

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

WEDNESDAY, August 18, 2021; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-306-3065

Attendee access code: 355 877 51

Meeting Link:

<https://sedgwick.webex.com/sedgwick/j.php?MTID=m655925f900c401d1f90b12e972f582c4>

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at Ashley.Malady@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I. CALL TO ORDER Action 21/22-502

The meeting was called to order by President Mr. Dixon at 2:15 p.m.

II. ROLL CALL Action 21/22-503

Laguna Beach Unified School District	Mr. Jeff Dixon
Brea Olinda Unified School District	Mr. Richard Champion
Ocean View School District	Ms. Reagan Headrick
Orange County Department of Education	Ms. Renee Hendrick

Sedgwick Risk:

Vice President, Client Services	Ms. Devora Brainard-DeLong
Workers Compensation, Claims Team Lead	Ms. Bernadette Bates
Workers Compensation, Claims Examiner	Ms. Shelia
JPA Administrator	Ms. Ashley Malady

PUBLIC COMMENTS

There were no public comments.

III. APPROVAL / CHANGES TO AGENDA Action 21/22-504

A motion was made by Ms. Kantor to approve the agenda as presented, seconded by Mr. Champion and the motion carried to approve the August 18, 2021 agenda as presented.

AYES: Laguna Beach Unified School District
 AYES: Orange County Department of Education
 AYES: Brea Olinda Unified School District
 AYES: 3
 ABSENT: Ocean View School District

Mr. Jeff Dixon
 Ms. Ann Kantor
 Mr. Richard Champion
 NOES: None
 ABSTAIN: None

IV. CONSENT CALENDAR (P.5) Action 21/22-505

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – June 16, 2021 and July 21, 2021
- B. FINANCIAL REPORTS – (May & June 2021)
- C. BANK RECONCILIATION – (May & June 2021)
- D. APPROVAL OF PAYMENTS – (July & August 2021)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
June 1, 2021 – June 15, 2021	\$87,965.05
June 16, 2021 – June 30, 2021	\$88,772.95
Total:	\$176,738.00

Period	Amount
July 1, 2021 – July 15, 2021	\$108,205.29
July 16, 2021 – July 31, 2021	\$58,762.46
Total:	\$166,967.75

- F. RECEIVE REVISED REIMBURSEMENT TO JPA IMPRESS ACCOUNT

Period	Amount
Revised May 16, 2021 – May 31, 2021	\$49,645.52

- G. APPROVE OCEAN VIEW SCHOOL DISTRICT BOARD MEMBER

A motion was made by Ms. Kantor to approve items B-G, seconded by Mr. Champion, and the motion carried to approve.

AYES: Laguna Beach Unified School District
 AYES: Orange County Department of Education
 AYES: Brea Olinda Unified School District
 AYES: 3
 ABSENT: Ocean View School District

Mr. Jeff Dixon
 Ms. Ann Kantor
 Mr. Richard Champion
 NOES: None
 ABSTAIN: None

V. CLOSED SESSION Claims Administration **Action 21/22-506**

The Board moved into closed session at 2:19 p.m. There were no settlement ratifications or requests to report.

A. SETTLEMENT RATIFICATIONS

Recommended action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member
None.		

B. SETTLEMENT AUTHORITY REQUESTS

Recommended Action: Authorize the settlement(s) of the following claims:

Claim Number	Claimant	Member
None.		

C. MEDICAL MANAGED CARE **(P.3)**

Ms. Kantor requested clarification on Managed Care Reports.
Sedgwick will report back to the Board.

D. EXCESS CLAIM MATRIX REVIEW **(P.177)**

The Board confirmed the report appears to be in order.
The Board approved the removal of a claim.
Informational item only, no action taken.

E. OVERPAYMENT LOG **(P.187)**

The Board confirmed the report appears to be in order.
Informational item only, no action taken.

F. QUARTERLY LARGE STALE- DATED CHECKS REPORT **(P.188)**

Ms. Kantor discussed the report as presented.

G. QUARTERLY SELF-IMPOSED INCREASE REPORT **(P.189)**

Ms. Malady discussed the report as presented.

REPORT FROM CLOSED SESSION

The Board came out of Closed Session at 2:38 p.m., and Mr. Dixon noted there is no report. No action was taken during Closes Session.

