

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

Wednesday, January 19, 2022; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-306-3065

Attendee access code: 2315 278 8784

Meeting Link:

<https://sedgwick.webex.com/sedgwick/j.php?MTID=m4ec9ee17066bbe1581389d33b6d668a5>

On September 16, 2021 Assembly Bill No. 361 was signed relating to open meetings, and declaring the urgency thereof, to take effect immediately allowing broader access through teleconferencing options during a state of emergency through January 1, 2024. Western Orange County Self-Funded Workers' Compensation Agency has opted to conduct this Board meeting via teleconference. Members of the public wishing to participate via teleconference can do so by simply clicking the link above or calling in telephonically as noted above.

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at Ashley.Malady@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I. CALL TO ORDER Action 21/22-578

The meeting was called to order by President Mr. Dixon at 2:03 p.m.

II. ROLL CALL Action 21/22-579

Telephonic Attendees:

Laguna Beach Unified School District

Mr. Jeff Dixon

Ocean View School District

Ms. Reagan Headrick

Orange County Department of Education

Mr. Gabriel Hsu

Orange County Department of Education

Ms. Gina Lance

Guest:

Brea Olinda Unified School District

Ms. Roberta Dirkis

Absent Members:

Brea Olinda Unified School District

Mr. Richard Champion

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Sedgwick Risk:

Managing Director, Public Entities	Ms. Jody Moses
Vice President, Client Services	Ms. Devora Brainard-DeLong
Vice President, Client Services	Ms. Amanda Garcia
Director of Claims, Workers' Compensation	Mr. Kevin Fritzsche
Workers Compensation, Claims Team Lead	Ms. Bernadette Bates
Workers Compensation, Claims Examiner	Ms. Sonja Sweeney
JPA Administrator / Client Service Manager	Ms. Ashley Malady

PUBLIC COMMENTS

There were no public comments.

III. APPROVAL / CHANGES TO AGENDA Action 21/22-580

A motion was made by Mr. Hsu to approve the Consent Calendar as presented. The motion was seconded by Ms. Headrick and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Ms. Reagan Headrick
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 3	NOES: None
ABSENT: 1 Brea Olinda Unified School District	ABSTAIN: None

IV. CLOSED SESSION Claims Administration Action 21/22-581

The Board moved into closed session at 2:05 p.m.

A. SETTLEMENT RATIFICATIONS

Claim Number	Claimant	Member	Settlement Approval
None.			

B. SETTLEMENT AUTHORITY REQUESTS

Claim Number	Claimant	Member	Approved By
None.			

Ms. Malady presented the monthly Western Orange County Performance Summary and Claim Statistic reports.

C. MEDICAL MANAGED CARE (P.9)

Ms. Malady discussed the reports as presented.
 Informational item only, no action taken.

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- D. OVERPAYMENT LOG (P.80)
Ms. Malady noted there are no overpayments to report.
Informational item only, no action taken.
- E. QUARTERLY EXCESS CLAIM MATRIX REVIEW (P.81)
The Board discussed the removal of one claim file.
Informational item only, no action taken.
- F. QUARTERLY STALE- DATED CHECK REPORT (P.93)
Ms. Bates discussed the report as presented.
Information item only, no action taken.
- G. QUARTERLY LARGE LOSS CLAIM REVIEW (P.94)
Ms. Sweeney discussed the report as presented.
Information item only, no action taken.
- H. QUARTERLY SELF-IMPOSED PENALTY REPORT (P.147)
Ms. Bates discussed the report as presented.
Information item only, no action taken.

REPORT FROM CLOSED SESSION

The Board came out of Closed Session at 3 p.m., and no action was reported.

V. CONSENT CALENDAR (P.5) Action 21/22-582

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – December 15th
- B. FINANCIAL REPORTS – (November 2021)
- C. BANK RECONCILIATION – (November 2021)
- D. APPROVAL OF PAYMENTS – (January 2022)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
December 1, 2021 – December 15, 2021	\$61,865.49
December 16, 2021 – Dec. 31, 2021	\$56,975.28
Total:	\$118,840.77

- F. RECONCILIATION OF OCTOBER REIMBURSEMENT TO JPA IMPREST ACCOUNT
During the November meeting a motion was made to approve a reimbursement of \$151,403.31 to JPA imprest account. A reconciliation of \$5,554.90 is required as the total payments for October 1st – October 15th equated to \$156,958.21.

