

AGENDA

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

WEDNESDAY, January 20, 2021; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-306-3065

Attendee access code: 355 877 51

Meeting Link:

<https://sedgwick.webex.com/sedgwick/j.php?MTID=m958d8b204294a91620896b48a2e7b204>

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at Ashley.Malady@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I. CALL TO ORDER Action 20/21-393

II. ROLL CALL Action 20/21-394

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Mr. Jeff Dixon
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor

Sedgwick Risk:

Vice President, Client Services	Ms. Devora Brainard-DeLong
Assistant Vice President, Client Services	Ms. Amanda Garcia
Senior Claims Manager	Ms. Kim Michels
Senior Examiner	Ms. Erika Schwartz
JPA Administrator	Ms. Ashley Malady

Defense Counsel, Wall McCormick Baroldi & Dugan Mr. William McCormick

PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of WOCPSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

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III. APPROVAL / CHANGES TO AGENDA Action 20/21-395

As a matter of procedure, the Board should review and take action.

IV. CLOSED SESSION Claims Administration Action 20/21-396

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

A. SETTLEMENT RATIFICATIONS (P.2)

Recommended action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCB-009332	[REDACTED]	Orange County Dept. of Education

B. SETTLEMENT AUTHORITY REQUESTS (P.3)

Recommended Action: Authorize the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCB-009426	[REDACTED]	Orange County Dept. Education

C. MEDICAL MANAGED CARE (P.4)

Informational reports regarding medical managed care services. (November 2020)

D. EXCESS CLAIM MATRIX REVIEW (P.75)

An informational report, regarding excess claim reporting.

E. OVERPAYMENT LEDGER (P.84)

An informational report, regarding claim overpayments.

F. QUARTERLY LARGE LOSS CLAIM REVIEW (P.85)

An informational report, regarding large loss claims.

G. QUARTERLY LARGE STALE- DATED CHECKS REPORT (P.236)

An informational report, regarding checks that have not been deposited by a recipient.

H. QUARTERLY SELF-IMPOSED PENALTY REPORT (P.237)

An informational report, regarding penalties incurred by the Claim Administration.

REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.

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V. CONSENT CALENDAR (P.5) Action 20/21-397

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – December 16, 2020
- B. FINANCIAL REPORTS – (November 2020)
- C. BANK RECONCILIATION – (November 2020)
- D. APPROVAL OF PAYMENTS – (January 2021)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
December 1, 2020 – December 15, 2020	\$75,116.82
December 16, 2020 – December 31, 2020	\$54,864.93
Total:	\$129,981.75

- F. RECEIVE FINAL FINANCIAL AUDIT REPORT FOR PERIOD ENDING JUNE 30, 2020

Recommended action: Approve items A – F.

VI. JPA ADMINISTRATION

- A. STATE CONTROLLER'S SPECIAL DISTRICT FINANCIAL (P.60) Action 20/21-398 TRANSACTION REPORT

Recommended action: Review and receive the transaction report as final if available.

- B. BYLAW AND POLICY REVIEW UPDATE (P.61) Information 20/21-399

Informational Item: The Board will discuss the status of legal counsels' review of the JPA Bylaws and Policies.

- C. COVID-19 (P.62) Information 20/21-400

Informational Item: The Board will discuss safe return to work practices.

VII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM (P.67) Action 20/21-401

Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.

- B. FIRST AID PROGRAM (P.68) Action 20/21-402

Recommended action: Approve Members' request for reimbursement of first aid costs.

- C. TRAVEL REIMBURSEMENT PROGRAM (P.69) Action 20/21-403

Recommended action: Review and approve Members' requests for reimbursement of travel costs.

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VIII. INFORMATIONAL REPORTS (P.70) Information 20/21-404

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

IX. REQUEST FOR CONFERENCE (P.71) Action 20/21-405

Recommended action: Approve Members' attendance at industry conferences.

X. FOLLOW-UP FROM PREVIOUS MEETING (P.72) Information 20/21-406

- A. Cal/OSHA Emergency Standard Outbreak Protocol Update
- B. AB 685 Potential Exposure defined
- C. Managed Care Update

XI. NEXT MEETING (February 17, 2021, 2:00 p.m., Telephonic)

- 1. Receive Actuarial Report (Secr/Treas)
- 2. Equity Rebate (Secr/Treas)
- 3. Prepare Ex-Mods (Actuary & Board)
- 4. Re-Opening during COVID-19 (Board)
- 5. Quarterly Investment Report (President)

XII. ADJOURNMENT Action 20/21-407

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