

## AGENDA

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
TELEPHONIC BOARD MEETING

**WEDNESDAY, August 18, 2021; 2:00 p.m.**

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-306-3065

Attendee access code: 355 877 51

Meeting Link:

<https://sedgwick.webex.com/sedgwick/j.php?MTID=m655925f900c401d1f90b12e972f582c4>

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*In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at [Ashley.Malady@sedgwick.com](mailto:Ashley.Malady@sedgwick.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

<b>I. CALL TO ORDER</b>	<b>Action 21/22-502</b>
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<b>II. ROLL CALL</b>	<b>Action 21/22-503</b>
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Laguna Beach Unified School District	Mr. Jeff Dixon
Brea Olinda Unified School District	Mr. Richard Champion
Ocean View School District	Ms. Reagan Headrick
Orange County Department of Education	Ms. Renee Hendrick

Sedgwick Risk:

Vice President, Client Services	Ms. Devora Brainard-DeLong
Assistant Vice President, Client Services	Ms. Amanda Garcia
Workers Compensation, Claims Team Lead	Ms. Bernadette Bates
JPA Administrator	Ms. Ashley Malady

<b>PUBLIC COMMENTS</b>	
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*This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.*

<b>III. APPROVAL / CHANGES TO AGENDA</b>	<b>Action 21/22-504</b>
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*As a matter of procedure, the Board should review and take action.*

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
 AGENDA – August 18, 2021

**IV. CONSENT CALENDAR (P.5) Action 21/22-505**

*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

- A. APPROVAL OF MINUTES – June 16, 2021 and July 21, 2021
- B. FINANCIAL REPORTS – (May & June 2021)
- C. BANK RECONCILIATION – (May & June 2021)
- D. APPROVAL OF PAYMENTS – (July & August 2021)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
June 1, 2021 – June 15, 2021	\$87,965.05
June 16, 2021 – June 30, 2021	\$88,772.95
<b>Total:</b>	<b>\$176,738.00</b>

Period	Amount
July 1, 2021 – July 15, 2021	\$108,205.29
July 16, 2021 – July 31, 2021	\$58,762.46
<b>Total:</b>	<b>\$166,967.75</b>

- F. RECEIVE REVISED REIMBURSEMENT TO JPA IMPRESS ACCOUNT

Period	Amount
Revised May 16, 2021 – May 31, 2021	\$49,645.52

- G. APPROVE OCEAN VIEW SCHOOL DISTRICT BOARD MEMBER

*Recommended action: Review and approve items A-G.*

**V. CLOSED SESSION Claims Administration Action 21/22-506**

*Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.*

- A. SETTLEMENT RATIFICATIONS

*Recommended action: Ratify the settlement(s) of the following claims:*

Claim Number	Claimant	Member
None.		

- B. SETTLEMENT AUTHORITY REQUESTS

*Recommended Action: Authorize the settlement(s) of the following claims:*

Claim Number	Claimant	Member
None.		

- C. MEDICAL MANAGED CARE

**(P.3)**

*Informational reports regarding medical managed care services. (May and June 2021)*

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
AGENDA – August 18, 2021

- D. EXCESS CLAIM MATRIX REVIEW (P.177)  
*An informational report, regarding excess claim reporting.*
- E. OVERPAYMENT LOG (P.187)  
*An informational report, regarding claim overpayments.*
- F. QUARTERLY LARGE STALE- DATED CHECKS REPORT (P.188)  
*An informational report, regarding checks that have not been deposited by a recipient.*
- G. QUARTERLY SELF-IMPOSED INCREASE REPORT (P.189)  
*An informational report, regarding penalties incurred by the Claim Administration.*

**REPORT FROM CLOSED SESSION**

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.*

**VI. JPA ADMINISTRATION**

- A. BROWN ACT REQUIREMENTS (P.42) Information 21/22-507  
*Informational item to discuss the Telephonic Meeting requirements as outlined in the Executive Order N-08-21.*
- B. PROGRAM SUMMARY BINDERS (P.56) Information 21/22-508  
*Sedgwick will present that Western Orange County Self- Funded Workers Compensation Agency program binder for 2021-22.*
- C. RECIEVE ACTUAL PAYROLL FOR FY 20-21 (P.57) Action 21/22-509  
*Recommended action: Receive FY 20-21 final payroll information.*
- D. COVID-19 (P.59) Information 21/22-510  
*Informational Item: The Board will discuss safe return to work practices.*

**VII. REIMBURSEMENT PROGRAMS**

- A. SAFETY CREDIT PROGRAM (P.60) Action 21/22-511  
*Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.*
- B. FIRST AID PROGRAM (P.61) Action 21/22-512  
*Recommended action: Approve Members' request for reimbursement of first aid costs.*
- C. TRAVEL REIMBURSEMENT PROGRAM (P.62) Action 21/22-513  
*Recommended action: Review and approve Members' requests for reimbursement of travel costs.*

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
AGENDA – August 18, 2021

**VIII. REQUEST FOR CONFERENCE (P.63) Action 21/22-514**

*Recommended action: Approve Members' attendance at industry conferences.*

**IX. OTHER BOARD COMMENTS**

**X. FOLLOW-UP FROM PREVIOUS MEETING (P.65) Information 21/22-515**

**XI. INFORMATIONAL REPORTS (P.66) Information 21/22-516**

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

**XII. NEXT MEETING (September 15, 2021, 2:00 p.m., Telephonic)**

- 1. Quarterly Claim Review (Sedgwick)
- 2. Receive Annual Report to SIP (Sedgwick)
- 3. Receive Financial Audit Report (Secy-Treas solicits)

**XIII. ADJOURNMENT Action 21/22-517**

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