

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
BOARD MEETING

Wednesday, April 19th, 2023; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-526-0245

Attendee access code: 770 742 611#

Meeting Link:

[Click here to join the meeting](#)

Location:

Ocean View School District *Board Room*: 17200 Pinehurst Lane, Huntington Beach, CA 92647

I. CALL TO ORDER Action 22/23-766

The meeting was called to order by President Mr. Dixon at 2:07pm.

II. ROLL CALL Action 22/23-767

Laguna Beach Unified School District	Mr. Jeff Dixon
Ocean View School District	Mr. Tim Golden
Orange County Department of Education	Mr. Gabe Hsu

Absent Board Members

Brea Olinda Unified School District	Mr. Richard Champion
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Sedgwick Risk:

Vice President, Client Services	Ms. Amanda Garcia
Client Service Director	Mr. Erik Baumle
JPA Administrator	Ms. Jaslynn McDermott
Team Lead	Ms. Bernadette Bates
Claims Examiner	Ms. Haley Fleck Chacon

PUBLIC COMMENTS

There were no public comments.

III. APPROVAL / CHANGES TO AGENDA Action 22/23-768

A motion was made by Mr. Hsu to approve the April 19th agenda as presented. The motion was seconded by Mr. Golden and the motion carried.

Laguna Beach Unified School District	Mr. Jeff Dixon
Ocean View School District	Mr. Tim Golden

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Orange County Department of Education
 AYES: 3
 ABSENT: 1

Mr. Gabe Hsu
 NOES: None
 ABSTAIN: None

IV. JPA ADMINISTRATION

- A. SELECT EXPERIENCE MODIFICATIONS **(P.) Action 22/23-769**
 Mr Hsu discussed the experience modifications factors and funding rates.

A motion was made by Mr. Hsu to approve the funding rate Plan 1 with a rate premium of \$1.54 at the expected confidence level. The motion was seconded by Mr. Golden and the motion carried.

Laguna Beach Unified School District
 Ocean View School District
 Orange County Department of Education
 AYES: 3
 ABSENT: 1

Mr. Jeff Dixon
 Mr. Tim Golden
 Mr. Gabe Hsu
 NOES: None
 ABSTAIN: None

- B. REVIEW EXPIRING VENDOR CONTRACTS **(P.) Information 22/23-770**
 The Board reviewed the expiring vendor contracts and agreed to bring back all vendor contracts, excluding the Third Party Administration contract, for renewal.
 Informational Item only, no action taken.

V. CLOSED SESSION Claims Administration Action 22/23-771

The Board moved into closed session at 2:14pm.

- A. SETTLEMENT AUTHORITY REQUESTS

Claim Number	Claimant	Member	Approved By
4A21101GGF8-0001			
WCOB-009574			
WCOC-009627			
4A21110QD4X-0001			
WCOB-009573			
WCOB-009454			
WCOC-009657			
WCOB-009571			

- B. SETTLEMENT RATIFICATIONS

Claim Number	Claimant	Member	Settlement Approval
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WOCZ-008841	[REDACTED]	[REDACTED]	[REDACTED]
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Ms. Fleck Chacon reviewed the settlement authority requests and the settlement ratification as presented.

A motion was made by Mr. Golden to approve the settlement authority request ending in 01GGF8, 009574, 009627, 0QD4X, 009573, 009454, 009657, 009571 and the settlement ratification ending in 008841 as presented. The motion was seconded by Mr. Hsu and the motion carried.

Laguna Beach Unified School District
Ocean View School District
Orange County Department of Education
AYES: 3
ABSENT: 1

Mr. Jeff Dixon
Mr. Tim Golden
Mr. Gabe Hsu
NOES: None
ABSTAIN: None

- C. MEDICAL MANAGED CARE (P.)
Ms. Garcia reviewed the medical managed care reports as presented.
Informational item only, no action taken.
- D. OVERPAYMENT LOG (P.)
Ms. Fleck Chacon reviewed the claim overpayments.
Informational item only, No action taken.
- E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.)
Ms. Garcia reviewed the claim performance analytic summary as presented.
Informational item only, no action taken.
- F. QUARTERLY LARGE LOSS CLAIM REVIEW (P.)
Ms. Fleck Chacon reviewed all claims in the large loss report as presented.
Informational item only, no action taken.
- G. QUARTERLY STALE-DATED CHECK REPORT (P.)
Ms. Fleck Chacon presented the stale dated check report to the Board.
Informational item only, no action taken.
- H. QUARTERLY SELF-IMPOSED PENALTY REPORT (P.)
Ms. Garcia reviewed the self-imposed penalties as presented.
Informational item only, no action taken.

REPORT FROM CLOSED SESSION

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The Board moved out of closed session at 3:01pm, and took action to approve the settlement authority requests ending in 01GGF8, 009574, 009627, 0QD4X, 009573, 009454, 009657, 009571 and the settlement ratification ending in 00884 while in closed session.

