

MINUTES

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
TELEPHONIC BOARD MEETING

**WEDNESDAY, May 19, 2021; 2:00 p.m.**

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-904-900-2303

Attendee access code: 160 096 7041

Meeting Link:

<https://sedgwick.webex.com/sedgwick/j.php?MTID=m7797d5390817fa001f07d2574ff93076>

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*In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at [Ashley.Malady@sedgwick.com](mailto:Ashley.Malady@sedgwick.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

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**I. CALL TO ORDER Action 20/21-459**

The meeting was called to order by President Mr. Dixon at 2:01 p.m.

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**II. ROLL CALL Action 20/21-460**

**Telephonic Attendees:**

Laguna Beach Unified School District

Mr. Jeff Dixon

Brea Olinda Unified School District

Mr. Richard Champion

Ocean View School District

Mr. Felix Avila

Orange County Department of Education

Ms. Ann Kantor

Orange County Department of Education

Ms. Renee Hendrick

Sedgwick Risk:

Vice President, Client Services

Ms. Devora Brainard-DeLong

Assistant Vice President, Client Services

Ms. Amanda Garcia

Vendor:

Broker, Gallagher

Mr. Ryan Jacques

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**PUBLIC COMMENTS**

*There we no public comments.*

**III. APPROVAL / CHANGES TO AGENDA Action 20/21-461**

*A motion was made by Ms. Kantor to approve the agenda as presented, seconded by Mr. Avila and the motion carried to approve the May 19, 2021 agenda as presented.*

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Mr. Felix Avila
AYES: Orange County Department of Education	Ms. Ann Kantor
AYES: 3	NOES: None
ABSENT: 1 Brea Olinda Unified School District	ABSTAIN: None

**IV. CONSENT CALENDAR (P. 5) Action 20/21-462**

*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

- A. APPROVAL OF MINUTES – April 13, 2021 and April 21, 2021  
Revised minutes distributed via handout.
- B. FINANCIAL REPORTS – (March 2021)
- C. BANK RECONCILIATION – (March 2021)
- D. APPROVAL OF PAYMENTS – (May 2021)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
April 1, 2021 – April 15, 2021	\$110,758.15
April 16, 2021 – April 30, 2021	\$60,980.29
<b>Total:</b>	<b>\$171,738.44</b>

- F. APPROVE BREA OLINDA USD BOARD MEMBER

*A motion was made by Ms. Kantor to approve the Consent Calendar as presented. The motion was seconded by Mr. Avila, and carried to approve items A-F.*

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Mr. Felix Avila
AYES: Orange County Department of Education	Ms. Ann Kantor
AYES: 3	NOES: None
ABSENT: 1 Bred Olinda Unified School District	ABSTAIN: None

**V. JPA ADMINISTRATION (P.24)**

- A. REVIEW OF EXCESS QUOTE **Information/Action 20/21-463**  
A representative from Gallagher presented the Excess Insurance quote.

*A motion was made by Ms. Kantor to approve the excess workers' compensation quote for fiscal year 2021-2022 SIR up to 500k and to approve her submission to bind coverage. The motion was seconded by Mr. Avila and the motion carried.*

AYES: Laguna Beach Unified School District  
 AYES: Brea Olinda Unified School District  
 AYES: Ocean View School District  
 AYES: Orange County Department of Education  
 AYES: 4  
 ABSENT: None

Mr. Jeff Dixon  
 Mr. Richard Champion  
 Mr. Felix Avila  
 Ms. Ann Kantor  
 NOES: None  
 ABSTAIN: None

**VI. CLOSED SESSION Claims Administration Action 20/21-464**

The Board adjourned to Closed Session at 2:09 p.m. Ms. Garcia discussed the following claims:

A. SETTLEMENT RATIFICATIONS

Claim Number	Claimant	Member
WOCB-009426	[REDACTED]	Orange County Depart. of Education
WOCB-009327	[REDACTED]	Orange County Depart. of Education

B. SETTLEMENT AUTHORITY REQUESTS

Claim Number	Claimant	Member
None.		

C. MEDICAL MANAGED CARE

Ms. Kantor requested clarification on Managed Care Reports.  
 Sedgwick will report back to the Board during the June Meeting.

D. EXCESS CLAIM MATRIX REVIEW

The Board approved the removal of claimant on the report.  
 The Board requested updates to two claims on the report.

E. OVERPAYMENT LEDGER

The Board confirmed the report appears to be in order.  
 Informational item only, no action taken.

