

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

Wednesday, May 18, 2022; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-526-0245

Attendee access code: 161 663 966#

Meeting Link:

[Click here to join the meeting](#)

Telephonic Locations:

Brea Olinda Unified School District: 1 Civic Center Cir., Level II Conf. Room Brea, CA 92821

Laguna Beach Unified School District: 550 Blumont St. Laguna Beach, CA 92651

Ocean View School District 17200 Pinehurst Lane, Building B Huntington Beach, CA 92647

Orange County Department of Education: 200 Kalmus Drive A-117 Costa Mesa, CA 92626

I. CALL TO ORDER

Action 21/22-630

The meeting was called to order by president Mr. Dixon at 2:02p.m.

II. ROLL CALL

Action 21/22-631

Telephonic Attendees:

Laguna Beach Unified School District

Mr. Jeff Dixon

Brea Olinda Unified School District

Mr. Richard Champion

Ocean View School District

Ms. Reagan Headrick

Orange County Department of Education

Mr. Gabe Hsu

Sedgwick Risk:

Vice President, Client Services

Ms. Amanda Garcia

Workers Compensation, Claims Team Lead

Ms. Bernadette Bates

Workers Compensation, Claims Examiner

Ms. Sonja Sweeney

JPA Administrator / Client Service Manager

Ms. Ashley Malady

Vendor:

Broker, Gallagher

Ms. Susan Blakenburg

PUBLIC COMMENTS

There were no public comments.

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III. APPROVAL / CHANGES TO AGENDA Action 21/22-632

A motion was made by Mr. Hsu to approve the Consent Calendar as presented. The motion was seconded by Mr. Dixon and the motion carried.

AYES: Laguna Beach Unified School District Mr. Jeff Dixon
 AYES: Ocean View School District Ms. Reagan Headrick
 AYES: Orange County Department of Education Mr. Gabriel Hsu
 AYES: 3 NOES: None

ABSENT: Brea Olinda Unified School District | Mr. Richard Champion ABSTAIN: None

VI. JPA ADMINISTRATION (OUT OF ORDER)

B. REVIEW OF EXCESS QUOTE Information/Action 21/22-636

Ms. Blankenburg discussed the reports as presented.

A motion was made by Ms. Headrick to approve option 1 from the excess quote with a SIR of \$500,000, and a premium of \$323,490. The motion was seconded by Mr. Hsu and the motion carried.

AYES: Laguna Beach Unified School District Mr. Jeff Dixon
 AYES: Ocean View School District Ms. Reagan Headrick
 AYES: Orange County Department of Education Mr. Gabriel Hsu
 AYES: 3 NOES: None

ABSENT: Brea Olinda Unified School District | Mr. Richard Champion ABSTAIN: None

IV. CLOSED SESSION Claims Administration Action 21/22-633

The Board moved into closed session at 2:12pm.

There were no settlement ratifications or settlement authority requests to report.

A. SETTLEMENT RATIFICATIONS

Claim Number	Claimant	Member	Settlement Approval
None			

B. SETTLEMENT AUTHORITY REQUESTS

Claim Number	Claimant	Member	Approved By
None			

C. MEDICAL MANAGED CARE (P.2)

Ms. Malady discussed the reports as presented.
 Informational item, no action taken.

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- D. QUARTERLY OPIOID REPORT (P.82)
Ms. Malady discussed the reports as presented.
Two opioid users were reported.
Informational item, no action taken.
- E. QUARTERLY EXCESS MATRIX (P.83)
Ms. Bates discussed the reports as presented.
Two claims were removed as approved from the last quarterly update.
Informational item, no action taken.
- F. OVERPAYMENT LOG (P.93)
No claim overpayments to report.
- G. COVID CLAIM (P.94)
Ms. Sweeney provided a update on the closed Covid claim.
- H. CLAIM PERFORMANCE SUMMARY (P.95)
Ms. Malady discussed the reports as presented.
Informational item only, no action taken.

REPORT FROM CLOSED SESSION

The Board came out of Closed Session at 2:19 p.m and Mr. Dixon confirmed no action was taken to report.

