

MINUTES
 WESTERN ORANGE COUNTY
 SELF-FUNDED WORKERS' COMPENSATION AGENCY
 TELEPHONIC BOARD MEETING

Wednesday, August 16th, 2023; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-526-0245

Attendee access code: 997 959 852#

Meeting Link:

[Click here to join the meeting](#)

I.	CALL TO ORDER	Action 23/24-835
-----------	----------------------	-------------------------

The meeting was called to order by President, Mr. Champion at 2:02pm.

II.	ROLL CALL	Action 23/24-836
------------	------------------	-------------------------

<i>District</i>	<i>Location</i>	<i>Member</i>
Brea Olinda Unified School District	1 Civic Center Circle, Lvl II Brea, CA 92821	Richard Champion President
Ocean View School District	17200 Pinehurst Lane Huntington Beach, CA 92647	Timothy Golden Vice President
Orange County Department of Education	200 Kalmus Drive Costa Mesa, CA 92626	Gabriel Hsu Secretary/Treasurer
Laguna Beach Unified School District	550 Blumont St. Brea, CA Laguna Beach, CA 92651	Jeff Dixon

Sedgwick Risk:

Vice President, Client Services
 Director Client Services
 JPA Administrator
 Team Lead, Claims
 Claims Examiner

Ms. Amanda Garcia
 Mr. Erik Baumle
 Ms. Jaslynn McDermott
 Ms. Bernadette Bates
 Ms. Haley Fleck Chacon

PUBLIC COMMENTS	
------------------------	--

There were no public comments.

III.	APPROVAL / CHANGES TO AGENDA	Action 23/24-837
-------------	-------------------------------------	-------------------------

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
MINUTES – August 16, 2023

A motion was made by Mr. Dixon to approve the August 16, 2023 agenda as presented. The motion was seconded by Mr. Hsu and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Timothy Golden
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

IV. JPA ADMINISTRATION

- A. RECEIVE ACTUAL PAYROLL FOR FY 22/23 **(P.5) Information 23/24-838**
The actual payroll for FY 22/23 was presented to the Board.
Informational item only, no vote was taken.

- B. BOOKKEEPER SERVICE CONTRACT **(P.7) Action 23/24-839**
Mr. Hsu advised that he is waiting on the finalized contract.
Item will be brought back at the next JPA meeting.

V. CLOSED SESSION Claims Administration Action 23/24-840

The Board moved into closed session at 2:06pm.
Ms. Fleck Chacon presented the following claims:

- A. SETTLEMENT AUTHORITY REQUESTS **(P.2)**

Claim Number	Claimant	Member	Settlement Approval
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

- B. SETTLEMENT RATIFICATIONS **(P.6)**

Claim Number	Claimant	Member	Approved By
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

A motion was made by Mr. Hsu to approve the settlement authority requests and settlement ratifications as presented. The motion was seconded by Mr. Golden and the motion carried to approval.

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
MINUTES – August 16, 2023

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Timothy Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN:None

- C. MEDICAL MANAGED CARE (P.9)
Mr. Baumle discussed the reports as presented.
Informational item, no action taken.

- D. OVERPAYMENT LOG (P.38)
Ms. McDermott discussed the report as presented.
Informational item only, no action taken.

- E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.39)
Mr. Baumle discussed the report as presented.
Informational item, no action taken.

- F. QUARTERLY SELF-IMPOSED PENALTY REPORT
There were no self-imposed penalties to report.

- G. QUARTERLY OPIOID REPORT (P.45)
Mr. Baumle discussed the report as presented.
Informational item, no action taken.

REPORT FROM CLOSED SESSION

The Board came out of closed session at 2:24 p.m. and the Board took action on approving the settlement authority requests and settlement ratifications as presented. It was a unanimous vote.

VI. CONSENT CALENDAR (P.8) Action 23/24-841

- A. APPROVAL OF MINUTES – July 25th, 2023
- B. FINANCIAL REPORTS – (June 2023)
- C. BANK RECONCILIATION – (June 2023)
- D. APPROVAL OF PAYMENTS – (August 2023)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
July 1, 2023 – July 15, 2023	\$39,880.47

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
MINUTES – August 16, 2023

July 16, 2023 - July 31, 2023	\$88,948.85
Total:	\$128,829.32

A motion was made by Mr. Dixon to approve items A-E. The motion was seconded by Mr. Hsu and the motion carried to approval.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Timothy Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN:None

VII. REIMBURSEMENT PROGRAMS

A. SAFETY CREDIT PROGRAM (P.25) Action 23/24-842

There was an error in the safety credit reimbursement request that was submitted by OCDE.
The request will be amended and resubmitted for approval at next month’s board meeting.

B. FIRST AID PROGRAM (P.36) Action 23/24-843

A first aid reimbursement request was received by Orange County Dept. of Education in the amount of \$1,378.58.

A motion was made by Mr. Golden to approve the first aid reimbursement request from Orange County Dept. of Education in the amount of \$1,378.58. The motion was seconded by Mr. Dixon and the motion carried to approval.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Timothy Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN:None

C. TRAVEL REIMBURSEMENT PROGRAM (P.53) Action 23/24-844

There were no travel reimbursement requests to review.

VIII. REQUEST FOR CONFERENCE (P.54) Action 23/24-845

There were no conference requests.

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
MINUTES – August 16, 2023

Ms. Garcia informed the board of the PARMA conference, February 2024 in Indian Wells.

IX. INFORMATIONAL REPORTS (P.55) Information 23/24-846

A. AUTHORITY CORRESPONDENCE

There was no authority correspondence included in this meeting.

B. BOARD COMMENTS

Mr. Hsu questioned when the job hazard analysis would take place for loss control services.

Mr. Baumle assured Mr. Hsu that loss control should be reaching out within the next week.

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

Ms. Garcia informed the Board of the CAJAPA conference, September, 2023.

Ms. Garcia invited the Board to participate in the online platform provided by Sedgwick called Circles.

Ms. Garcia reminded the Board of the OSHA services that Sedgwick provides.

Mr. Baumle promised to provide references for the clinical consultation services Sedgwick provides.

X. FOLLOW-UP FROM PREVIOUS MEETING (P.56) Information 23/24-847

Both Mr. Dixon and Mr. Champion are ready to move forward with the clinical consultation services provided by Sedgwick.

The other board members will revisit the idea at a later date.

XI. NEXT MEETING – September 20, 2023 @ 2:00pm

- | | |
|--|------------|
| 1. Excess Claim log Review | (Sedgwick) |
| 2. Quarterly Large Loss Claim Review | (Sedgwick) |
| 3. Quarterly Stale Dated Checks Report | (Sedgwick) |
| 4. Receive Annual Report to OSIP | (Sedgwick) |
| 5. Program Binders for FY 23/24 | (Sedgwick) |

XII. ADJOURNMENT Action 23/24-848

A motion was made by Mr. Champion to adjourn the meeting at 2:43pm. The motion was seconded by Mr. Golden and the motion carried to approval.

Laguna Beach Unified School District
Ocean View School District
Orange County Department of Education
Brea Olinda Unified School District

Mr. Jeff Dixon
Mr. Timothy Golden
Mr. Gabe Hsu
Mr. Richard Champion

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
MINUTES – August 16, 2023

AYES: 4
ABSENT: 0

NOES: None
ABSTAIN: None