

AGENDA

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

FRIDAY, November 12, 2021; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-306-3065

Attendee access code: 355 877 51

Meeting Link:

<https://sedgwick.webex.com/sedgwick/j.php?MTID=m31b0634740457dccd8dbd2c10664f1fb>

On September 16, 2021 Assembly Bill No. 361 was signed relating to open meetings, and declaring the urgency thereof, to take effect immediately allowing broader access through teleconferencing options during a state of emergency through January 1, 2024. Western Orange County Self-Funded Workers' Compensation Agency has opted to conduct this Board meeting via teleconference. Members of the public wishing to participate via teleconference can do so by simply clicking the link above or calling in telephonically as noted above.

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at Ashley.Malady@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I.	CALL TO ORDER	Action 21/22-547
-----------	----------------------	-------------------------

II.	ROLL CALL	Action 21/22-548
------------	------------------	-------------------------

Laguna Beach Unified School District	Mr. Jeff Dixon
Brea Olinda Unified School District	Mr. Richard Champion
Ocean View School District	Ms. Reagan Headrick
Orange County Department of Education	Ms. Ann Kantor

Orange County Department of Education Guests:

Coordinator, Risk Management	Mr. Gabriel Hsu
Executive Director, Human Resources	Ms. Gina Lance

Sedgwick Risk:

Managing Director, Public Entities	Ms. Jody Moses
Vice President, Client Services	Ms. Devora Brainard-DeLong
Vice President, Client Services	Ms. Amanda Garcia
Director of Claims, Workers' Compensation	Mr. Kevin Fritzsche
JPA Administrator / Client Service Manager	Ms. Ashley Malady

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
 AGENDA – November 12, 2021

JPA Service Partner:

Financial Auditor, Eide Bailly

Mr. Royce Townsend

PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

III. APPROVAL / CHANGES TO AGENDA

Action 21/22-549

As a matter of procedure, the Board should review and take action.

IV. JPA ADMINISTRATION

- A. RECIEVE FINANCIAL AUDIT REPORT DRAFT **(P.5) Action 21/22-550**

A representative from Eide Bailly will be available to present the report.

Recommended action: Approve the financial audit report ending June 30, 2021 draft as final for submission.

V. CLOSED SESSION Claims Administration

Action 21/22-551

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

- A. SETTLEMENT RATIFICATIONS

Recommended action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member	Board Approval
None.			

- B. SETTLEMENT AUTHORITY REQUESTS

(P.2)

Recommended Action: Authorize the settlement(s) of the following claims:

Claim Number	Claimant	Member	Approved By
WOCB-009610	██████████	Orange County Dept. Ed.	Ann Kantor, 4/20/21
WOCB-009395	██████████	Orange County Dept. Ed.	Ann Kantor, 4/22/21
WCOC-009629	██████████	Orange County Dept. Ed.	Ann Kantor, 8/27/21
WCOB-009513	██████████	Orange County Dept. Ed.	Ann Kantor, 8/31/21
WCOB-009563	██████████	Orange County Dept. Ed.	Ann Kantor, 8/31/21
WOCB-009354	██████████	Orange County Dept. Ed.	Ann Kantor, 8/31/21
WCOC-009599	██████████	Orange County Dept. Ed.	Ann Kantor, 4/23/21
WCOC-009624	██████████	Orange County Dept. Ed.	Ann Kantor, 9/24/21

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
 AGENDA – November 12, 2021

- C. MEDICAL MANAGED CARE (P.19)
Informational reports regarding medical managed care services. (September 2021)
- D. EXCESS CLAIM MATRIX REVIEW (P.60)
An informational report, regarding excess claim reporting.
- E. OVERPAYMENT LOG (P.72)
An informational report, regarding claim overpayments.

REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session

VI. CONSENT CALENDAR (P.43) Action 21/22-552
If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – October 20, 2021 & October 27, 2021
- B. FINANCIAL REPORTS – (September 2021)
- C. BANK RECONCILIATION – (September 2021)
- D. APPROVAL OF PAYMENTS – (November 2021)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
October 1, 2021 – October 15, 2021	\$151,403.31
October 16, 2021 – October 31, 2021	\$118,382.36
Total:	\$269,785.67

- F. APPROVAL OF OCEAN VIEW SCHOOL DISTRICT BOARD MEMBER ALTERNATE APPOINTMENT LETTER
- G. APPROVAL OF ORANGE COUNTY DEPARTMENT OF EDUCATION BOARD MEMBER AND BOARD MEMBER ALTERNATE APPOINTMENT LETTER

Recommended action: Review and approve items A-G.

VII. JPA ADMINISTRATION

- B. OSIP INTERIM REPORT 21/2022 (P.61) Action 21/22-553
Recommended action: Review and approve the OSIP – Interim Report Estimated Future Liability report totaling \$6,803,057 for period July 1, 2021 to August 31, 2021 and to file transfer of records from York to Sedgwick.
- C. ELECTION OF OFFICERS 21/2022 (P.65) Action 21/22-554
Recommended action: Discuss and take action to elect a Secretary-Treasurer officer for end of fiscal year 2021-22 if needed.

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
AGENDA – November 12, 2021

- D. DESIGNATE MEDICARE AUTHORIZED REPRESENTATIVE (P.66) Action 21/22-555

Recommended action: Designate a Medicare Authorized Representative if needed.

VIII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM (P.67) Action 21/22-556

Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.

- B. FIRST AID PROGRAM (P.79) Action 21/22-557

Recommended action: Approve Members' request for reimbursement of first aid costs.

- C. TRAVEL REIMBURSEMENT PROGRAM (P.89) Action 21/22-558

Recommended action: Review and approve Members' requests for reimbursement of travel costs.

IX. REQUEST FOR CONFERENCE (P.90) Action 21/22-559

Recommended action: Approve Members' attendance at industry conferences.

X. INFORMATIONAL REPORTS (P.92) Information 21/22-560

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

XI. FOLLOW-UP FROM PREVIOUS MEETING (P.95) Information 21/22-561

- A. MANAGED CARE CLARIFICATION
- B. REPORT CLARIFICATION
- C. SB1159 AND COVID-19 CLARIFICATION

XII. NEXT MEETING (December 15, 2021, 2:00 p.m., Telephonic)

1. ASSEMBLY BILL NO.361 REVIEW (P.122) Action 21/22-562

Recommended action: Approval by the Board to continue to hold remote meetings and teleconferences under suspended provisions in compliance with Assembly Bill No. 361.

- 2. RECEIVE SPECIAL DISTRICTS FINANCIAL REPORT (Secy-Treas)
- 3. REVISE OFFICIAL AND CORRESPONDENCE ADDRESS IF NEEDED (Board)
- 4. REVISE WARRANT SIGNATURE IF NEEDED (Board)

XIII. ADJOURNMENT Action 21/22-563

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Ashley Malady by phone at (951) 342-5036, or by email at Ashley.Malady@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.