

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

WEDNESDAY, October 20, 2021; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-306-3065

Attendee access code: 355 877 51

Meeting Link:

<https://sedgwick.webex.com/sedgwick/j.php?MTID=m49639fbe3079e1581ba228c233b10b29>

I. CALL TO ORDER Action 21/22-533

The meeting was called to order by President Mr. Dixon at 2:02 p.m.

II. ROLL CALL Action 21/22-534

Telephonic Attendees:

Laguna Beach Unified School District	Mr. Jeff Dixon
Brea Olinda Unified School District	Mr. Richard Champion
Ocean View School District	Ms. Reagan Headrick
Orange County Department of Education	Ms. Ann Kantor

Sedgwick Risk:

Vice President, Client Services	Ms. Devora Brainard-DeLong
Assistant Vice President, Client Services	Ms. Amanda Garcia
Workers Compensation, Claims Team Lead	Ms. Bernadette Bates
JPA Administrator	Ms. Ashley Malady

PUBLIC COMMENTS

There were no public comments.

III. APPROVAL / CHANGES TO AGENDA Action 21/22-535

A motion was made by Ms. Kantor to approve the agenda as presented, seconded by Mr. Champion and the motion carried to approve the October 20, 2021 agenda as presented.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Mr. Reagan Hendrick
AYES: Orange County Department of Education	Ms. Ann Kantor
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

IV. CLOSED SESSION Claims Administration Action 21/22-536

The Board moved into closed session at 2:02 p.m. Ms. Bates discussed the settlement ratification as presented.

A. SETTLEMENT RATIFICATIONS (P.2)

The Board sought clarification on the settlement authority request.
Sedgwick clarified approval was obtained by individual board district.

Claim Number	Claimant	Member
WOCB-009391	[REDACTED]	Brea-Olinda USD

B. SETTLEMENT AUTHORITY REQUESTS

Claim Number	Claimant	Member
None.		

C. MEDICAL MANAGED CARE (P.4)

Ms. Kantor requested clarification on managed care reports.
Sedgwick will report back to the Board.

D. EXCESS CLAIM MATRIX REVIEW (P.64)

The Board discussed adding one claim to the matrix.
Informational item only, no action taken.

E. OVERPAYMENT LOG (P.74)

Ms. Malady noted there are no overpayments to report.
Informational item only, no action taken.

A motion was made by Ms. Kantor to approve the settlement ratification, the motion was seconded by Mr. Dixon and the motion carried.

- | | |
|---|----------------------|
| AYES: Laguna Beach Unified School District | Mr. Jeff Dixon |
| AYES: Ocean View School District | Mr. Reagan Hendrick |
| AYES: Orange County Department of Education | Ms. Ann Kantor |
| AYES: Brea Olinda Unified School District | Mr. Richard Champion |
| AYES: 4 | NOES: None |
| ABSENT: None | ABSTAIN: None |

REPORT FROM CLOSED SESSION

The Board came out of Closed Session at 2:12 p.m., and Mr. Dixon took action to approve the settlement ratification as presented and it was a unanimous vote.

V. CONSENT CALENDAR (P.4) Action 21/22-537

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – September 15, 2021
- B. FINANCIAL REPORTS – (August 2021)
- C. BANK RECONCILIATION – (August 2021)
- D. APPROVAL OF PAYMENTS – (October 2021)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
September 1, 2021 – September 15, 2021	\$95,689.22
September 16, 2021 – Sept. 30, 2021	\$24,606.09
Total:	\$120,295.31

A motion was made by Ms. Kantor to approve items A-E seconded by Mr. Champion and the motion carried to approve.

- | | |
|---|----------------------|
| AYES: Laguna Beach Unified School District | Mr. Jeff Dixon |
| AYES: Ocean View School District | Mr. Reagan Hendrick |
| AYES: Orange County Department of Education | Ms. Ann Kantor |
| AYES: Brea Olinda Unified School District | Mr. Richard Champion |
| AYES: 4 | NOES: None |
| ABSENT: None | ABSTAIN: None |

VI. JPA ADMINISTRATION

- A. STATE CONTROLLER’S SPECIAL DISTRICT FINANCIAL TRANSACTION REPORT **(P.19) Action 21/22-538**
 Ms. Kantor advised the transaction report will be available to discuss during November’s meeting.

- B. COVID-19 **(P.20) Information 21/22-539**
 The Board discussed COVID-19 and ed code application.
 Sedgwick will provide clarification during Novembers meeting.

VII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM **(P.21) Action 21/22-540**
 One safety credit request for reimbursement was received requesting \$8,578.94 for Brea Olinda Unified School District.
 One safety credit request for reimbursement was received requesting \$7,955.48 for Orange County Department of Education that was distributed via handout.

A motion was made by Ms. Kantor to approve the safety credit request for \$7,955.48 and \$8,578.94. The motion was seconded by Ms. Headrick and the motion carried to approve.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Mr. Reagan Hendrick
AYES: Orange County Department of Education	Ms. Ann Kantor
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

B. FIRST AID PROGRAM (P.25) Action 21/22-541
No first aid requests were received for this meeting.

C. TRAVEL REIMBURSEMENT PROGRAM (P.26) Action 21/22-542
No travel requests were received for this meeting.

VIII. REQUEST FOR CONFERENCE (P.27) Action 21/22-543

No requests submitted for review at this meeting. No action taken.

IX. INFORMATIONAL REPORTS (P.29) Information 21/22-544

A. AUTHORITY CORRESPONDENCE
Ms. Malady noted inclusion of authority correspondence including the Executive Order N-15-21 and Assembly Bill 361 which allows us to continue to conduct telephonic Board Meetings without the additional Brown Act Requirements.
Ms. Malady noted inclusion of DWC Newsline announcing TTD rates for 2022 will be unchanged.
Ms. Malady noted inclusion of DWCN Newsline withdrawing that TTD notice.

B. BOARD COMMENTS
The Board discussed migration, changes to reports and processes.
Sedgwick will provide clarification during the November meeting.
The Board discussed retraining on societal norms.

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS
Ms. Garcia advised the Board the new examiner information will be distributed.

X. FOLLOW-UP FROM PREVIOUS MEETING (P.60) Information 21/22-545

A. Managed Care Clarification
Managed care follow-up distributed as handout.

XI. NEXT MEETING (November 17, 2021, 2:00 p.m., Telephonic)

- 1. Receive Financial Audit Report (Secy-Treas solicits)
- 2. Solicit Actuarial Report Bid (Secy-Treas)
- 3. Received OSIP Interim Report (Sedgwick)
- 4. Quarterly Claim Review (Sedgwick)

The Board moved the next Board meeting to Friday November 12th which will be conducted telephonically in compliance with Assembly Bill No. 361.

The Board moved Quarterly Claim Review to January.

The Board determine an actuarial bid is not necessary.

XII. ADJOURNMENT

Action 21/22-546

A motion was made by Ms. Kantor to adjourn the meeting at 3 p.m. The motion was seconded by Mr. Champion and the motion carried to approve.

AYES: Laguna Beach Unified School District
AYES: Ocean View School District
AYES: Orange County Department of Education
AYES: Brea Olinda Unified School District
AYES: 4
ABSENT: None

Mr. Jeff Dixon
Mr. Reagan Hendrick
Ms. Ann Kantor
Mr. Richard Champion
NOES: None
ABSTAIN: None