

## AGENDA

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
TELEPHONIC BOARD MEETING

**WEDNESDAY, June 16, 2021; 2:00 p.m.**

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-306-3065

Attendee access code: 355 877 51

Meeting Link:

<https://sedgwick.webex.com/sedgwick/j.php?MTID=m20e2ce3ca199dd3124e9a82896a16e96>

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*In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at [Ashley.Malady@sedgwick.com](mailto:Ashley.Malady@sedgwick.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

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<b>I. CALL TO ORDER</b>	<b>Action 20/21-475</b>
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<b>II. ROLL CALL</b>	<b>Action 20/21-476</b>
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Laguna Beach Unified School District	Mr. Jeff Dixon
Ocean View School District	Mr. Felix Avila
Orange County Department of Education	Ms. Ann Kantor
Orange County Department of Education	Ms. Renee Hendrick
Brea Olinda Unified School District	Mr. Richard Champion

Guest:

Ocean View School District	Mrs. Reagan Headrick
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Sedgwick Risk:

Vice President, Client Services	Ms. Devora Brainard-DeLong
Assistant Vice President, Client Services	Ms. Amanda Garcia
JPA Administrator	Ms. Ashley Malady

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<b>PUBLIC COMMENTS</b>
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*This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.*

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
 AGENDA – June 16, 2021

**III. APPROVAL / CHANGES TO AGENDA Action 20/21-477**

*As a matter of procedure, the Board should review and take action.*

**IV. CLOSED SESSION Claims Administration Action 20/21-478**

*Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.*

**A. SETTLEMENT RATIFICATIONS (P.2)**

*Recommended action: Ratify the settlement(s) of the following claims:*

Claim Number	Claimant	Member
WCOB-009567	[REDACTED]	Brea Olinda Unified School District

**B. SETTLEMENT AUTHORITY REQUESTS**

*Recommended Action: Authorize the settlement(s) of the following claims:*

Claim Number	Claimant	Member
None.		

**C. MEDICAL MANAGED CARE (P.4)**

*Informational reports regarding medical managed care services. (April 2021)*

**D. EXCESS CLAIM MATRIX REVIEW (P.104)**

*An informational report, regarding excess claim reporting.*

**E. OVERPAYMENT LEDGER (P.114)**

*An informational report, regarding claim overpayments.*

**REPORT FROM CLOSED SESSION**

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.*

**V. CONSENT CALENDAR (P.5) Action 20/21-479**

*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

- A. APPROVAL OF MINUTES – May 19, 2021
- B. FINANCIAL REPORTS – (April 2021)
- C. BANK RECONCILIATION – (April 2021)
- D. APPROVAL OF PAYMENTS – (June 2021)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
May 1, 2021 – May 15, 2021	\$101,202.87
May 16, 2021 – May 31, 2021	\$49,645.52
<b>Total:</b>	<b>\$150,848.39</b>

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
AGENDA – June 16, 2021

**VI. JPA ADMINISTRATION**

- A. OFFICIAL AND CORRESPONDENCE ADDRESS **(P.21) Action 20/21-480**  
*Recommended action: Establish and approve the JPA's official address for business, correspondence and posting notice for FY 2021/22.*
- B. MEETING SCHEDULE FY 2021/22 **(P.22) Action 20/21-481**  
*Recommended action: Approve JPA meeting schedule for FY 2021/22.*
- C. AUTHORIZE WARRANT SIGNATURES FY 2021/22 **(P.24) Action 20/21-482**  
*Recommended action: Designate authorized signatories and execute an Authorization of Signatures form for 2021/22.*
- D. DESIGNATE MEDICARE AUTHORIZED REPRESENTATIVE **(P.28) Action 20/21-483**  
*Recommended action: Designate and approve Medicare Authorized Representative.*
- E. UPDATE JPA TIMELINE **(P.29) Action 20/21-484**  
*Recommended action: Review and take action to approve JPA timeline.*
- F. UPDATE ATTORNEY AND MEDICAL PANEL **(P.31) Action 20/21-485**  
*Recommended action: Review and take action to approve updated attorney and medical panel.*
- G. COVID-19 **(P.36) Information 20/21-486**  
*Informational Item: The Board will discuss safe practices.*

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
AGENDA – June 16, 2021

**VII. REIMBURSEMENT PROGRAMS**

- A. SAFETY CREDIT PROGRAM (P.37) Action 20/21-487  
*Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.*
- B. FIRST AID PROGRAM (P.38) Action 20/21-488  
*Recommended action: Approve Members' request for reimbursement of first aid costs.*
- C. TRAVEL REIMBURSEMENT PROGRAM (P.39) Action 20/21-489  
*Recommended action: Review and approve Members' requests for reimbursement of travel costs.*

**VIII. INFORMATIONAL REPORTS**

(P.40) Information 20/21-490

- A. AUTHORITY CORRESPONDENCE  
B. BOARD COMMENTS  
C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

**IX. REQUEST FOR CONFERENCE**

(P.41) Action 20/21-491

*Recommended action: Approve Members' attendance at industry conferences*

**X. FOLLOW-UP FROM PREVIOUS MEETING**

(P.43) Information 20/21-492

- A. Managed Care

**XI. NEXT MEETING (August 18, 2021, 2:00 p.m., Telephonic)**

1. Quarterly Stale-Dated Checks Report (Sedgwick)  
2. Quarterly Self-Imposed Increase Report (Sedgwick)  
3. Quarterly Investment Report (President)  
4. Obtain Actual Payrolls from prior FY (Secy-Treas solicits)  
5. Program Summary Binders FY 21/22 (Sedgwick)

**XII. ADJOURNMENT**

Action 20/21-493

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