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Period	Ratification Amount
October 1, 2021 – October 15, 2021	\$5,554.90

A motion was made by Mr. Hsu to approve items A-F. The motion was seconded by Ms. Headrick and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Ms. Reagan Headrick
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 3	NOES: None
ABSENT: 1 Brea Olinda Unified School District	ABSTAIN: None

VI. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM (P.25) Action 21/22-583**
One safety credit request for reimbursement was received requesting \$4,416.75 for Orange County Department of Education.

A motion was made by Mr. Dixon to approve the safety credit request for \$4,416.75 for Orange County Department of Education. The motion was seconded by Ms. Headrick and the motion carried to approve.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Ms. Reagan Headrick
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 3	NOES: None
ABSENT: 1 Brea Olinda Unified School District	ABSTAIN: None

- B. FIRST AID PROGRAM (P.35) Action 21/22-584**
No first aid requests received for this meeting.

- C. TRAVEL REIMBURSEMENT PROGRAM (P.36) Action 21/22-585**
No travel requests were received for this meeting.

VII. REQUEST FOR CONFERENCE (P.37) Action 21/22-586

No industry conference requests were received.
Ms. Garcia inquired about PARMA and attendance.

VIII. INFORMATIONAL REPORTS (P.39) Information 21/22-587

A. AUTHORITY CORRESPONDENCE

Ms. Malady noted inclusion of Department of Industrial Relations release on Occupational Safety and Health Standards Board Votes to Adopt Revised COVID-19 Prevention Emergency Temporary Standards regarding investigation and responding to COVID-19 cases, face coverings, testing and return to work criteria.

Ms. Malady noted inclusion of Department of Industrial Relations release that DWC announces return to virtual hearings due to surge in COVID-19 cases.

B. BOARD COMMENTS

There were no Board comments.

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

Ms. Garcia reminded the Board of the requirement to continue to report positive cases for SB1159 compliance to Sedgwick.

Ms. Garcia noted OSHA logs will be distributed to aid in their recordkeeping.

Ms. Malady advised the Board that email notifications on outstanding Form 700 for assuming office will be delivered to each Member and their Alternate.

Ms. Malady discussed the preferred defense panel rate comparison completed by Sedgwick upon OCDE's request for current defense rates. We inquired with each Law firm and was able to secure initial discounts on a few firms and a few firms are willing to entertain additional discussions at the Boards request.

IX. FOLLOW-UP FROM PREVIOUS MEETING (P.45) Information 21/22-588

A. MANAGED CARE CLARIFICATION

Distributed via handout.

X. NEXT MEETING (February 16, 2022, 2:00 p.m., Telephonic)

1. ASSEMBLY BILL NO.361 REVIEW

(P.46) Action 21/22-589

The Board discussed the option of continuing remote meetings through the end of the fiscal year in compliance with the Brown Act.

A motion was made by Mr. Hsu to continue to hold remote meetings through the end of the 21/22 fiscal year in compliance with the Brown Act.

AYES: Laguna Beach Unified School District
AYES: Ocean View School District
AYES: Orange County Department of Education
AYES: 3
ABSENT: 1 Brea Olinda Unified School District

Mr. Jeff Dixon
Ms. Reagan Headrick
Mr. Gabriel Hsu
NOES: None
ABSTAIN: None

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- | | |
|---|-------------------|
| 2. RECEIVE SPECIAL DISTRICTS FINANCIAL REPORT | (Secr/Treas) |
| 3. RECEIVE ACTUARIAL REPORT | (Secr/Treas) |
| 4. PREPARE EX-MODS | (Actuary & Board) |
| 5. EQUITY REBATE | (Secr/Treas) |
| 6. DR. BARTLETT / UTILIZATION REVIEW TRAINING | (Sedgwick) |

XI. ADJOURNMENT **Action 21/22-590**

A motion was made by Mr. Hsu to adjourn the meeting at 3:18 p.m. The motion was seconded by Ms. Headrick and the motion carried.

AYES: Laguna Beach Unified School District
AYES: Ocean View School District
AYES: Orange County Department of Education
AYES: 3
ABSENT: 1 Brea Olinda Unified School District

Mr. Jeff Dixon
Ms. Reagan Headrick
Mr. Gabriel Hsu
NOES: None
ABSTAIN: None