

MINUTES

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
TELEPHONIC BOARD MEETING

**Wednesday, February 15, 2023; 2:00 p.m.**

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-526-0245

Attendee access code: 518 221 610#

Meeting Link:

[Click here to join the meeting](#)

Telephonic Locations:

Brea Olinda Unified School District: 1 Civic Center Cir., Level II Conf. Room Brea, CA 92821

Laguna Beach Unified School District: 550 Blumont St. Laguna Beach, CA 92651

Ocean View School District 17200 Pinehurst Lane, Building B Huntington Beach, CA 92647

Orange County Department of Education: 200 Kalmus Drive A-117 Costa Mesa, CA 92626

**I. CALL TO ORDER Action 22/23-747**

*The meeting was called to order by President Mr. Dixon at 2:03 pm.*

**II. ROLL CALL Action 22/23-748**

Laguna Beach Unified School District	Mr. Jeff Dixon
Brea Olinda Unified School District	Mr. Richard Champion
Ocean View School District	Mr. Tim Golden
Orange County Department of Education	Mr. Gabe Hsu

Sedgwick Risk:

Vice President, Client Services	Ms. Amanda Garcia
JPA Administrator	Ms. Jaslynn McDermott
Claims, Team Lead	Ms. Bernadette Bates
Claims Examiner	Ms. Haley Fleck Chacon

**PUBLIC COMMENTS**

*There were no public comments.*

**III. APPROVAL / CHANGES TO AGENDA Action 22/23-749**

*A motion was made by Mr. Golden to approve the February 15<sup>th</sup> agenda as presented. The motion was seconded by Mr. Champion and the motion carried.*

Laguna Beach Unified School District	Mr. Jeff Dixon
Brea Olinda Unified School District	Mr. Richard Champion

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Ocean View School District  
Orange County Department of Education  
AYES: 4  
ABSENT: 0

Mr. Tim Golden  
Mr. Gabe Hsu  
NOES: None  
ABSTAIN: None

**IV. FINANCIAL REPORTS**

- A. RECEIVE ACTUARIAL REPORT WITH EXPERIENCE MODIFICATION FACTORS **(P.5)Action 22/23-750**  
No vote was taken. This item will be moved to the February meeting for approval.

**V. CLOSED SESSION Claims Administration Action 22/23-751**

The Board moved into closed session at 2:10pm.

- A. SETTLEMENT AUTHORITY REQUESTS  
*Recommended Action: Authorize the settlement(s) of the following claims:*

Claim Number	Claimant	Member	Approved By
None			

- B. SETTLEMENT RATIFICATIONS  
*Recommended action: Ratify the settlement(s) of the following claims:*

Claim Number	Claimant	Member	Settlement Approval
None			

- C. MEDICAL MANAGED CARE **(P.2)**  
Ms. Garcia reviewed the managed care reports.  
Ms. Garcia discussed the reimbursement to the JPA regarding payments above the fee cap.  
The Board agreed on receiving the reimbursement via check.
- D. OVERPAYMENT LOG **(P.37)**  
One over payment was noted and recovery will be attempted against PD award.
- E. CLAIM PERFORMANCE ANALYTICS SUMMARY **(P.38)**  
Ms. Garcia reviewed the claims performance analytic summary.
- F. QUARTERLY EXCESS CLAIM MATRIX LOG **(P.44)**  
Ms. Garcia presented the Excess Claim Matrix Log to the Board.
- G. QUARTERLY OPIOID REPORT **(P.52)**  
Ms. Garcia reviewed the opioid report.

**REPORT FROM CLOSED SESSION**

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The Board moved out of closed session at 2:22pm. No action was taken while in closed session.

**VI. CONSENT CALENDAR (P.6) Action 22/23-752**

- A. APPROVAL OF MINUTES – December 13<sup>th</sup> & January 18<sup>th</sup>
- B. FINANCIAL REPORTS – (November & December 2022)
- C. BANK RECONCILIATION – (November & December 2022)
- D. APPROVAL OF PAYMENTS – (January & February 2023)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
December 1, 2022 – December 15, 2022	\$86,259.91
December 16, 2022 – December 31, 2022	\$99,125.33
<b>Total:</b>	<b>\$185,385.24</b>

