

## AGENDA

### WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY TELEPHONIC BOARD MEETING

**Wednesday, February 15, 2023; 2:00 p.m.**

<http://www.wocwcjpa.org/>

#### Meeting Telephonic Information:

Call in number: 1-213-526-0245

Attendee access code: 518 221 610#

#### Meeting Link:

[Click here to join the meeting](#)

#### Telephonic Locations:

Brea Olinda Unified School District: 1 Civic Center Cir., Level II Conf. Room Brea, CA 92821

Laguna Beach Unified School District: 550 Blumont St. Laguna Beach, CA 92651

Ocean View School District 17200 Pinehurst Lane, Building B Huntington Beach, CA 92647

Orange County Department of Education: 200 Kalmus Drive A-117 Costa Mesa, CA 92626

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*Members of the public wishing to participate via teleconference link can do so by simply clicking the link above or calling in telephonically as noted above. In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Jaslynn McDermott by phone at (951)275-5629, or by email at [Jaslynn.mcdermott@sedgwick.com](mailto:Jaslynn.mcdermott@sedgwick.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

<b>I. CALL TO ORDER</b>	<b>Action 22/23-747</b>
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<b>II. ROLL CALL</b>	<b>Action 22/23-748</b>
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Laguna Beach Unified School District	Mr. Jeff Dixon
Brea Olinda Unified School District	Mr. Richard Champion
Ocean View School District	Mr. Tim Golden
Orange County Department of Education	Mr. Gabe Hsu

#### Sedgwick Risk:

Vice President, Client Services	Ms. Amanda Garcia
Client Services Manager	Ms. Ayanah Rashad
JPA Administrator	Ms. Jaslynn McDermott
Claims, Team Lead	Ms. Bernadette Bates

#### Vendors:

Actuary, Rivelle Consulting Services	Mr. Marn Rivelle
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**PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.*

**III. APPROVAL / CHANGES TO AGENDA Action 22/23-749**

*As a matter of procedure, the Board should review and take action.*

**IV. FINANCIAL REPORTS**

- A. RECEIVE ACTUARIAL REPORT WITH EXPERIENCE MODIFICATION FACTORS (P.)Action 22/23-750

*Recommended action: Receive and approve the Actuarial Study of the workers' compensation program with experience modification factors as presented.*

**V. CLOSED SESSION Claims Administration Action 22/23-751**

*Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.*

- A. SETTLEMENT AUTHORITY REQUESTS

*Recommended Action: Authorize the settlement(s) of the following claims:*

Claim Number	Claimant	Member	Approved By
None			

- B. SETTLEMENT RATIFICATIONS

*Recommended action: Ratify the settlement(s) of the following claims:*

Claim Number	Claimant	Member	Settlement Approval
None			

- C. MEDICAL MANAGED CARE (P.)  
*Informational reports regarding medical managed care services. (December 2022)*

- D. OVERPAYMENT LOG (P.)  
*An informational report, regarding claim overpayments.*

- E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.)  
*An information report on performance and cost-drivers of claims.*

- F. QUARTERLY EXCESS CLAIM MATRIX LOG (P.)

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*An informational report, regarding excess claim reporting.*

G. QUARTERLY OPIOID REPORT

(P.)

*An informational report on opioid usage.*

**REPORT FROM CLOSED SESSION**

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.*

**VI. CONSENT CALENDAR**

(P.) Action 22/23-752

*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

- A. APPROVAL OF MINUTES – December 13<sup>th</sup> & January 18<sup>th</sup>
- B. FINANCIAL REPORTS – (November & December 2022)
- C. BANK RECONCILIATION – (November & December 2022)
- D. APPROVAL OF PAYMENTS – (January & February 2023)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
December 1, 2022 – December 15, 2022	\$86,259.91
December 16, 2022 – December 31, 2022	\$99,125.33
<b>Total:</b>	<b>\$185,385.24</b>

Period	Amount
January 1, 2023 – January 15, 2023	\$91,191.25
January 16, 2023 – January 31, 2023	\$108,969.28
<b>Total:</b>	<b>\$200,160.53</b>

*Recommended action: Approve items A-E.*

**VII. REIMBURSEMENT PROGRAMS**

A. SAFETY CREDIT PROGRAM

(P.) Action 22/23-753

*Recommended action: Review Safety Credits and approve Members' requests for reimbursement of safety costs.*

B. FIRST AID PROGRAM

(P.) Action 22/23-754

*Recommended action: Approve Members' request for reimbursement of first aid costs.*

C. TRAVEL REIMBURSEMENT PROGRAM

(P.) Action 22/23-755

*Recommended action: Review and approve Members' requests for reimbursement of travel costs.*

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**VIII. REQUEST FOR CONFERENCE (P.) Action 22/23-756**

*Recommended action: Approve Members' attendance at industry conferences.*

**IX. JPA ADMINISTRATION**

**A. THIRD PARTY ADMINISTRATION SERVICES (P.)Action 22/23-757**

*Recommended action: Discuss expiration of the third party claims administration contract.*

**X. INFORMATIONAL REPORTS (P.) Information 22/23-758**

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

**XI. FOLLOW-UP FROM PREVIOUS MEETING (P.) Information 22/23-759**

**XII. NEXT MEETING (March 15, 2023,2:00 p.m.)**

- 1. Approve Ex-Mods (Board)
- 2. Initiate Excess Insurance Renewal (Secy-Treas)
- 3. Obtain Estimated Payrolls for next FY (Secy-Treas solicits)
- 4. Complete Conflict of Interest Filing (Board)

**XIII. ADJOURNMENT Action 22/23-760**

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