action 20/21-375

Recommended action: Approve Members' attendance at industry conferences.

X. FOLLOW-UP FROM PREVIOUS MEETING

(P.58) Information 20/21-376

- A. Review of Policy Coverage
B. Preferred Legal Panel

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XI. NEXT MEETING (December 16, 2020, 2:00 p.m., Telephonic)

1. Receive Financial Audit Report (Secy-Treas solicits)
2. State Treasurer's Special Districts Financial Transactions Report (Secy-Treas solicits)
3. Review Bylaws and Board Policies (Board)
4. Re-Opening during COVID-19 (Board)

XII. ADJOURNMENT

Action 20/21-377

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