

MINUTES

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
TELEPHONIC BOARD MEETING

**Wednesday, October 19, 2022; 2:00 p.m.**

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-526-0245

Attendee access code: 148 259 207

Meeting Link:

[Click here to join the meeting](#)

Telephonic Locations:

Brea Olinda Unified School District: 1 Civic Center Cir., Level II Conf. Room Brea, CA 92821

Laguna Beach Unified School District: 550 Blumont St. Laguna Beach, CA 92651

Ocean View School District 17200 Pinehurst Lane, Building B Huntington Beach, CA 92647

Orange County Department of Education: 200 Kalmus Drive A-117 Costa Mesa, CA 92626

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**I. CALL TO ORDER Action 22/23-695**

*The meeting was called to order by vice president Mr. Champion at 2:02p.m.*

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**II. ROLL CALL Action 22/23-696**

Brea Olinda Unified School District	Mr. Richard Champion
Ocean View School District	Mr. Tim Golden
Orange County Department of Education	Mr. Gabe Hsu

Absent Board Members:

Laguna Beach Unified School District	Mr. Mike Conlon
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Sedgwick Risk:

Vice President, Client Services	Ms. Amanda Garcia
Client Services Manager	Ms. Ayanah Rashad
JPA Administrator	Ms. Jaslynn McDermott

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**PUBLIC COMMENTS**

*There were no public comments.*

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**III. APPROVAL / CHANGES TO AGENDA Action 22/23-697**

*A motion was made by Mr. Champion to approve the Agenda as presented. The motion was seconded by Mr. Hsu and the motion carried.*

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AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 3	NOES: None
ABSENT: 1	ABSTAIN: None

**IV. CLOSED SESSION Claims Administration Action 22/23-698**

The Board moved into closed session at 2:04 p.m.

**A. SETTLEMENT AUTHORITY REQUESTS**

Claim Number	Claimant	Member	Approved By
None			

**B. SETTLEMENT RATIFICATIONS**

Claim Number	Claimant	Member	Settlement Approval
None			

Ms. Rashad discussed the status of a significant workers' compensation case. There was no action taken.

Mr. Mike Conlon joined the meeting at 2:06p.m.

**C. MEDICAL MANAGED CARE (P.2)**

Ms. Garcia discussed the managed care reports as presented.  
Informational item, no action taken.

**D. OVERPAYMENT LOG (P.34)**

There were no overpayments.

**E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.35)**

Ms. Garcia reviewed the Claim Performance Analytics Summary report.  
Informational item, no action taken.

**F. QUARTERLY STALE- DATED CHECK REPORT (P.41)**

Ms. Garcia reviewed the stale dated check report.  
Informational item, no action taken.

Mr. Golden informed the Board of an injured worker on the stale dated check report who had passed February 9, 2022.

**REPORT FROM CLOSED SESSION**

*The Board came out of Closed Session at 2:26p.m. No action was taken in Closed Session.*

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**V. CONSENT CALENDAR (P.5) Action 22/23-699**

- A. APPROVAL OF MINUTES – September 21<sup>st</sup>
- B. FINANCIAL REPORTS – (August 2022)
- C. BANK RECONCILIATION – (August 2022)
- D. APPROVAL OF PAYMENTS – (October 2022)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
September 1, 2022 - September 15, 2022	\$90,910.45
September 16, 2022 – September 30, 2022	\$162,158.42
<b>Total:</b>	<b>\$253,068.87</b>

*A motion was made by Mr. Golden to approve items A-E. The motion was seconded by Mr. Hsu and the motion carried.*

AYES: Laguna Beach Unified School District	Mr. Mike Conlon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: 0	ABSTAIN: None

**VI. JPA ADMINISTRATION**

- A. OSIP ANNUAL REPORT 22/2023 (P.21) Action 22/23-700  
*A motion was made by Mr. Hsu to approve the 21/22 OSIP Annual Report with an Estimated Future Liability in the amount of \$6,244,844. The motion was seconded by Mr. Golden and the motion carried.*

AYES: Laguna Beach Unified School District	Mr. Mike Conlon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: 0	ABSTAIN: None

**VII. REIMBURSEMENT PROGRAMS**

- A. SAFETY CREDIT PROGRAM (P.35) Action 22/23-701  
One safety credit request for reimbursement was received for \$16,723.03 for Orange County Department of Education.

