

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
BOARD MEETING

Wednesday, September 21, 2022; 2:00 p.m.

<http://www.wocwcjpa.org/>

Location:

Orange County Department of Education: 200 Kalmus Drive - D1009 Costa Mesa, CA 92626

I. CALL TO ORDER Action 22/23-682

The meeting was called to order by president Mr. Dixon at 2:04 p.m.

II. ROLL CALL Action 22/23-683

Laguna Beach Unified School District	Mr. Jeff Dixon
Brea Olinda Unified School District	Mr. Richard Champion
Orange County Department of Education	Mr. Gabe Hsu

Absent Board Members:

Ocean View School District	Mr. Tim Golden
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Sedgwick Risk:

Vice President, Client Services	Ms. Amanda Garcia
Client Services Manager	Ms. Ayanah Rashad
JPA Administrator	Ms. Jaslynn McDermott

PUBLIC COMMENTS

There were no public comments.

III. APPROVAL / CHANGES TO AGENDA Action 22/23-684

A motion was made by Mr. Champion to approve the Agenda as presented. The motion was seconded by Mr. Hsu and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 3	NOES: None
ABSENT: 1	ABSTAIN: None

V. CLOSED SESSION Claims Administration Action 22/23-685

The Board moved into closed session at 2:05 p.m. Ms. Garcia presented the following claims:

A. SETTLEMENT AUTHORITY REQUESTS

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Claim Number	Claimant	Member	Approved By
None			

B. SETTLEMENT RATIFICATIONS

Claim Number	Claimant	Member	Settlement Approval
WOCB009656	[REDACTED]	[REDACTED]	[REDACTED]
WOCB-009094	[REDACTED]	[REDACTED]	[REDACTED]
WOCB-009246	[REDACTED]	[REDACTED]	[REDACTED]
WOCB-009439	[REDACTED]	[REDACTED]	[REDACTED]
WOCV-008129	[REDACTED]	[REDACTED]	[REDACTED]
WOCY-008726	[REDACTED]	[REDACTED]	[REDACTED]
WOCR-008981	[REDACTED]	[REDACTED]	[REDACTED]
WOCF-009188	[REDACTED]	[REDACTED]	[REDACTED]
WCOB-009447	[REDACTED]	[REDACTED]	[REDACTED]
4A22090M234	[REDACTED]	[REDACTED]	[REDACTED]

A motion was made by Mr. Hsu to approve the settlement ratifications as presented. The motion was seconded by Mr. Champion and the motion carried.

AYES: Laguna Beach Unified School District
 AYES: Brea Olinda Unified School District
 AYES: Orange County Department of Education
 AYES: 3
 ABSENT: 1

Mr. Jeff Dixon
 Mr. Richard Champion
 Mr. Gabe Hsu
 NOES: None
 ABSTAIN: None

C. MEDICAL MANAGED CARE

(P.22)

Ms. Garcia discussed the reports as presented.
 Informational item only, no action taken.
 Board confirmed individual school district's managed care reports will be sent accordingly.

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- D. OVERPAYMENT LOG (P.78)
 No claim overpayments to report.

- E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.79)
 Ms. Garcia discussed the reports as presented.

REPORT FROM CLOSED SESSION

The Board came out of Closed Session at 2:22 p.m. and the Board took action on approving the settlement ratifications as presented. It was a unanimous vote.

VI. CONSENT CALENDAR (P.5) Action 22/23-686

- A. APPROVAL OF MINUTES – August 17th
- B. FINANCIAL REPORTS – (July 2022)
- C. BANK RECONCILIATION – (July 2022)
- D. APPROVAL OF PAYMENTS – (September 2022)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
August 1, 2022 - August 15, 2022	\$75,151.87
August 16, 2022 – August 31, 2022	\$61,646.24
Total:	\$136,798.11

A motion was made by Mr. Hsu to approve items A-E. The motion was seconded by Mr. Champion and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 3	NOES: None
ABSENT: 1	ABSTAIN: None

VII. JPA ADMINISTRATION

- A. RECEIVE FINANCIAL AUDIT REPORT Action 22/23-687
 Item moved to December JPA meeting. No action taken.

VIII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM (P.46) Action 22/23-688
 There were no safety credit requests.

- B. FIRST AID PROGRAM (P.47) Action 22/23-689

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There were no first aid reimbursement requests.

- C. TRAVEL REIMBURSEMENT PROGRAM (P.48) Action 22/23-690
No Travel requests were received for this meeting.

IX. REQUEST FOR CONFERENCE (P.49) Action 22/23-691

There were no conference requests.

X. INFORMATIONAL REPORTS (P.50) Information 22/23-692

- A. AUTHORITY CORRESPONDENCE
There was no authority correspondence.
- B. BOARD COMMENTS
Mr. Champion requested a loss control service quote for walk throughs.
The Board has requested a review of safety credit allocations and potential equity rebate.
The Board complimented the strong work of the current examiner.
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS
Ms. Garcia introduced Ms. Rashad and Ms. McDermott as the new client service manager and JPA administrator.

XI. FOLLOW-UP FROM PREVIOUS MEETING (P.51) Information 22/23-693

1. Authorization to Receive Checks and Documents Form
Ms. Garcia assured the Board that the Form would be distributed for signatures via DocuSign.

XII. NEXT MEETING (October 19, 2022, 2:00 p.m., Telephonic)

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|--|-------------|
| 1. State Treas Spec Dist Finan Trans Rpt | (Sec-Treas) |
| 2. Review Bylaws & Board Policies | (Board) |
| 3. Quarterly Stale Dated Check Report | (Sedgwick) |
| 4. Receive Annual Report to OSIP | (Sedgwick) |

XIII. ADJOURNMENT Action 22/23-694

A motion was made by Mr. Hsu to adjourn the meeting at 2:43 p.m. The motion was seconded by Mr. Champion and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 3	NOES: None
ABSENT: 1	ABSTAIN: None