

MINUTES

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
TELEPHONIC BOARD MEETING

**Wednesday, March 16, 2022; 2:00 p.m.**

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-306-3065

Attendee access code: 355 877 51

Meeting Link:

<https://sedgwick.webex.com/sedgwick/j.php?MTID=mdb0dcee49928ec7adbca7f277de75ad9>

Telephonic Locations:

Brea Olinda Unified School District: 1 Civic Center Cir., Level II Conf. Room Brea, CA 92821

Laguna Beach Unified School District: 550 Blumont St. Laguna Beach, CA 92651

Ocean View School District 17200 Pinehurst Lane, Building B Huntington Beach, CA 92647

Orange County Department of Education: 200 Kalmus Drive A-117 Costa Mesa, CA 92626

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*Members of the public wishing to participate via teleconference link can do so by simply clicking the link above or calling in telephonically as noted above. In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Ashley Malady by phone at (951)342-5036, or by email at [Ashley.Malady@sedgwick.com](mailto:Ashley.Malady@sedgwick.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

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**I. CALL TO ORDER Action 21/22-606**

*The meeting was called to order by President Mr. Dixon at 2:00 p.m.*

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**II. ROLL CALL Action 21/22-607**

Telephonic Attendees:

Laguna Beach Unified School District	Mr. Jeff Dixon
Brea Olinda Unified School District	Mr. Richard Champion
Ocean View School District	Mr. Tim Golden
Orange County Department of Education	Mr. Gabriel Hsu
Orange County Department of Education	Ms. Gina Lance

Sedgwick Risk:

Vice President, Client Services	Ms. Amanda Garcia
Workers Compensation, Claims Team Lead	Ms. Bernadette Bates
Workers Compensation, Claims Examiner	Ms. Sonja Sweeney
JPA Administrator / Client Service Manager	Ms. Ashley Malady

**PUBLIC COMMENTS**

*There were no public comments.*

**III. APPROVAL / CHANGES TO AGENDA**

**Action 21/22-608**

*A motion was made by Mr. Hsu to approve the Consent Calendar as presented. The motion was seconded by Mr. Golden and the motion carried.*

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

**IV. CLOSED SESSION Claims Administration**

**Action 21/22-609**

The Board moved into closed session at 2:02 p.m. Ms. Sweeney presented the following claims:

**A. SETTLEMENT RATIFICATIONS (P.2)**

Claim Number	Claimant	Member	Settlement Approval
WCOB-009483	[REDACTED]	Brea Olinda Unified School District	2/16/2022
WOCX-008541	[REDACTED]	Ocean View School District	12/4/2020
WOCX-009093	[REDACTED]	Ocean View School District	12/4/2020

*A motion was made by Mr. Champion to approve the settlement ratification as presented. The motion was seconded by Mr. Golden and the motion carried.*

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

**B. SETTLEMENT AUTHORITY REQUESTS (P.4)**

Claim Number	Claimant	Member	Approved By
WOCZ-008838	[REDACTED]	Orange County Department of Education	Gabe Hsu

*A motion was made by Mr. Hsu to approve the settlement authority requests. The motion was seconded by Mr. Champion and the motion carried.*

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

- C. MEDICAL MANAGED CARE **(P.6)**  
 Ms. Malady discussed the reports as presented.  
 Informational item only, no action taken.
  
- D. OVERPAYMENT LOG **(P.65)**  
 There are no overpayments to report.  
 Informational item only, no action taken.
  
- E. COVID CLAIM **(P.66)**  
 Ms. Sweeney discussed the claim and exposure.  
 Informational item only, no action taken.
  
- F. CLAIM PERFORMANCE SUMMARY **(P.67)**  
 Ms. Malady presented trends in the program.  
 Information item only, no action taken.

**REPORT FROM CLOSED SESSION**

*The Board came out of Closed Session at 2:28 p.m. and the Board took action to approve three settlement ratifications for claim numbers WCOB-009483, WOCX-008541 and WOCX-009093. Also took action to approve one settlement authority request for claim number WOCZ-008838.*

**V. CONSENT CALENDAR **(P.5) Action 21/22-610****

- A. APPROVAL OF MINUTES – February 16<sup>th</sup>
- B. FINANCIAL REPORTS – (January 2022)
- C. BANK RECONCILIATION – (January 2022)
- D. APPROVAL OF PAYMENTS – (March 2022)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT

Period	Amount
February 1, 2022- February 15, 2022	\$121,294.21
February 16, 2022 – February 28, 2022	\$70,371.22
<b>Total:</b>	<b>\$191,665.43</b>

*A motion was made by Mr. Champion to approve items A-E. The motion was seconded by Mr. Hsu and the motion carried.*

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

## **VI. JPA ADMINISTRATION**

### **A. EXPERIENCE MODIFICATION FACTORS (P.23) Action 21/22-611**

Mr. Hsu discussed the experience modifications factors and funding rates.