V. CONSENT CALENDAR (P.6) Action 21/22-634

- A. APPROVAL OF MINUTES – April 20th
- B. FINANCIAL REPORTS – (March 2022)
- C. BANK RECONCILIATION – (March 2022)
- D. APPROVAL OF PAYMENTS – (May 2022)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
April 1, 2022- April 15, 2022	\$65,369.70
April 16, 2022 – April 30, 2022	\$99,389.46
Total:	\$ 164,759.16

A motion was made by Mr. Hsu to approve items A-E. The motion was seconded by Ms. Headrick and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Ms. Reagan Headrick
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 3	NOES: None
ABSENT: Brea Olinda Unified School District Mr. Richard Champion	ABSTAIN: None

VI. JPA ADMINISTRATION

A. SEDGWICK CLAIMS ADMINISTRATION / JPA **(P.33) Action 21/22-635**
CONTRACT REVIEW

Ms. Malady discussed the revised Claims Administration/JPA Contract as presented.
The Board reviewed and discussed.

A motion was made by Ms. Headrick to approve the Claims Administration/JPA Contract as presented. The motion was seconded by Mr. Hsu and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Ms. Reagan Headrick
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 3	NOES: None
ABSENT: Brea Olinda Unified School District Mr. Richard Champion	ABSTAIN: None

VII. REIMBURSEMENT PROGRAMS

A. SAFETY CREDIT PROGRAM **(P.49) Action 21/22-637**

Laguna Beach Unified School District requested \$13,151.00 for reimbursement that was distributed via handout.

Orange County Department of Education requested \$26,105.61 for reimbursement.

Ocean View School District requested \$16,360.92 for reimbursement that was distributed via handout.

Ms. Malady noted that Ocean View School District has a balance of \$16,360.92 and their reimbursement request receipts totals \$16,866.59.

Ocean View School District requested reimbursement of their outstanding safety credit balance instead of the requested amount.

A motion was made by Mr. Hsu to approve the safety credit requests for \$13,151.00 for Laguna Beach Unified School District, \$26,105.61 for Orange County Department of Education and \$16,360.92 for Ocean View School District. The motion was seconded by Ms. Headrick and the motion carried to approve.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Ms. Reagan Headrick
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 3	NOES: None
ABSENT: Brea Olinda Unified School District Mr. Richard Champion	ABSTAIN: None

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B. FIRST AID PROGRAM (P.130) Action 21/22-638

One first aid request for reimbursement was received for Orange County Department of Education for \$579.59 that was distributed via handout.

A motion was made by Mr. Dixon to approve the first aid request for \$579.59 for Orange County Department of Education. The motion was seconded by Ms. Headrick and the motion carried to approve.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Ms. Reagan Headrick
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 3	NOES: None
ABSENT: Brea Olinda Unified School District Mr. Richard Champion	ABSTAIN: None

C. TRAVEL REIMBURSEMENT PROGRAM (P.131) Action 21/22-639

No travel request were received for this meeting.

VIII. REQUEST FOR CONFERENCE (P.132) Action 21/22-640

The Board discussed upcoming conferences.

IX. INFORMATIONAL REPORTS (P.134) Information 21/22-641

A. AUTHORITY CORRESPONDENCE

No authority correspondence were received for this meeting.

B. BOARD COMMENTS

There were no Board comments.

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

Ms. Garcia thanked the board for their partnership.

Ms. Garcia reminded the Board to continue to report positive Covid tests through 2023.

X. FOLLOW-UP FROM PREVIOUS MEETING (P.135) Information 21/22-642

There were no follow ups.

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XI. NEXT MEETING (June 15, 2022, 2:00 p.m., Telephonic)

- | | |
|--|--------------|
| 1. Solicit Financial Audit Bid(as needed) | (Secy-Treas) |
| 2. Prepare & Establish Meeting Schedule | (Secy-Treas) |
| 3. Designate Official Address | (Board) |
| 4. Designate Correspondence Address | (Board) |
| 5. Authorize Warrant Signatures | (Board) |
| 6. Designate Medical Authorized Representative | (Board) |
| 7. Update JPA Timeline | (As needed) |
| 8. Elect Officers | (Board) |
| 9. Prepare & Approve Final Budget | (Bookkeeper) |

XII. ADJOURNMENT

Action 21/22-643

A motion was made by Mr. Hsu to adjourn the meeting at 2:30 p.m. The motion was seconded by Ms. Headrick and the motion carried.

AYES: Laguna Beach Unified School District

Mr. Jeff Dixon

AYES: Ocean View School District

Ms. Reagan Headrick

AYES: Orange County Department of Education

Mr. Gabriel Hsu

AYES: 3

NOES: None

ABSENT: Brea Olinda Unified School District | Mr. Richard Champion

ABSTAIN: None