

MINUTES

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
TELEPHONIC BOARD MEETING

**Wednesday, April 20, 2022; 2:00 p.m.**

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-526-0245

Attendee access code: 676 123 681#

Meeting Link:

[Click here to join the meeting](#)

Telephonic Locations:

Brea Olinda Unified School District: 1 Civic Center Cir., Level II Conf. Room Brea, CA 92821

Laguna Beach Unified School District: 550 Blumont St. Laguna Beach, CA 92651

Ocean View School District 17200 Pinehurst Lane, Building B Huntington Beach, CA 92647

Orange County Department of Education: 200 Kalmus Drive A-117 Costa Mesa, CA 92626

---

*Members of the public wishing to participate via teleconference link can do so by simply clicking the link above or calling in telephonically as noted above. In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at [Ashley.Malady@sedgwick.com](mailto:Ashley.Malady@sedgwick.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

**I. CALL TO ORDER Action 21/22-617**

*The meeting was called to order by President Mr. Dixon at 2:03p.m.*

**II. ROLL CALL Action 21/22-618**

Telephonic Attendees:

Laguna Beach Unified School District	Mr. Jeff Dixon
Brea Olinda Unified School District	Mr. Richard Champion
Ocean View School District	Mr. Tim Golden
Orange County Department of Education	Mr. Gabriel Hsu

Sedgwick Risk:

Workers Compensation, Claims Team Lead	Ms. Bernadette Bates
Workers Compensation, Claims Examiner	Ms. Sonja Sweeney
JPA Administrator / Client Service Manager	Ms. Ashley Malady

**PUBLIC COMMENTS**

*There were no public comments.*

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
MINUTES – April 20, 2022

**III. APPROVAL / CHANGES TO AGENDA Action 21/22-619**

*A motion was made by Mr. Hsu to approve the Consent Calendar as presented. The motion was seconded by Mr. Champion and the motion carried.*

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

**IV. CLOSED SESSION Claims Administration Action 21/22-620**

The Board moved into closed session at 2:05 p.m. Ms. Sweeney presented the following claims:

**A. SETTLEMENT RATIFICATIONS**

*Recommended action: Ratify the settlement(s) of the following claims:*

Claim Number	Claimant	Member	Settlement Approval
None			

**B. SETTLEMENT AUTHORITY REQUESTS (P.2)**

*Recommended Action: Authorize the settlement(s) of the following claims:*

Claim Number	Claimant	Member	Approved By
WOCR-008981	[REDACTED]	Orange Co. Dept. of Education	Gabe Hsu

*A motion was made by Mr. Golden to approve the settlement authority requests. The motion was seconded by Mr. Champion and the motion carried.*

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

**C. MEDICAL MANAGED CARE (P.4)**

Ms. Malady discussed the reports as presented.  
Informational item only, no action taken.

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
MINUTES – April 20, 2022

- D. OVERPAYMENT LOG (P.72)  
There are no overpayments to report.  
Informational item only, no action taken.
  
- E. COVID CLAIM (P.73)  
Ms. Sweeney discussed the claim and exposure.  
Informational item only, no action taken.
  
- F. QUARTERLY LARGE LOSS CLAIM REVIEW (P.74)  
Ms. Sweeney discussed the claims as presented.  
Informational item only, no action taken.
  
- G. QUARTERLY STALE- DATED CHECK REPORT (P.136)  
Ms. Sweeney discussed Stale-Dated Checks Report and confirmed all appropriate checks were voided and reissued.  
Information item only, no action taken.
  
- H. QUARTERLY SELF-IMPOSED PENALTY REPORT (P.137)  
Ms. Sweeney presented Self-Imposed Penalty Report and noted penalties were reimbursed to the Board as appropriate.
  
- I. CLAIM PERFORMANCE SUMMARY (P.138)  
Ms. Malady presented trends in the program.  
Information item only, no action taken.

**REPORT FROM CLOSED SESSION**

*The Board came out of Closed Session at 2:49 p.m. The Board took action to approve one settlement authority request for claim number WCOR-008981.*

**V. CONSENT CALENDAR (P.5) Action 21/22-621**

- A. APPROVAL OF MINUTES – March 16<sup>th</sup>
- B. FINANCIAL REPORTS – (February 2022)
- C. BANK RECONCILIATION – (February 2022)
- D. APPROVAL OF PAYMENTS – (April 2022)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
March 1, 2022- March 15, 2022	\$100,800.96
March 16, 2022 – March 31, 2022	\$301,830.82
<b>Total:</b>	<b>\$402,631.78</b>

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
MINUTES – April 20, 2022

*A motion was made by Mr. Golden to approve items A-E. The motion was seconded by Mr. Hsu and the motion carried.*

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

**VI. JPA ADMINISTRATION**

- A. SEDGWICK CLAIMS ADMINISTRATION / JPA **(P.27) Action 21/22-622**  
CONTRACT REVIEW  
The item will return for the May 18, 2022 meeting.

**VII. REIMBURSEMENT PROGRAMS**

- A. SAFETY CREDIT PROGRAM **(P.43) Action 21/22-623**  
One safety credit request for reimbursement was received requesting \$7,390.75 for Orange County Department of Education.

*A motion was made by Mr. Champion to approve the safety credit request for \$7,390.75 for Orange County Department of Education. The motion was seconded by Mr. Golden and the motion carried to approve.*

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN:
None	

- B. FIRST AID PROGRAM **(P.69) Action 21/22-624**  
One first aid request for reimbursement was received requested for \$1,399.01 for Brea Olinda Unified School District.

*A motion was made by Mr. Hsu to approve the first aid request for \$1,399.01 for Brea Olinda Unified School District. The motion was seconded by Mr. Golden and the motion carried to approve.*

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
MINUTES – April 20, 2022

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

C. TRAVEL REIMBURSEMENT PROGRAM (P.79) Action 21/22-625  
No travel requests were received for this meeting.

**VIII. REQUEST FOR CONFERENCE (P.80) Action 21/22-626**

No industry conference requests were received.

**IX. INFORMATIONAL REPORTS (P.82) Information 21/22-627**

- A. AUTHORITY CORRESPONDENCE  
Ms. Malady presented the authority correspondence.
- B. BOARD COMMENTS  
Mr. Hsu advised the Board that Orange County Department of Education is offering CPR training at no charge and to notify him if anyone is interested.
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS  
There was no claims/administration/manager comments.

**X. FOLLOW-UP FROM PREVIOUS MEETING (P.84) Information 21/22-628**

There were no follow ups.

**XI. NEXT MEETING (May 18, 2022, 2:00 p.m., Telephonic)**

- |   |              |
|---|--------------|
| 1. Quarterly Opioid Report                  | (Sedgwick)   |
| 2. Excess Insurance Broker Report           | (As-needed)  |
| 3. Solicit Financial Audit Bid              | (Secy-Treas) |
| 4. Prepare Preliminary Budget for next year | (Board)      |

**XII. ADJOURNMENT Action 21/22-629**

*A motion was made by Mr. Golden to adjourn the meeting at 3:00 p.m. The motion was seconded by Mr. Champion and the motion carried.*

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None