

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

Wednesday, August 17, 2022; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-526-0245

Attendee access code: 197 204 709#

Meeting Link:

[Click here to join the meeting](#)

Telephonic Locations:

Brea Olinda Unified School District: 1 Civic Center Cir., Level II Conf. Room Brea, CA 92821

Laguna Beach Unified School District: 550 Blumont St. Laguna Beach, CA 92651

Ocean View School District 17200 Pinehurst Lane, Building B Huntington Beach, CA 92647

Orange County Department of Education: 200 Kalmus Drive A-117 Costa Mesa, CA 92626

I. CALL TO ORDER Action 22/23-664

The meeting was called to order by president Mr. Dixon at 2:02pm

II. ROLL CALL Action 22/23-665

Telephonic Attendees:

Laguna Beach Unified School District

Mr. Jeff Dixon

Brea Olinda Unified School District

Mr. Richard Champion

Ocean View School District

Mr. Tim Golden

Orange County Department of Education

Mr. Gabe Hsu

Sedgwick Risk:

Vice President, Client Services

Ms. Amanda Garcia

Workers Compensation, Claims Examiner

Ms. Sonja Sweeney

Account Specialist

Ms. Jaslynn McDermott

PUBLIC COMMENTS

There were no public comments.

III. APPROVAL / CHANGES TO AGENDA Action 22/23-666

A motion was made by Mr. Hsu to approve the Consent Calendar as presented. The motion was seconded by Mr. Champion and the motion carried.

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AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

IV. GENERAL BUSINESS

A. APPROVAL OF OCEAN VIEW SCHOOL DISTRICT BOARD MEMBER AND BOARD MEMBER ALTERNATE APPOINTMENT Action 22/23-667

A motion was made by Mr. Hsu to approve Mr. Tim Golden as the Ocean View School District board member and Ms. Reagan Headrick as the alternate. The motion was seconded by Mr. Champion and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

V. CLOSED SESSION Claims Administration Action 22/23-668

The Board moved into closed session at 2:05pm. Ms. Sweeney presented the following claims:

A. SETTLEMENT AUTHORITY REQUESTS

Recommended Action: Authorize the settlement(s) of the following claims:

Claim Number	Claimant	Member	Approved By
None			

B. SETTLEMENT RATIFICATIONS

Recommended action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member	Settlement Approval
WOCB-009405	[REDACTED]	[REDACTED]	[REDACTED]

A motion was made by Mr. Golden to approve the settlement ratification as presented. The motion was seconded by Mr. Hsu and the motion carried.

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AYES: Laguna Beach Unified School District
AYES: Brea Olinda Unified School District
AYES: Ocean View School District
AYES: Orange County Department of Education
AYES: 4
ABSENT: None

Mr. Jeff Dixon
Mr. Richard Champion
Mr. Tim Golden
Mr. Gabriel Hsu
NOES: None
ABSTAIN: None

- B. MEDICAL MANAGED CARE (P.4)
Ms. Garcia discussed the reports as presented.
Informational item only, no action taken.
- C. OVERPAYMENT LOG (P.149)
No claim overpayments to report.
- D. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.150)
Ms. Garcia discussed the reports as presented.
Informational Item only, no action taken.
- E. QUARTERLY OPIOID REPORT (P.162)
Ms. Garcia discussed the report as presented.
Informational item only, no action taken.
- F. QUARTERLY STALE- DATED CHECK REPORT
The item will return for the September 21, 2022 meeting.
- G. QUARTERLY SELF-IMPOSED PENALTY REPORT
Ms. Garcia advised there were no penalties to report.
Informational item only, no action taken.

REPORT FROM CLOSED SESSION

The Board came out of Closed Session at 2:28pm, and the Board took action to approve one settlement ratification for claim number WOCB-009405.

VI. CONSENT CALENDAR (P.6) Action 22/23-669

- A. APPROVAL OF MINUTES – June 15th
- B. FINANCIAL REPORTS – (May & June 2022)
- C. BANK RECONCILIATION – (May & June 2022)
- D. APPROVAL OF PAYMENTS – (July & August 2022)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

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Period	Amount
June 1, 2022 - June 15, 2022	\$99,726.66
June 16, 2022 – June 30, 2022	\$182,078.25
Total:	\$281,804.91
July 1, 2022 - July 15, 2022	\$64,006.21
July 16, 2022 – July 31, 2022	\$70,586.18
Total:	\$134,592.39

A motion was made by Mr. Champion to approve items A-E. The motion was seconded by Mr. Hsu and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

VII. JPA ADMINISTRATION

A. FINAL BUDGET **(P.41) Action 22/23-670**
Mr. Hsu discussed the final budget as presented.

A motion was made by Mr. Golden to approve and receive the final budget. The motion was seconded by Mr. Dixon and carried to approve.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

B. REVIEW OF 22/23 MEETING SCHEDULE **(P.43) Information 22/23-671**
Ms. Garcia discussed the meeting schedule as presented.
A Christmas Luncheon will follow the December 21, 2022 meeting.
Time and place of Christmas Luncheon yet to be determined.