*A motion was made by Ms. Kantor to approve the settlement authority ratifications, seconded by Mr. Champion, and the motion carried to approve.*

AYES: Laguna Beach Unified School District  
 AYES: Brea Olinda Unified School District  
 AYES: Ocean View School District  
 AYES: Orange County Department of Education  
 AYES: 4  
 ABSENT: None

Mr. Jeff Dixon  
 Mr. Richard Champion  
 Mr. Felix Avila  
 Ms. Ann Kantor  
 NOES: None  
 ABSTAIN: None

## REPORT FROM CLOSED SESSION

*The Board came out of Closed Session at 2:37 p.m., and Mr. Dixon reported the Board took action to ratify the settlements as presented.*

## VII. JPA ADMINISTRATION

- A. QUARTERLY INVESTMENT REPORT, PERIOD (P.66) Information 20/21-465  
ENDING MARCH 31, 2021

Item was distributed via handout.

The Board discussed removing from matrix.

- B. FINAL BUDGET (P.67) Information/Action 20/21-466

Ms. Kantor reported no adjustments from draft.

*A motion was made by Ms. Kantor to approve and receive the final budget. The motion was seconded by Mr. Avila and carried to approve.*

AYES: Laguna Beach Unified School District

Mr. Jeff Dixon

AYES: Brea Olinda Unified School District

Mr. Richard Champion

AYES: Ocean View School District

Mr. Felix Avila

AYES: Orange County Department of Education

Ms. Ann Kantor

AYES: 4

NOES: None

ABSENT: None

ABSTAIN: None

- C. COVID-19 (P.69) Information 20/21-467

Informational item only, no action taken.

## VIII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM (P.104) Action 20/21-468

One safety credit request for reimbursement was received requesting \$12,613.41 for Orange County Department of Education.

One safety credit request for reimbursement was received requesting \$19,106.48 for Ocean View School District.

Ms. Kantor will send monthly report tallying what was spent and balance of safety credits.

*A motion was made by Ms. Kantor to approve the Safety Credit Program reimbursement expense of \$12,613.41 and \$19,106.48. Mr. Champion seconded the motion and the motion carried.*

AYES: Laguna Beach Unified School District  
AYES: Brea Olinda Unified School District  
AYES: Ocean View School District  
AYES: Orange County Department of Education  
AYES: 4  
ABSENT: None

Mr. Jeff Dixon  
Mr. Richard Champion  
Mr. Felix Avila  
Ms. Ann Kantor  
NOES: None  
ABSTAIN: None

B. FIRST AID PROGRAM (P.123) Action 20/21-469  
No first aid reimbursements were received for this meeting.

C. TRAVEL REIMBURSEMENT PROGRAM (P.124) Action 20/21-470  
No travel requests were received for this meeting.

**IX. INFORMATIONAL REPORTS (P.125) Information 20/21-471**

A. AUTHORITY CORRESPONDENCE  
None.

B. BOARD COMMENTS  
The Board sought clarification on coverage.

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS  
Ms. Garcia thanked the Board for their patience and reported Ms. Malady will be back for June Meeting.  
Ms. Garcia discussed migration scheduled for September 1<sup>st</sup>.  
Ms. Garcia advised the Board Sedgwick is bringing data centers inhouse and advised a update will be distributed to clients by Sedgwick.

**X. REQUEST FOR CONFERENCE (P.156) Action 20/21-472**

No requests submitted for review at this meeting. No action taken.

**XI. FOLLOW-UP FROM PREVIOUS MEETING (P.158) Information 20/21-473**

None.

**XII. NEXT MEETING (June 16, 2021, 2:00 p.m., Telephonic)**

1. Prepare & Establish Meeting Schedule (Secy-Treas)  
Virtual preferred. 1/1/2022 will put out some rooms with dates.
2. Designate Official Address (Board)
3. Designate Correspondence Address (Board)
4. Authorize Warrant Signatures (Board)
5. Designate Medical Authorized Representative (Board)
6. Update JPA Timeline (As needed)

- 7. Update Attorney or Medical Panel (As needed)  
Bring back for attorney panel review.
- 8. Distinct or New Member Orientation (As needed)

The Board decided not to solicit a broker bid.

**XIII. ADJOURNMENT** **Action 20/21-474**

*There being no further business to discuss, a motion was made by Ms. Kantor, seconded by Mr. Avila, and carried to adjourn the meeting at 3:17 p.m.*

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Felix Avila
AYES: Orange County Department of Education	Ms. Ann Kantor
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None