VI. CONSENT CALENDAR (P.) Action 22/23-772

- A. APPROVAL OF MINUTES – February 15, 2023 & March 21, 2023
- B. FINANCIAL REPORTS – (January & February 2023)
- C. BANK RECONCILIATION – (January & February 2023)
- D. APPROVAL OF PAYMENTS – (March & April 2023)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
February 1, 2023 – February 15, 2023	\$106,776.46
February 16, 2023 – February 28, 2023	\$96,394.75
Total:	\$203,171.21

Period	Amount
March 1, 2023 – March 15, 2023	\$114,868.10
March 16, 2023 – March 31, 2023	\$134,342.62
Total:	\$249,210.72

A motion was made by Mr. Golden to approve items A-E. The motion was seconded by Mr. Hsu and the motion carried.

Laguna Beach Unified School District
Ocean View School District
Orange County Department of Education
AYES: 3
ABSENT: 1

Mr. Jeff Dixon
Mr. Tim Golden
Mr. Gabe Hsu
NOES: None
ABSTAIN: None

VII. REIMBURSEMENT PROGRAMS (P.) Action 22/23-773

- A. SAFETY CREDIT PROGRAM
 - One safety credit for reimbursement was received by Ocean View School District for \$8,247.81.
 - One safety credit for reimbursement was received by Orange County Department of Education for \$6,096.39.
 - One safety credit for reimbursement was received by Orange County Department of Education for \$18,759.03.

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One safety credit for reimbursement was received by Laguna Beach Unified School District for \$12,883.00.

A motion was made by Mr. Golden to approve the safety credit reimbursements for \$8,247.81 for Ocean View School District and \$6,096.39, and \$18,759.03 for Orange County Department of Education and \$12,883.00 for Laguna Beach Unified School District. The motion was seconded by Mr. Hsu and the motion carried.

Laguna Beach Unified School District
Ocean View School District
Orange County Department of Education
AYES: 3
ABSENT: 1

Mr. Jeff Dixon
Mr. Tim Golden
Mr. Gabe Hsu
NOES: None
ABSTAIN: None

B. FIRST AID PROGRAM

(P.) Action 22/23-774

One first aid request for reimbursement was received by Orange County Department of Education for \$1,066.84.

One first aid request for reimbursement was received by Brea Olinda Unified School District for \$1,676.17.

A motion was made by Mr. Hsu to approve the first aid reimbursement requests for \$1,066.64 for Orange County Department of Education and \$1,676.17 for Brea Olinda Unified School District. The motion was seconded by Mr. Golden and the motion carried.

Laguna Beach Unified School District
Ocean View School District
Orange County Department of Education
AYES: 3
ABSENT: 1

Mr. Jeff Dixon
Mr. Tim Golden
Mr. Gabe Hsu
NOES: None
ABSTAIN: None

C. TRAVEL REIMBURSEMENT PROGRAM

(P.) Action 22/23-775

One travel reimbursement request was received by Orange County Department of Education for \$65.87.

One travel reimbursement request was received by Orange County Department of Education for \$1,536.33.

A motion was made by Mr. Golden to approve the travel reimbursement requests for \$65.87 and \$1,536.33 for Orange County Department of Education. The motion was seconded by Mr. Hsu and the motion carried.

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Laguna Beach Unified School District
Ocean View School District
Orange County Department of Education
AYES: 3
ABSENT: 1

Mr. Jeff Dixon
Mr. Tim Golden
Mr. Gabe Hsu
NOES: None
ABSTAIN: None

VIII. REQUEST FOR CONFERENCE (P.) Action 22/23-776

No requests for conference reimbursement were received.

IX. INFORMATIONAL REPORTS (P.) Information 22/23-777

A. AUTHORITY CORRESPONDENCE

There were no authority correspondence.

B. BOARD COMMENTS

Mr. Golden inquired about the first-aid reimbursement program.

Ms. Garcia advised the Board about the first-aid reimbursement program.

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

Ms. Garcia introduced Mr. Baumle as the JPA's new client service director.

Mr. Baumle introduced himself to the Board.

Ms. Garcia shared with the Board about the National State of the Line that Sedgwick recently presented and advised she would send it via email.

Ms. Garcia advised the Board about the update to the business objects section in viaOne.

Ms. Garcia inquired to see if any members of the Board needed a replenishment of forms.

Ms. Garcia advised the Board about the new liaison at AJ Gallagher, and let them know that the excess quotes should be in shortly.

X. FOLLOW-UP FROM PREVIOUS MEETING (P.) Information 22/23-778

There were no follow ups from the previous meeting.

XI. NEXT MEETING (May 17, 2023, 2:00 p.m.)

1. Excess Claim Log Review (Sedgwick)
2. Prepare Preliminary Budget (Secy-Treas)
3. Visit By Excess Broker (Broker)
4. Approve Rate Spreadsheet (Board)

XII. ADJOURNMENT Action 22/23-779

A motion was made by Mr. Golden to adjourn the meeting at 3:17pm. The motion was seconded by Mr. Hsu and the motion carried to approve.

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Laguna Beach Unified School District
Ocean View School District
Orange County Department of Education
AYES: 3
ABSENT: 1

Mr. Jeff Dixon
Mr. Tim Golden
Mr. Gabe Hsu
NOES: None
ABSTAIN: None