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- C. PROGRAM SUMMARY BINDERS **(P.44) Information 22/23-672**
Ms. Garcia presented the Western Orange County Self- Funded Workers Compensation Agency Program binder for 2022-2023.

- D. RECIEVE ACTUAL PAYROLL FOR FY 21-22 **(P.45) Action 21/22-673**
Mr. Dixon discussed the FY 21-22 final payroll information.

A motion was made by Mr. Hsu to receive final payroll figures. The motion was seconded by Mr. Golden and the motion carried to approve.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

- E. AUTHORITY TO RECEIVE CHECKS FY 22-23 **(P.48) Action 22/23-674**
The Board will circulate new Authorization to Receive Checks and Documents Form.
Mr. Champion suggested we circulate form via Docusign to expedite the process.

A motion was made by Mr. Hsu to accept the Authorization to Receive Checks and Documents Form and have it circulated for signatures. The motion was seconded by Mr. Golden and the motion carried to approve.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

VIII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM **(P.50) Action 22/23-675**
Orange County Department of Education requested \$1,255.22 for reimbursement.

A motion was made by Mr. Champion to approve the safety request for \$1,255.22 for Orange County Department of Education. The motion was seconded by Mr. Golden and the motion carried to approve.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
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AYES: Brea Olinda Unified School District
AYES: Ocean View School District
AYES: Orange County Department of Education
AYES: 4
ABSENT: None

Mr. Richard Champion
Mr. Tim Golden
Mr. Gabriel Hsu
NOES: None
ABSTAIN: None

B. FIRST AID PROGRAM

(P.56) Action 22/23-676

Laguna Beach Unified School District requested \$247.44 for reimbursement.
Orange County Department of Education requested \$2,531.15 for reimbursement.
Brea Olinda Unified School District requested \$1,095.83 for reimbursement that was distributed via handout.

A motion was made by Mr. Hsu to approve the first aid requests for \$247.44 for Laguna Beach Unified School District, \$2,531.15 for Orange County Department of Education and \$1,095.83 for Brea Olinda Unified School District. The motioned was seconded by Mr. Golden and the motion carried to approve.

AYES: Laguna Beach Unified School District
AYES: Brea Olinda Unified School District
AYES: Ocean View School District
AYES: Orange County Department of Education
AYES: 4
ABSENT: None

Mr. Jeff Dixon
Mr. Richard Champion
Mr. Tim Golden
Mr. Gabriel Hsu
NOES: None
ABSTAIN: None

C. TRAVEL REIMBURSEMENT PROGRAM

(P.72) Action 22/23-677

No travel requests were received for this meeting.

IX. REQUEST FOR CONFERENCE

(P.73) Action 22/23-678

The Board discussed upcoming conferences.

X. INFORMATIONAL REPORTS

(P.75) Information 22/23-679

A. AUTHORITY CORRESPONDENCE

Ms. Garcia noted inclusion of the 2022 Biennial Review.

B. BOARD COMMENTS

There were no Board comments.

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

Ms. Garcia informed the Board that Sedgwick is looking for a permanent placement for team leader.

Ms. Garcia informed the Board of the hiring of Ms. Malady's replacement.

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Ms. Garcia informed the Board that SB5911 reporting has been extended for another 3 years.

XI. FOLLOW-UP FROM PREVIOUS MEETING (P.78) Information 22/23-680

There were no follow ups.

XII. NEXT MEETING (September 21, 2022, 2:00 p.m., Telephonic)

1. Quarterly Large Loss Claim Review (Sedgwick)
2. Receive Annual Report to SIP (Sedgwick)
3. Receive Financial Audit Report (Secy-Treas solicits)

XIII. ADJOURNMENT Action 22/23-681

A motion was made by Mr. Champion to adjourn the meeting at 2:47pm. The motion was seconded by Mr. Hsu and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None