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One safety credit request for reimbursement was received for \$11,421.00 for Brea Olinda Unified School District.

*A motion was made by Mr. Golden to approve the safety credit requests for \$16,723.03 for Orange County Department of Education, and \$11,421 for Brea Olinda Unified School District. The motion was seconded by Mr. Conlon and the motion carried to approve.*

AYES: Laguna Beach Unified School District	Mr. Mike Conlon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: 0	ABSTAIN: None

**B. FIRST AID PROGRAM (P.95) Action 22/23-702**

One First Aid claims request for reimbursement was received for \$772.68 for Brea Olinda Unified School District.

One First Aid claims request for reimbursement was received for \$541.00 for Orange County Dept. of Education.

*A motion was made by Mr. Golden to approve the first aid requests for \$541.00 for Orange County Department of Education, and \$772.68 for Brea Olinda Unified School District. The motion was seconded by Mr. Conlon and the motion carried to approve.*

AYES: Laguna Beach Unified School District	Mr. Mike Conlon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: 0	ABSTAIN: None

**C. TRAVEL REIMBURSEMENT PROGRAM (P.112) Action 22/23-703**

One Travel Reimbursement request was received for \$267.92 for Orange County Department of Education.

*A motion was made by Mr. Golden to approve the first aid requests for \$541.00 for Orange County Department of Education, and \$772.68 for Brea Olinda Unified School District. The motion was seconded by Mr. Champion and the motion carried to approve.*

AYES: Laguna Beach Unified School District	Mr. Mike Conlon
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AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: 0	ABSTAIN: None

**VIII. REQUEST FOR CONFERENCE (P.124) Action 22/23-704**

Ms. McDermott shared a list of upcoming conferences for the Board's consideration.  
Ms. Garcia made recommendations on conferences pertinent to the workers' compensation industry.  
Ms. McDermott will email the board members the list of conferences for selection and vote of approval in the next board meeting.

**IX. INFORMATIONAL REPORTS (P.132) Information 22/23-705**

- A. AUTHORITY CORRESPONDENCE  
Ms. Garcia reviewed the authority correspondence.
- B. BOARD COMMENTS  
There were no comments from the Board.
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS
- JPA Bylaw and Policy Review  
This item was missed, and will be brought back to the next board meeting.
  - Legislative Updates  
Ms. Garcia reviewed legislative updates.

**X. FOLLOW-UP FROM PREVIOUS MEETING (P.136) Information 22/23-706**

1. Authorized Personnel Check Pick Up Form  
Ms. Garcia reviewed the Authorized Personnel Check Pick Up Form.  
Mr. Hsu confirmed the form was accepted.
2. Managed Care Fee Cap  
Item will return for next meeting.

**XI. NEXT MEETING (November 16, 2022, 2:00 p.m., Telephonic)**

1. Excess Claim Matrix Review (Sedgwick)
2. Quarterly Opioid Report (Sedgwick)
3. Solicit Actuarial Report Bid (Secy-Treas)

**XII. ADJOURNMENT Action 22/23-707**

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*A motion was made by Mr. Golden to adjourn the meeting at 2:47 p.m. The motion was seconded by Mr. Hsu and the motion carried.*

AYES: Laguna Beach Unified School District  
AYES: Brea Olinda Unified School District  
AYES: Ocean View School District  
AYES: Orange County Department of Education  
AYES: 4  
ABSENT: None

Mr. Michael Conlon  
Mr. Richard Champion  
Mr. Tim Golden  
Mr. Gabriel Hsu  
NOES: None  
ABSTAIN: None