

AGENDA

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

Wednesday, June 15, 2022; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-526-0245

Attendee access code: 151 648 057 8

Meeting Link:

[Click here to join the meeting](#)

Telephonic Locations:

Brea Olinda Unified School District: 1 Civic Center Cir., Level II Conf. Room Brea, CA 92821

Laguna Beach Unified School District: 550 Blumont St. Laguna Beach, CA 92651

Ocean View School District 17200 Pinehurst Lane, Building B Huntington Beach, CA 92647

Orange County Department of Education: 200 Kalmus Drive A-117 Costa Mesa, CA 92626

Members of the public wishing to participate via teleconference link can do so by simply clicking the link above or calling in telephonically as noted above. In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at Ashley.Malady@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I.	CALL TO ORDER	Action 21/22-644
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II.	ROLL CALL	Action 21/22-645
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Laguna Beach Unified School District	Mr. Jeff Dixon
Brea Olinda Unified School District	Mr. Richard Champion
Ocean View School District	Ms. Reagan Headrick
Orange County Department of Education	Ms. Gina Lance

Sedgwick Risk:

Managing Director, Public Entities	Ms. Jody Moses
Vice President, Client Services	Ms. Amanda Garcia
Workers Compensation, Claims Team Lead	Ms. Bernadette Bates
Workers Compensation, Claims Examiner	Ms. Sonja Sweeney
JPA Administrator / Client Service Manager	Ms. Ashley Malady

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PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of WOCSSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

III. APPROVAL / CHANGES TO AGENDA Action 21/22-646

As a matter of procedure, the Board should review and take action.

IV. CLOSED SESSION Claims Administration Action 21/22-647

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

A. SETTLEMENT AUTHORITY REQUESTS (P.3)

Recommended Action: Authorize the settlement(s) of the following claims:

Claim Number	Claimant	Member	Approved By
WOCV-008129	██████████	Orange County Dept. of Education	Gabe Hsu
WOCY-008726	██████████	Orange County Dept. of Education	Gabe Hsu
WCOB-009549	██████████	Ocean View School District	Patti Bray
WCOB-009511	██████████	Orange County Dept. of Education	Gabe Hsu
WCOC-009600	██████████	Orange County Dept. of Education	Gabe Hsu
WCOC-009594	██████████	Orange County Dept. of Education	Gabe Hsu
WCOB-009543	██████████	Orange County Dept. of Education	Gabe Hsu
WOCF-009198	██████████	Orange County Dept. of Education	Gabe Hsu
WCOC-009657	██████████	Orange County Dept. of Education	Gabe Hsu

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B. SETTLEMENT RATIFICATIONS (P.22)

Recommended action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member	Settlement Approval
WOCB-009320	██████████	Orange County Dept. of Education	4/20/22
WOCR-008981	██████████	Orange County Dept. of Education	Global settlement approved 5/24/22
WOCV-008129	██████████	Orange County Dept. of Education	Global settlement approved 5/24/22
WOCY-008726	██████████	Orange County Dept. of Education	Global settlement approved 5/24/22
WOCR-009051	██████████	Orange County Dept. of Education	5/25/22

C. MEDICAL MANAGED CARE (P.29)

Informational reports regarding medical managed care services. (April 2022)

D. OVERPAYMENT LOG (P.89)

An informational report, regarding claim overpayments

E. CLAIM PERFORMANCE SUMMARY (P.90)

An information report on performance and cost-drivers of claims.

REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.

V. CONSENT CALENDAR (P.6) Action 21/22-648

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – May 18th
- B. FINANCIAL REPORTS – (April 2022)
- C. BANK RECONCILIATION – (April 2022)
- D. APPROVAL OF PAYMENTS – (June 2022)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
May 1, 2022 - May 15, 2022	\$101,803.44
May 16, 2022 – May 31, 2022	\$90,001.97
Total:	\$191,805.41

Recommended action: Review and approve items A-E.

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VI. JPA ADMINISTRATION

- A. OFFICIAL AND CORRESPONDENCE ADDRESS **(P.25) Action 21/22-649**
Recommended action: Establish and approve the JPA's official address for business, correspondence and posting notice for FY 2022/23.
- B. MEETING SCHEDULE FY 2022/23 **(P.26) Action 21/22-650**
Recommended action: Approve JPA meeting schedule for FY 2022/23.
- C. ELECTION OF OFFICERS FY 2022/23 **(P.28) Action 21/22-651**
Recommended action: Review and take action to elect officers of the Board.
- D. AUTHORIZE WARRANT SIGNATURES FY 2022/23 **(P.29) Action 21/22-652**
Recommended action: Designate authorized signatories and execute an Authorization of Signatures form for 2022/23.
- E. DESIGNATE MEDICARE AUTHORIZED REPRESENTATIVE **(P.34) Action 21/22-653**
Recommended action: Designate and approve Medicare Authorized Representative.
- F. UPDATE JPA TIMELINE **(P.35) Action 21/22-654**
Recommended action: Review and take action to approve JPA timeline.
- G. UPDATE ATTORNEY AND MEDICAL PANEL **(P.37) Action 21/22-655**
Recommended action: Review and take action to approve updated attorney and medical panel.
- G. FINAL BUDGET **(P.41) Action 21/22-656**
Recommended action: Receive the proposed budget for fiscal year 2022/23.

VII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM **(P.43) Action 21/22-657**
Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.
- B. FIRST AID PROGRAM **(P.44) Action 21/22-658**
Recommended action: Approve Members' request for reimbursement of first aid costs.
- C. TRAVEL REIMBURSEMENT PROGRAM **(P.45) Action 21/22-659**
Recommended action: Review and approve Members' requests for reimbursement of travel costs.

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VIII. REQUEST FOR CONFERENCE (P.46) Action 21/22-660

Recommended action: Approve Members' attendance at industry conferences.

IX. INFORMATIONAL REPORTS (P.48) Information 21/22-661

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

X. FOLLOW-UP FROM PREVIOUS MEETING (P.53) Information 21/22-662

XI. NEXT MEETING (August 17, 2022, 2:00 p.m., Telephonic)

- 1. Quarterly Opioid Report (Sedgwick)
- 2. Quarterly Stale-Dated Checks Report (Sedgwick)
- 3. Quarterly Self- Imposed Penalty Report (Sedgwick)
- 4. Obtain Actual Payrolls for prior FY (Secr/Treas)
- 5. Review Program Summary Binders FY 22/23 (Sedgwick)

XII. ADJOURNMENT Action 21/22-663

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