Period	Amount
January 1, 2023 – January 15, 2023	\$91,191.25
January 16, 2023 – January 31, 2023	\$108,969.28
<b>Total:</b>	<b>\$200,160.53</b>

*A motion was made by Mr. Hsu to approve items A-E. The motion was seconded by Mr. Champion and the motion carried.*

Laguna Beach Unified School District  
Brea Olinda Unified School District  
Ocean View School District  
Orange County Department of Education  
AYES: 4  
ABSENT: 0

Mr. Jeff Dixon  
Mr. Richard Champion  
Mr. Tim Golden  
Mr. Gabe Hsu  
NOES: None  
ABSTAIN: None

**VII. REIMBURSEMENT PROGRAMS (P.66) Action 22/23-753**

- A. SAFETY CREDIT PROGRAM

One safety credit for reimbursement was received by Orange County Department of Education for \$15,409.22.

One safety credit for reimbursement was received by Orange County Department of Education for \$1,532.50.

Mr. Hsu noted that some items on the safety credit reimbursement requests were classified wrong and would need to be resubmitted.

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*A motion was made by Mr. Golden to approve the safety credit reimbursements for \$15,409.22 and \$1,532.50 for Orange County Department of Education. The motion was seconded by Mr. Champion and the motion carried.*

Laguna Beach Unified School District  
Brea Olinda Unified School District  
Ocean View School District  
Orange County Department of Education  
AYES: 4  
ABSENT: 0

Mr. Jeff Dixon  
Mr. Richard Champion  
Mr. Tim Golden  
Mr. Gabe Hsu  
NOES: None  
ABSTAIN: None

**B. FIRST AID PROGRAM**

**(P.94) Action 22/23-754**

One first aid request for reimbursement was received by Orange County Department of Education for \$1,559.66.

*A motion was made by Mr. Dixon to approve the first aid request for reimbursement for \$1,559.66 for Orange County Department of Education. The motion was seconded by Mr. Golden and the motion carried.*

Laguna Beach Unified School District  
Brea Olinda Unified School District  
Ocean View School District  
Orange County Department of Education  
AYES: 4  
ABSENT: 0

Mr. Jeff Dixon  
Mr. Richard Champion  
Mr. Tim Golden  
Mr. Gabe Hsu  
NOES: None  
ABSTAIN: None

**C. TRAVEL REIMBURSEMENT PROGRAM**

**(P.105) Action 22/23-755**

There were no travel request for reimbursement.

**VIII. REQUEST FOR CONFERENCE**

**(P.106) Action 22/23-756**

No requests for conference reimbursement were received.

**IX. JPA ADMINISTRATION**

**A. THIRD PARTY ADMINISTRATION SERVICES**

**(P.107) Action 22/23-757**

Mr. Hsu advised the Board to review the email he sent and respond by Tuesday, February 21, 2023. No action was taken.

**X. INFORMATIONAL REPORTS**

**(P.108) Information 22/23-758**

**A. AUTHORITY CORRESPONDENCE**

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Ms Garcia notified the Board that she filed her form 700.

B. BOARD COMMENTS

Mr. Dixon requested that the Board complete their transportation plans.

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

Ms. Garcia advised the Board about SB1159 – where positive covid cases are required to be reported – in effect until Dec, 31, 2023.

Ms Garcia advised the Board about an education code training presentation.

Ms Garcia will send flier via email.

**XI. FOLLOW-UP FROM PREVIOUS MEETING (P.113) Information 22/23-759**

There were no follow ups from the previous meeting.

**XII. NEXT MEETING (March 15, 2023,2:00 p.m.)**

1. Approve Ex-Mods (Board)
2. Initiate Excess Insurance Renewal (Secy-Treas)
3. Obtain Estimated Payrolls for next FY (Secy-Treas solicits)
4. Complete Conflict of Interest Filing (Board)

**XIII. ADJOURNMENT Action 22/23-760**

*A motion was made by Mr. Golden to adjourn the meeting at 2:36pm. The motion was seconded by Mr. Hsu and the motion carried to approve.*

Laguna Beach Unified School District  
Brea Olinda Unified School District  
Ocean View School District  
Orange County Department of Education

AYES: 4  
ABSENT: 0

Mr. Jeff Dixon  
Mr. Richard Champion  
Mr. Tim Golden  
Mr. Gabe Hsu  
NOES: None  
ABSTAIN: None