

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

Wednesday, December 15, 2021; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-306-3065

Attendee access code: 355 877 51

Meeting Link:

<https://sedgwick.webex.com/sedgwick/j.php?MTID=m47c1e755ca6b4534db5e4bc39fd45bb0>

On September 16, 2021 Assembly Bill No. 361 was signed relating to open meetings, and declaring the urgency thereof, to take effect immediately allowing broader access through teleconferencing options during a state of emergency through January 1, 2024. Western Orange County Self-Funded Workers' Compensation Agency has opted to conduct this Board meeting via teleconference. Members of the public wishing to participate via teleconference can do so by simply clicking the link above or calling in telephonically as noted above.

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at Ashley.Malady@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I. CALL TO ORDER	Action 21/22-564
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The meeting was called to order by President Mr. Dixon at 2:02 p.m.

II. ROLL CALL	Action 21/22-565
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Telephonic Attendees:

Laguna Beach Unified School District	Mr. Jeff Dixon
Ocean View School District	Ms. Reagan Headrick
Orange County Department of Education	Mr. Gabriel Hsu

Absent Members:

Brea Olinda Unified School District	Mr. Richard Champion
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Sedgwick Risk:

Vice President, Client Services	Ms. Amanda Garcia
Director of Claims, Workers' Compensation	Mr. Kevin Fritzsche
JPA Administrator / Client Service Manager	Ms. Ashley Malady

PUBLIC COMMENTS

There were no public comments.

III. APPROVAL / CHANGES TO AGENDA Action 21/22-566

A motion was made by Ms. Headrick to approve the Consent Calendar as presented. The motion was seconded by Mr. Hsu and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Ms. Reagan Headrick
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 3	NOES: None
ABSENT: 1 Brea Olinda Unified School District	ABSTAIN: None

IV. CLOSED SESSION Claims Administration Action 21/22-567

The Board moved into closed session at 2:05 p.m. Mr. Fritzsche discussed the settlement ratifications and settlement authority requests as presented. Mr. Fritzsche noted a settlement request and ratification was submitted this month for Lori Malcom Board approval at once.

A. SETTLEMENT RATIFICATIONS (P.2)

Claim Number	Claimant	Member	Settlement Approval
WOCB-009274	[REDACTED]	Laguna Beach USD	Board Approved 9/15/2021
WOCB-009258	[REDACTED]	Orange County Dept. Education	Individual District Approved 9/29/21

B. SETTLEMENT AUTHORITY REQUESTS (P.4)

Claim Number	Claimant	Member	Approved By
WOCB-009258	[REDACTED]	Orange County Dept. Education	Ann Kantor, 9/29/21

C. MEDICAL MANAGED CARE (P.7)

Mr. Hsu requested review of pass through items.
Sedgwick will report back to the Board.

D. EXCESS CLAIM MATRIX REVIEW (P.76)

Ms. Malady presented the report.
The Board confirmed this report is only needed on a quarterly basis moving forward.

E. OVERPAYMENT LOG (P.88)

Ms. Malady noted there are no overpayments to report.
Informational item only, no action taken.

A motion was made by Mr. Hsu to approve the settlement request and settlement ratifications as presented. The motion was seconded by Ms. Headrick and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Ms. Reagan Headrick
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 3	NOES: None
ABSENT: 1 Brea Olinda Unified School District	ABSTAIN: None

REPORT FROM CLOSED SESSION

The Board came out of Closed Session at 2:18 p.m., and Mr. Dixon took action to approve the one settlement request and two settlement ratifications as presented.

V. CONSENT CALENDAR (P.5) Action 21/22-568

- A. APPROVAL OF MINUTES – November 12th
- B. FINANCIAL REPORTS – (October 2021)
- C. BANK RECONCILIATION – (October 2021)
- D. APPROVAL OF PAYMENTS – (December 2021)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
November 1, 2021 – November 15, 2021	\$81,863.72
November 16, 2021 – Nov. 30, 2021	\$142,176.31
Total:	\$224,040.03

- F. OFFICIAL AND CORRESPONDENCE ADDRESS
- G. AUTHORIZE WARRANT SIGNATURES FY 2021/22
- H. UPDATE JPA TIMELINE

A motion was made by Mr. Hsu to approve items A-H. The motion was seconded by Ms. Headrick and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Ms. Reagan Headrick
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 3	NOES: None
ABSENT: 1 Brea Olinda Unified School District	ABSTAIN: None

VI. JPA ADMINISTRATION

- A. RECEIVE SPECIAL DISTRICTS FINANCIAL REPORT (P.25) Action 21/22-569
 Ms. Malady noted the report is not available yet.
 Item will return once available.