The Board discussed the different funding rate options.

*A motion was made by Mr. Champion to approve the funding rate Plan 1 with a rate premium of \$1.67 at the expected confidence level. The motion was seconded by Mr. Dixon and the motion carried.*

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

## **VII. REIMBURSEMENT PROGRAMS**

### **A. SAFETY CREDIT PROGRAM (P.31) Action 21/22-612**

One safety credit request for reimbursement was received requesting \$6,251.29 for Orange County Department of Education.

*A motion was made by Mr. Hsu to approve the safety credit request for \$6,251.29 for Orange County Department of Education. The motion was seconded by Mr. Champion and the motion carried to approve.*

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

**B. FIRST AID PROGRAM**

**(P.58) Action 21/22-613**

One first aid request for reimbursement was received requested for \$496.33 for Brea Olinda Unified School District.

One first aid request for reimbursement was received requested for \$647.89 for Orange County Department of Education.

*A motion was made by Mr. Hsu to approve the first aid request for \$496.33 for Brea Olinda Unified School District and \$647.89 for Orange County Department of Education. The motion was seconded by Mr. Golden and the motion carried to approve.*

AYES: Laguna Beach Unified School District

Mr. Jeff Dixon

AYES: Brea Olinda Unified School District

Mr. Richard Champion

AYES: Ocean View School District

Mr. Tim Golden

AYES: Orange County Department of Education

Mr. Gabriel Hsu

AYES: 4

NOES: None

ABSENT: None

ABSTAIN: None

**C. TRAVEL REIMBURSEMENT PROGRAM**

**(P.67) Action 21/22-614**

On travel reimbursement request was received for \$60.00 for Orange County Department of Education.

*A motion was made by Mr. Champion to approve the travel reimbursement request for \$60.00 for Orange County Department of Education. The motion was seconded by Mr. Golden and the motion carried to approve.*

AYES: Laguna Beach Unified School District

Mr. Jeff Dixon

AYES: Brea Olinda Unified School District

Mr. Richard Champion

AYES: Ocean View School District

Mr. Tim Golden

AYES: Orange County Department of Education

Mr. Gabriel Hsu

AYES: 4

NOES: None

ABSENT: None

ABSTAIN: None

**VIII. REQUEST FOR CONFERENCE**

**(P.71) Action 21/22-615**

The Board discussed RIMS.

**IX. INFORMATIONAL REPORTS**

**(P.73) Information 21/22-616**

**A. AUTHORITY CORRESPONDENCE**

Ms. Malady noted inclusion of the DWC Release on the new Supplemental Paid Sick Leave and posting requirements.

B. BOARD COMMENTS

There were no Board comments.

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

There we no claims/administration/manager comments.

**X. FOLLOW-UP FROM PREVIOUS MEETING (P.76) Information 21/22-617**

A. MANAGED CARE

Distributed via handout.

**XI. NEXT MEETING (April 20, 2022, 2:00 p.m., Telephonic)**

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|---|---------------|
| 1. Quarterly Large Loss Claim Review      | (Sedgwick)    |
| 2. Quarterly Stale-Dated Checks Report    | (Sedgwick)    |
| 3. Quarterly Self-Imposed Increase Report | (Sedgwick)    |
| 4. Prepare Rate Spreadsheet               | (Secy- Treas) |
| 5. Approve Funding rates                  | (Board)       |
| 6. Review Expiring Service Contracts      | (Sedgwick)    |

**XII. ADJOURNMENT Action 21/22-618**

*A motion was made by Mr. Champion to adjourn the meeting at 2:45 p.m. The motion was seconded by Mr. Hsu and the motion carried.*

AYES: Laguna Beach Unified School District  
AYES: Brea Olinda Unified School District  
AYES: Ocean View School District  
AYES: Orange County Department of Education  
AYES: 4  
ABSENT: None

Mr. Jeff Dixon  
Mr. Richard Champion  
Mr. Tim Golden  
Mr. Gabriel Hsu  
NOES: None  
ABSTAIN: None