VI. JPA ADMINISTRATION

A. BROWN ACT REQUIREMENTS (P.42) Information 21/22-507
Ms. Malady discussed the additional Telephonic Meeting requirements.
The Board agreed to continue to with the Telephonic Meetings as planned.

B. PROGRAM SUMMARY BINDERS (P.56) Information 21/22-508
Ms. Malady presented the Western Orange County Self- Funded Workers Compensation Agency program binder for 2021-22.

C. RECIEVE ACTUAL PAYROLL FOR FY 20-21 (P.57) Action 21/22-509
Ms. Kantor discussed the FY 20-21 final payroll information.
Ms. Kantor noted the premium adjustments and billing will be distributed accordingly.

A motion was made by Ms. Headrick to receive the final payroll figures. The motion was seconded by Mr. Champion, and the motion carried to approve.

AYES: Laguna Beach Unified School District Mr. Jeff Dixon
AYES: Ocean View School District Mr. Reagan Hendrick
AYES: Orange County Department of Education Ms. Ann Kantor
AYES: Brea Olinda Unified School District Mr. Richard Champion
AYES: 4 NOES: None
ABSENT: None ABSTAIN: None

D. COVID-19 (P.59) Information 21/22-510
The Board discussed schools opening.

VII. REIMBURSEMENT PROGRAMS

A. SAFETY CREDIT PROGRAM (P.60) Action 21/22-511
One safety credit request for reimbursement was received requesting \$3,953.34 for Orange County Department of Education.
One safety credit request for reimbursement was received requesting \$2,826.06 for Brea Olinda Unified School District.

A motion was made by Ms. Kantor to approve the first aid request for \$3,953.34 & \$2,826.06. The motion was seconded by Mr. Champion, and the motion carried to approve.

AYES: Laguna Beach Unified School District Mr. Jeff Dixon
AYES: Ocean View School District Mr. Reagan Hendrick
AYES: Orange County Department of Education Ms. Ann Kantor

AYES: Brea Olinda Unified School District
AYES: 4
ABSENT: None

Mr. Richard Champion
NOES: None
ABSTAIN: None

B. FIRST AID PROGRAM
No first aid requests were received for this meeting.

(P.61) Action 21/22-512

C. TRAVEL REIMBURSEMENT PROGRAM
No travel requests were received for this meeting.

(P.62) Action 21/22-513

VIII. REQUEST FOR CONFERENCE (P.63) Action 21/22-514

No requests submitted for review at this meeting. No action taken.

IX. OTHER BOARD COMMENTS

Ms. Kantor discussed the database migration and requested a call with Sedgwick.

X. FOLLOW-UP FROM PREVIOUS MEETING (P.65) Information 21/22-515

Ms. Malady noted Managed care follow up was distributed via email.

XI. INFORMATIONAL REPORTS (P.66) Information 21/22-516

A. AUTHORITY CORRESPONDENCE

Ms. Malady noted inclusion of The State Public Health Officer of the State of CA Public Health Order which was distributed via handout.

Ms. Malady noted inclusion of Release from Governor Newsom office which was distributed via handout.

Ms. Malady discussed Sedgwick's Vaccination tracking tool and noted inclusion of flyer.

B. BOARD COMMENTS

There were no Board comments.

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

Ms. Malady introduced the new claims examiner to the Board.

Ms. Doornik introduced herself.

Ms. Malady reminded the Board to continue to report cases in accordance with SB1159.

XII. NEXT MEETING (September 15, 2021, 2:00 p.m., Telephonic)

1. Quarterly Claim Review (Sedgwick)
2. Receive Annual Report to SIP (Sedgwick)
3. Receive Financial Audit Report (Secy-Treas solicits)

Ms. Malady discussed the option of presenting Claim review in new format.
The Board requested an example.

XIII. ADJOURNMENT

Action 21/22-517

A motion was made by Mr. Champion to adjourn the meeting at 3:20 p.m. The motion was seconded by Mrs. Headrick and the motion carried to approve.

AYES: Laguna Beach Unified School District
AYES: Ocean View School District
AYES: Orange County Department of Education
AYES: Brea Olinda Unified School District
AYES: 4
ABSENT: None

Mr. Jeff Dixon
Mr. Reagan Hendrick
Ms. Ann Kantor
Mr. Richard Champion
NOES: None
ABSTAIN: None