

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

WEDNESDAY, January 20, 2021; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-306-3065

Attendee access code: 355 877 51

Meeting Link:

<https://sedgwick.webex.com/sedgwick/j.php?MTID=m958d8b204294a91620896b48a2e7b204>

I. CALL TO ORDER Action 20/21-393

The meeting was called to order by President Ms. Barbara Ott at 2:09 p.m.

II. ROLL CALL Action 20/21-394

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Mr. Jeff Dixon
Ocean View School District	Mr. Felix Avila
Ocean View School District	Mr. Keith Farrow
Orange County Department Of Education	Ms. Ann Kantor

Sedgwick Risk:

Assistant Vice President, Client Services	Ms. Amanda Garcia
Senior Examiner	Ms. Erika Schwartz
JPA Administrator	Ms. Ashley Malady

Defense Counsel, Wall McCormick Baroldi & Dugan	Mr. William McCormick
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PUBLIC COMMENTS

No Public Comments.

III. APPROVAL / CHANGES TO AGENDA Action 20/21-395

A motion was made by Ms. Kantor to move informational item 6.B and 10.B to discuss COVID-19 to the beginning of the meeting. The motion was seconded by Mr. Dixon and carried to approve the January 20, 2021 agenda with the adjustment in the presentation order.

AYES: Brea Olinda Unified School District	Ms. Barbara Ott
AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Mr. Keith Farrow
AYES: Orange County Department Of Education	Ms. Ann Kantor
	NOES: None
ABSENT: None	ABSTAIN: None

IV. CLOSED SESSION Claims Administration Action 20/21-396

The Board adjourned to Closed Session at 2:45 p.m. Ms. Schwartz discussed the following claims:

A. SETTLEMENT RATIFICATIONS (P.2)

Recommended action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCB-009332	[REDACTED]	Orange County Dept. of Education

B. SETTLEMENT AUTHORITY REQUESTS (P.3)

Recommended Action: Authorize the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCB-009426	[REDACTED]	Orange County Dept. Education

C. MEDICAL MANAGED CARE (P.4)

Ms. Kantor confirmed the report appears to be in order.
 Ms. Malady provided Managed Care Clarification requested during December’s meeting.
 Sedgwick will report back to the Board during February.
 Information only item, no action taken.

D. EXCESS CLAIM MATRIX REVIEW (P.75)

Ms. Kantor discussed two claims on matrix.
 Sedgwick will update the report for the next meeting as discussed.

E. OVERPAYMENT LEDGER (P.84)

Ms. Kantor confirmed the report appears to be in order.
 Information only item, no action taken.

F. QUARTERLY LARGE LOSS CLAIM REVIEW (P.85)

Ms. Schwartz presented the reports as prepared.
 Information only item, no action taken.

G. QUARTERLY LARGE STALE- DATED CHECKS REPORT (P.236)

Ms. Schwartz discussed the report as prepared.
 Information only item, no action taken.

H. QUARTERLY SELF-IMPOSED PENALTY REPORT (P.237)

There were no self-imposed penalties to report.
 Information only item, no action taken.

A motion was made by Ms. Kantor to approve the settlement authority requests and settlement ratifications, seconded by Mr. Avila, and carried to approve.

AYES: Brea Olinda Unified School District	Ms. Barbara Ott
AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Mr. Felix Avila
AYES: Orange County Department Of Education	Ms. Ann Kantor
	NOES: None
ABSENT: None	ABSTAIN: None

REPORT FROM CLOSED SESSION

The Board came out of Closed Session at 3:26 p.m. and Ms. Ott reported the Board took action on claims as presented.

V. CONSENT CALENDAR (P.5) Action 20/21-397
If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – December 16, 2020
- B. FINANCIAL REPORTS – (November 2020)
- C. BANK RECONCILIATION – (November 2020)
- D. APPROVAL OF PAYMENTS – (January 2021)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
December 1, 2020 – December 15, 2020	\$75,116.82
December 16, 2020 – December 31, 2020	\$54,864.93
Total:	\$129,981.75

- F. RECEIVE FINAL FINANCIAL AUDIT REPORT FOR PERIOD ENDING JUNE 30, 2020

A motion was made by Ms. Kantor to approve the Consent Calendar as presented. The motion was seconded by Mr. Avila, and carried to approve items A-F.

AYES: Brea Olinda Unified School District	Ms. Barbara Ott
AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Mr. Felix Avila
AYES: Orange County Department Of Education	Ms. Ann Kantor
	NOES: None
ABSENT: None	ABSTAIN: None

VI. JPA ADMINISTRATION

- A. STATE CONTROLLER’S SPECIAL DISTRICT FINANCIAL (P.60) Action 20/21-398
TRANSACTION REPORT
The report was not available.
Item moved to February’s meeting.

- B. BYLAW AND POLICY REVIEW UPDATE (P.61) Information 20/21-399
The Board discussed the status of legal review.
Item will come back in February for review.

- C. COVID-19 (P.62) Information 20/21-400
Mr. William and the Board discussed OSHA reporting.

VII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM (P.67) Action 20/21-401
One Safety Credit request from Orange County Department of Education was received
for a total of \$7,313.25.

A motion was made by Ms. Kantor to approve the safety credit request totaling \$7,313.25 from Orange County Department of Education. The motion was seconded by Mr. Avila, and carried to approve the safety credit.

AYES: Brea Olinda Unified School District	Ms. Barbara Ott
AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Mr. Felix Avila
AYES: Orange County Department Of Education	Ms. Ann Kantor
	NOES: None
ABSENT: None	ABSTAIN: None

- B. FIRST AID PROGRAM (P.68) Action 20/21-402
No first aid requests were received for this meeting.

- C. TRAVEL REIMBURSEMENT PROGRAM (P.69) Action 20/21-403
No travel requests were received for this meeting.

VIII. INFORMATIONAL REPORTS (P.70) Information 20/21-404

- A. AUTHORITY CORRESPONDENCE
There were no correspondences received for this meeting.
- B. BOARD COMMENTS
There were no Board Comments.
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS
Ms. Garcia updated the Board on current trends.

IX. REQUEST FOR CONFERENCE (P.71) Action 20/21-405

No requests were submitted for review at this meeting. No action taken.

X. FOLLOW-UP FROM PREVIOUS MEETING (P.72) Information 20/21-406

- A. Cal/OSHA Emergency Standard Outbreak Protocol Update
Item was discussed during COVID section.
COVID FAQ handout was distributed from the Department of Industrial Relations.
- B. AB 685 Potential Exposure defined
Item discussed during COVID section.
- C. Managed Care Update
Item discussed during closed session.

XI. NEXT MEETING (February 17, 2021, 2:00 p.m., Telephonic)

- 1. Receive Actuarial Report (Secr/Treas)
- 2. Equity Rebate (Secr/Treas)
- 3. Prepare Ex-Mods (Actuary & Board)
- 4. Re-Opening during COVID-19 (Board)
- 5. Quarterly Investment Report (President)

The Board decided to remove Equity rebate from the agenda this fiscal year.

XII. ADJOURNMENT Action 20/21-407

There being no further business to discuss, a motion was made by Ms. Kantor, seconded by Mr. Avila, and carried to adjourn the meeting at 3:53 p.m.

AYES: Brea Olinda Unified School District	Ms. Barbara Ott
AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Mr. Felix Avila
AYES: Orange County Department Of Education	Ms. Ann Kantor
	NOES: None
ABSENT: None	ABSTAIN: None