

AGENDA

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

WEDNESDAY, February 17, 2021; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-306-3065

Attendee access code: 355 877 51

Meeting Link:

<https://sedgwick.webex.com/sedgwick/j.php?MTID=m5213cdccfa86adfea4fdcaa85264fe1d>

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at Ashley.Malady@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

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| I. CALL TO ORDER | Action 20/21-408 |
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| II. ROLL CALL | Action 20/21-409 |
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| Brea Olinda Unified School District | Ms. Barbara Ott |
| Laguna Beach Unified School District | Mr. Jeff Dixon |
| Ocean View School District | Mr. Felix Avila |
| Orange County Department Of Education | Ms. Ann Kantor |

Sedgwick Risk:

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|---|----------------------------|
| Vice President, Client Services | Ms. Devora Brainard-DeLong |
| Assistant Vice President, Client Services | Ms. Amanda Garcia |
| Senior Claims Manager | Ms. Kim Michels |
| Senior Examiner | Ms. Erika Schwartz |
| JPA Administrator | Ms. Ashley Malady |

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| Legal Counsel, The Feldhake Law Firm | Mr. Robert Feldhake |
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| PUBLIC COMMENTS |
|------------------------|

This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

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III. APPROVAL / CHANGES TO AGENDA Action 20/21-410

As a matter of procedure, the Board should review and take action.

IV. CLOSED SESSION Claims Administration Action 20/21-411

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

A. SETTLEMENT RATIFICATIONS (P.2)

Recommended action: Ratify the settlement(s) of the following claims:

| Claim Number | Claimant | Member |
|--------------|------------|----------------------------|
| WOCX-008560 | ██████████ | Ocean View School District |
| WOCB-009396 | ██████████ | Ocean View School District |
| WOCZ-008894 | ██████████ | Ocean View School District |

B. SETTLEMENT AUTHORITY REQUESTS (P.5)

Recommended Action: Authorize the settlement(s) of the following claims:

| Claim Number | Claimant | Member |
|--------------|------------|----------------------------|
| WCOB-009488 | ██████████ | Ocean View School District |

C. MEDICAL MANAGED CARE (P.7)

Informational reports regarding medical managed care services. (December 2020)

D. EXCESS CLAIM MATRIX REVIEW (P.78)

An informational report, regarding excess claim reporting.

E. OVERPAYMENT LEDGER (P.87)

An informational report, regarding claim overpayments.

REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.

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V. CONSENT CALENDAR (P.5) Action 20/21-412

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – January 20, 2021
- B. FINANCIAL REPORTS – (December 2020)
- C. BANK RECONCILIATION – (December 2020)
- D. APPROVAL OF PAYMENTS – (February 2021)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

| Period | Amount |
|-------------------------------------|---------------------|
| January 1, 2021 – January 15, 2021 | \$118,434.08 |
| January 16, 2021 – January 31, 2021 | \$89,823.86 |
| Total: | \$208,257.94 |

Recommended action: Approve items A – E.

VI. JPA ADMINISTRATION

- A. QUARTERLY INVESTMENT REPORT, PERIOD ENDING DECEMBER 31, 2020 **(P.19) Information 20/21-413**
Informational item: Review and file the Quarterly Report on Western Orange County Self-Funded Workers' Compensation Agency (JPA) Investments, for period ending December 31, 2020.
- B. RECEIVE ACTUARIAL REPORT WITH EXPERIENCE MODIFICATION FACTORS **(P.33) Action 20/21- 414**
Recommended action: Receive and accept the Actuarial Report as presented.
- C. STATE CONTROLLER'S SPECIAL DISTRICT FINANCIAL TRANSACTION REPORT **(P.98) Action 20/21-415**
Recommended action: Review and accept the transaction report as needed.
- D. BYLAW AND POLICY REVIEW UPDATE **(P.107) Information 20/21-416**
Informational Item: The Board will discuss the status of legal counsels' review of the JPA Bylaws and Policies.
- E. COVID-19 **(P.166) Information 20/21-417**
Informational Item: The Board will discuss safe practices.

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VII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM (P.168) Action 20/21-418
Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.
- B. FIRST AID PROGRAM (P.177) Action 20/21-419
Recommended action: Approve Members' request for reimbursement of first aid costs.
- C. TRAVEL REIMBURSEMENT PROGRAM (P.178) Action 20/21-420
Recommended action: Review and approve Members' requests for reimbursement of travel costs.

VIII. INFORMATIONAL REPORTS

(P.179) Information 20/21-421

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

IX. REQUEST FOR CONFERENCE

(P.185) Action 20/21-422

Recommended action: Approve Members' attendance at industry conferences

X. FOLLOW-UP FROM PREVIOUS MEETING

(P.186) Information 20/21-423

- A. Managed Care Clarification

XI. NEXT MEETING (March 17, 2021, 2:00 p.m., Telephonic)

1. Approve Ex-Mods (Board)
2. Initiate Excess Insurance Renewal (Secr/Treas)
3. Obtain Estimated Payrolls for next FY (Secr/Treas solicits)
4. Complete Conflict of Interest Filing (Board)
5. COVID-19 (Board)

XII. ADJOURNMENT

Action 20/21-424

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