VII. REIMBURSEMENT PROGRAMS

A. SAFETY CREDIT PROGRAM (P.26) Action 21/22-570

One safety credit request for reimbursement was received requesting \$5,735.39 for Orange County Department of Education.

A motion was made by Mr. Dixon to approve the safety credit request for \$5,735.39 for Orange County Department of Education. The motion was seconded by Ms. Headrick and the motion carried to approve.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Ms. Reagan Headrick
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 3	NOES: None
ABSENT: 1 Brea Olinda Unified School District	ABSTAIN: None

B. FIRST AID PROGRAM (P.36) Action 21/22-571

One first aid claim request for reimbursement was received requesting \$556.24 for Orange County Department of Education.
One first aid claim request for reimbursement was received requesting \$1,140.07 for Brea Olinda Unified School District.

A motion was made by Mr. Hsu to approve the first aid request for \$556.24 for Orange County Department of Education and \$1,140.07 for Brea Olinda Unified School District. The motion was seconded by Mr. Dixon and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Ms. Reagan Headrick
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 3	NOES: None
ABSENT: 1 Brea Olinda Unified School District	ABSTAIN: None

C. TRAVEL REIMBURSEMENT PROGRAM (P.51) Action 21/22-572

No travel requests were received for this meeting.

VIII. REQUEST FOR CONFERENCE

(P.52) Action 21/22-573

No industry conference requests were received.

IX. INFORMATIONAL REPORTS (P.54) Information 21/22-574

A. AUTHORITY CORRESPONDENCE

Ms. Malady discussed Claim Performance Analytic Summary that was distributed via handout.

The Board confirmed they would like to see this report on a regular basis.

B. BOARD COMMENTS

There we no Board comments.

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

Ms. Garcia reminded the Board Temporary Total Disability rates are increasing as of January 1st.

Sedgwick wished the Board Happy Holidays.

X. FOLLOW-UP FROM PREVIOUS MEETING (P.55) Information 21/22-575

A. MANAGED CARE CLARIFICATION

Follow up was distributed via handout prior to the meeting.

XI. NEXT MEETING (January 19, 2022, 2:00 p.m., Telephonic)

1. ASSEMBLY BILL NO.361 REVIEW

(P.56) Action 21/22-576

A motion was made by Mr. Hsu to continue to hold remote meetings and teleconferences under suspended provisions in compliance with Assembly Bill No. 361. The motion was seconded by Mr. Dixon and the motion carried.

AYES: Laguna Beach Unified School District

Mr. Jeff Dixon

AYES: Ocean View School District

Ms. Reagan Headrick

AYES: Orange County Department of Education

Mr. Gabriel Hsu

AYES: 3

NOES: None

ABSENT: 1 Brea Olinda Unified School District

ABSTAIN: None

2. QUARTERLY LARGE LOSS CLAIM REVIEW

(Sedgwick)

3. QUARTERLY STALE DATED CHECKS REPORT

(Sedgwick)

4. QUARTERLY SELF- IMPOSED PENALTY REPORT

(Sedgwick)

5.

XII. ADJOURNMENT Action 21/22-577

A motion was made by Mr. Hsu to adjourn the meeting at 2:31 p.m. The motion was seconded by Ms. Headrick and the motion carried to approve.

AYES: Laguna Beach Unified School District

Mr. Jeff Dixon

AYES: Ocean View School District

Ms. Reagan Headrick

AYES: Orange County Department of Education

Mr. Gabriel Hsu

AYES: 3

NOES: None

ABSENT: 1 Brea Olinda Unified School District

ABSTAIN: None