

AGENDA

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

WEDNESDAY, April 21, 2021; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-306-3065

Attendee access code: 355 877 51

Meeting Link:

<https://sedgwick.webex.com/sedgwick/j.php?MTID=m18f105beff54af42a4ca62073e5d322a>

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at Ashley.Malady@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I. CALL TO ORDER	Action 20/21-442
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II. ROLL CALL	Action 20/21-443
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Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Mr. Jeff Dixon
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor

Sedgwick Risk:

Vice President, Client Services	Ms. Devora Brainard-DeLong
Assistant Vice President, Client Services	Ms. Amanda Garcia
Senior Claims Manager	Ms. Kim Michels
Senior Examiner	Ms. Erika Schwartz
JPA Administrator	Ms. Ashley Malady

PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of WOCPSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

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III. APPROVAL / CHANGES TO AGENDA Action 20/21-444

As a matter of procedure, the Board should review and take action.

IV. CLOSED SESSION Claims Administration Action 20/21-445

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

A. SETTLEMENT RATIFICATIONS (P.2)

Recommended action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCA-005170	[REDACTED]	Brea Olinda Unified School District
WCOB-009528	[REDACTED]	Orange County Dept of Education

A. Settlement Authority Requests

Claim Number	Claimant	Member
WOCB-009274	[REDACTED]	Laguna Beach USD
WCOC-009629	[REDACTED]	Orange County Dept of Education
WCOB-009454	[REDACTED]	Ocean View School District
WCOB-009573	[REDACTED]	Ocean View School District

B. MEDICAL MANAGED CARE (P.9)

Informational reports regarding medical managed care services. (February 2021)

C. EXCESS CLAIM MATRIX REVIEW (P.96)

An informational report, regarding excess claim reporting.

D. OVERPAYMENT LEDGER (P.106)

An informational report, regarding claim overpayments.

E. QUARTERLY LARGE LOSS CLAIM REVIEW (P.107)

An informational report, regarding large loss claims.

F. QUARTERLY STALE- DATED CHECK REPORT (P.262)

An informational report, regarding checks that have not been deposited by a recipient.

G. QUARTERLY SELF-IMPOSED PENALTY REPORT (P.263)

An informational report, regarding penalties incurred by the Claim Administration.

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REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.

V. CONSENT CALENDAR (P.5) Action 20/21-446

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – March 17, 2021
- B. FINANCIAL REPORTS – (February 2021)
- C. BANK RECONCILIATION – (February 2021)
- D. APPROVAL OF PAYMENTS – (April 2021)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
March 1, 2021 – March 15, 2021	\$103,001.74
March 16, 2021 – March 31, 2021	\$69,769.83
Total:	\$172,771.57

Recommended action: Approve items A – E.

VI. JPA ADMINISTRATION

- A. QUARTERLY INVESTMENT REPORT, PERIOD ENDING MARCH 31, 2021 **(P.21) Information 20/21-447**

Informational item: Review and file the Quarterly Report on Western Orange County Self-Funded Workers' Compensation Agency (JPA) Investments, for period ending March 31, 2021

- B. REVIEW OF EXCESS QUOTE **(P.22) Information/Action 20/21-448**

A representative from Gallagher will be available to present the Excess Insurance quote. Recommended action: Review and approve excess workers' compensation quote for fiscal year 2021-2022.

- C. PRELIMINARY BUDGET **(P.23) Action 20/21-449**

Recommended action: Review preliminary budget and take action to approve budget as presented.

- A. ELECTION OF OFFICERS **(P.25) Action 20/21-450**

Recommended action: Discuss and take action to elect officers of the Board for end of fiscal year 2020-21 and fiscal year 2021-22.

- B. COVID-19 **(P.26) Information 20/21-451**

Informational Item: The Board will discuss safe practices.

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VII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM (P.27) Action 20/21-452
Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.
- B. FIRST AID PROGRAM (P.39) Action 20/21-453
Recommended action: Approve Members' request for reimbursement of first aid costs.
- C. TRAVEL REIMBURSEMENT PROGRAM (P.40) Action 20/21-454
Recommended action: Review and approve Members' requests for reimbursement of travel costs.

VIII. INFORMATIONAL REPORTS

(P.42) Information 20/21-455

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS
Informational reminder: Conflict of Interest Filing was due April 1, 2021.

IX. REQUEST FOR CONFERENCE

(P.43) Action 20/21-456

Recommended action: Approve Members' attendance at industry conferences

X. FOLLOW-UP FROM PREVIOUS MEETING

(P.44) Information 20/21-457

No follow ups.

XI. NEXT MEETING (May 19, 2021, 2:00 p.m., Telephonic)

1. Excess Insurance Broker Report (As-needed)
2. Solicit Financial Audit Bid (Secy-Treas)
3. Bookkeeper Services (Sedgwick/Board)

XII. ADJOURNMENT

Action 20/21-458

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