

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
BOARD MEETING

Wednesday, December 20, 2023; 10:00 a.m.

<http://www.wocwcjpa.org/>

Meeting Information:

Laguna Beach Unified School District
550 Blumont Street | Laguna Beach, CA 92651

I. CALL TO ORDER Action 23/24-895

The meeting was called to order by President, Mr. Champion at 10:02am.

II. ROLL CALL Action 23/24-896

<i>District</i>	<i>Member</i>
Brea Olinda Unified School District	Richard Champion President
Ocean View School District	Timothy Golden Vice President
Orange County Department of Education	Gabriel Hsu Secretary/Treasurer
Laguna Beach Unified School District	Jeff Dixon

Sedgwick Risk:

Vice President, Client Services
Director Client Services
JPA Administrator
Team Lead, Claims
Examiner

Ms. Amanda Garcia
Mr. Erik Baumle
Ms. Jaslynn McDermott
Ms. Bernadette Bates
Ms. Haley Fleck-Chacon

PUBLIC COMMENTS

There were no public comments.

III. APPROVAL / CHANGES TO AGENDA Action 23/24-897

A motion was made by Mr. Dixon to approve the December 20th, 2023 agenda as presented. The motion was seconded by Mr. Hsu and the motion carried.

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AYES: 4
 ABSENT: 0

NOES:0
 ABSTAIN: 0

IV. GENERAL BUSINESS

- A. TRAUMA KIT REQUIREMENTS AND PROPOSAL **(P.5)Information 23/24-898**
 The Board discussed the district trauma kit requirements and reviewed the proposal from CPR it works|AED Program Solutions.

V. JPA ADMINISTRATION

- A. STATE CONTROLLER’S SPECIAL DISTRICT FINANCIAL TRANSACTION REPORT **(P.7) Action 23/24-899**
 The State Controller’s Special District Financial Transaction Report was not available. Item will be brought back for approval at the next meeting.

VI. CLOSED SESSION Claims Administration Action 23/24-900

The Board moved into closed session at 10:13am.

A. SETTLEMENT AUTHORITY REQUESTS

Claim Number	Claimant	Member	Settlement Approval
None			

B. SETTLEMENT RATIFICATIONS

Ms. Fleck Chacon presented the following claims:

Claim Number	Claimant	Member
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

A motion was made by Mr. Golden to approve the settlement ratification as presented. The motion was seconded by Mr. Hsu and the motion carried to approval.

AYES: 4
 ABSENT: 0

NOES:0
 ABSTAIN: 0

- C. MEDICAL MANAGED CARE **(P.5)**
 Mr Baumle reviewed the medical managed care reports for the Board.
 Information item only, no action was taken.

- D. OVERPAYMENT LOG **(P.17)**
 Ms. Bates reviewed the overpayment log.

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- E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.18)
Mr. Baumle reviewed the claim performance analytics summary report.
- F. QUARTERLY LARGE LOSS CLAIM REVIEW (P.24)
Ms. Fleck Chacon reviewed the claims from the large loss claim review schedule.
- G. QUARTERLY SELF-IMPOSED PENALTY REPORT (P.27)
Ms. Bates reviewed the Quarterly self-imposed penalty report.

REPORT FROM CLOSED SESSION

The Board came out of closed session at 10:56a.m. and the Board took action on approving the settlement ratifications as presented. It was a unanimous vote.

VII. CONSENT CALENDAR (P.8) Action 23/24-901

- A. APPROVAL OF MINUTES – November 15th, 2023
- B. FINANCIAL REPORTS – (October 2023)
- C. BANK RECONCILIATION – (October 2023)
- D. APPROVAL OF PAYMENTS – (December2023)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
November 1, 2023 – November 15, 2023	\$99,695.74
November 16, 2023 – November 30, 2023	\$210,099.74
Total:	\$309,795.48

A motion was made by Mr. Golden to approve items A-E. The motion was seconded by Mr. Hsu and the motion carried to approval.

AYES: 4
ABSENT:0
NOES:0
ABSTAIN: None

VIII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM (P.28) Action 23/24-902
One safety credit reimbursement request was received by The Orange County Department of Education in the amount of \$17,603.35.

A motion was made by Mr. Dixon to approve the safety credit request for \$17,603.35 for Orange County Department of Education. The motion was seconded by Mr. Golden and the motion carried to approval.

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AYES: 4
ABSENT:0

NOES:0
ABSTAIN: None

B. FIRST AID PROGRAM (P.62) Action 23/24-903

One first aid request for reimbursement was received from The Orange County Department of Education in the amount of \$409.70.

A motion was made by Mr. Hus to approve the first aid request for reimbursement for \$409.70 for The Orange County Department of Education. The motion was seconded by Mr. Golden and the motion carried to approval.

C. TRAVEL REIMBURSEMENT PROGRAM (P.70) Action 23/24-904

There were no travel reimbursement requests received for this meeting.

IX. REQUEST FOR CONFERENCE (P.71) Action 23/24-905

The Annual Conference Review was provided to the Board for selection approval at next month's meeting.

Information item, no action was taken.

X. INFORMATIONAL REPORTS (P.73) Information 23/24-906

A. AUTHORITY CORRESPONDENCE

The Board was provided with the monthly school of thought safety bulletin.

B. BOARD COMMENTS

There were no Board comments

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

Ms. Garcia informed the Board that the Covid presumption SB 1159 was sunseting at the start of 2024.

XI. FOLLOW-UP FROM PREVIOUS MEETING (P.75) Information 23/24-907

There were no follow ups from the previous meeting.

XII. NEXT MEETING – January 17th, 2024

1. Quarterly Stale Dated Checks Report (Sedgwick)
2. Excess Claim Log Review (Sedgwick)
3. Receive Financial Audit Report (Secy-Treas)

XIII. ADJOURNMENT Action 23/24-908

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A motion was made by Mr. Golden to adjourn the meeting at 11.11am. The motion was seconded by Mr. Hsu and the motion carried to approval.

AYES: 4
ABSENT: 0

NOES: None
ABSTAIN: None