

AGENDA

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

WEDNESDAY, March 17, 2021; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-306-3065

Attendee access code: 355 877 51

Meeting Link:

<https://sedgwick.webex.com/sedgwick/j.php?MTID=m836337c52d1f720d4c9352da895477da>

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at Ashley.Malady@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I. CALL TO ORDER Action 20/21-425

II. ROLL CALL Action 20/21-426

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Mr. Jeff Dixon
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor

Sedgwick Risk:

Vice President, Client Services	Ms. Devora Brainard-DeLong
Assistant Vice President, Client Services	Ms. Amanda Garcia
Senior Claims Manager	Ms. Kim Michels
Senior Examiner	Ms. Erika Schwartz
JPA Administrator	Ms. Ashley Malady

Legal Counsel Mr. Robert Feldhake

PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

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III. APPROVAL / CHANGES TO AGENDA Action 20/21-427

As a matter of procedure, the Board should review and take action.

IV. JPA ADMINISTRATION (Part I)

- A. BYLAW REVIEW, SECOND READ (P.5) Action 20/21-428
Recommended Action: Review and approve the revised Bylaws as presented.

- B. NET ASSET POLICY REVIEW, SECOND READ (P.37) Action 20/21-429
Recommended Action: Review and approve the revised Net Asset Policy as presented.

- C. CONFLICT OF INTEREST CODE, SECOND READ (P.44) Action 20/21-430
Recommended Action: Review and approve the revised Conflict of Interest code as presented.

V. CLOSED SESSION Claims Administration Action 20/21-431

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

- A. SETTLEMENT RATIFICATIONS
Recommended action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member
None.		

- B. SETTLEMENT AUTHORITY REQUESTS (P.2)
Recommended Action: Authorize the settlement(s) of the following claims:

Claim Number	Claimant	Member
WOCB-009391	██████████	Brea Olinda Unified School District
WCOB-009567	██████████	Brea Olinda Unified School District

- C. MEDICAL MANAGED CARE (P.5)
Informational reports regarding medical managed care services. (January 2021)

- D. EXCESS CLAIM MATRIX REVIEW (P.85)
An informational report, regarding excess claim reporting.

- E. OVERPAYMENT LEDGER (P.94)
An informational report, regarding claim overpayments.

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REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.

VI. CONSENT CALENDAR (P.50) Action 20/21-432

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – February 17, 2021
- B. FINANCIAL REPORTS – (January 2021)
- C. BANK RECONCILIATION – (January 2021)
- D. APPROVAL OF PAYMENTS – (March 2021)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
February 1, 2021 – February 15, 2021	\$69,311.68
February 16, 2021 – February 28, 2021	\$70,036.10
Total:	\$139,347.78

Recommended action: Approve items A – E.

VII. JPA ADMINISTRATION (Part II)

- D. EXPERIENCE MODIFICATION FACTORS (P.65) Action 20/21-433
Recommended action: Review and approve experience modification factors.

- E. COVID-19 (P.76) Information 20/21-434
Informational Item: The Board will discuss safe practices.

VIII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM (P.82) Action 20/21-435
Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.

- B. FIRST AID PROGRAM (P.83) Action 20/21-436
Recommended action: Approve Members' request for reimbursement of first aid costs.

- C. TRAVEL REIMBURSEMENT PROGRAM (P.84) Action 20/21-437
Recommended action: Review and approve Members' requests for reimbursement of travel costs.

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IX. INFORMATIONAL REPORTS (P.85) Information 20/21-438

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS
Informational reminder: Conflict of Interest Filing is due April 1, 2021.

X. REQUEST FOR CONFERENCE (P.88) Action 20/21-439

Recommended action: Approve Members' attendance at industry conferences

XI. FOLLOW-UP FROM PREVIOUS MEETING (P.89) Information 20/21-440

- A. Coverage for COVID Vaccines

XII. NEXT MEETING (April 21, 2021, 2:00 p.m., Telephonic)

- 1. Excess Insurance Renewal (Secr/Treas)
- 2. Complete Conflict of Interest Filing (Board)
- 3. Quarterly Large Loss Claim Review (Sedgwick)
- 4. Quarterly Large Stale-Dated Checks Report (Sedgwick)
- 5. Quarterly Self-Imposed Increase Report (Sedgwick)
- 6. Quarterly Investment Report (President)
- 7. Prepare Rate Spreadsheet (Secy- Treas)
- 8. Approve Funding rates (Board)
- 9. Review Service Contracts (Sedgwick)
- 10. COVID-19 (Board)

XIII. ADJOURNMENT Action 20/21-441

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