

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

Wednesday, January 18, 2023; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-526-0245

Attendee access code: 329 133 238#

Meeting Link:

[Click here to join the meeting](#)

Telephonic Locations:

Brea Olinda Unified School District: 1 Civic Center Cir., Level II Conf. Room Brea, CA 92821

Laguna Beach Unified School District: 550 Blumont St. Laguna Beach, CA 92651

Ocean View School District 17200 Pinehurst Lane, Building B Huntington Beach, CA 92647

Orange County Department of Education: 200 Kalmus Drive A-117 Costa Mesa, CA 92626

I. CALL TO ORDER Action 22/23-734

The meeting was called to order by president Mr. Dixon at: 2:06pm.

II. ROLL CALL Action 22/23-735

Laguna Beach Unified School District	Mr. Jeff Dixon
Brea Olinda Unified School District	Mr. Richard Champion
Orange County Department of Education	Mr. Gabe Hsu

Absent Board Members:

Ocean View School District	Mr. Tim Golden
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Sedgwick Risk:

Vice President, Client Services	Ms. Amanda Garcia
Client Services Manager	Ms. Ayanah Rashad
JPA Administrator	Ms. Jaslynn McDermott
Claims, Team Lead	Ms. Bernadette Bates
Senior Claims Adjuster	Ms. Jasmin Dandy

Vendor:

CPA, Eide Bailly	Mr. Bobby Patel
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PUBLIC COMMENTS

There were no public comments.

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III. APPROVAL / CHANGES TO AGENDA Action 22/23-736

A motion was made by Mr. Dixon to review the financial audit report and all closed session items and push the remaining pieces to the February meeting. The motion was seconded by Mr. Champion and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 3	NOES: None
ABSENT: 1	ABSTAIN: None

IV. JPA ADMINISTRATION

A. RECEIVE FINANCIAL AUDIT REPORT FOR PERIOD ENDING JUNE 30, 2022 (P.5) Action 22/23-737

Mr. Patel reviewed the financial audit report as presented.

A motion was made by Mr. Hsu to approve the financial audit report for period ending June 30, 2022 as final. The motion was seconded by Mr. Champion and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 3	NOES: None
ABSENT: 1	ABSTAIN: None

V. CLOSED SESSION Claims Administration Action 22/23-738

The Board moved into closed session at 2:14pm. Ms. Dandy presented the following claims to the Board:

A. SETTLEMENT AUTHORITY REQUESTS

Claim Number	Claimant	Member	Approved By
WCOD-009713			

B. SETTLEMENT RATIFICATIONS

Claim Number	Claimant	Member	Settlement Approval
WCOB-009631			
WCOD-009713			

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A motion was made by Mr. Hsu to approve the settlement authority request ending in 009713 and the settlement ratifications ending in 009631 & 009713 as presented. The motion was seconded by Mr. Champion and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 3	NOES: None
ABSENT: 1	ABSTAIN: None

- C. MEDICAL MANAGED CARE (P.6)
Ms. Garcia reviewed the medical managed care reports as presented.
- D. OVERPAYMENT LOG (P.41)
There were no claim overpayments to report.
- E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.42)
Ms. Garcia reviewed the claim performance analytic tool report as presented.
- F. QUARTERLY LARGE LOSS CLAIM REVIEW (P.48)
Ms. Dandy reviewed all claims in the large loss report as presented.
- G. QUARTERLY STALE-DATED CHECK REPORT (P.50)
Ms. Garcia presented the stale dated check report to the Board.
- H. QUARTERLY SELF-IMPOSED PENALTY REPORT
There were no self-imposed penalties to report.

REPORT FROM CLOSED SESSION

The Board moved out of closed session at 2:58pm, and took action to approve the settlement authority request ending in 009713 and the settlement ratifications ending in 009631 & 009713 while in closed session.

VI. CONSENT CALENDAR

(P.45) Action 22/23-739

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – December 13th
- B. FINANCIAL REPORTS – (November 2022)
- C. BANK RECONCILIATION – (November 2022)
- D. APPROVAL OF PAYMENTS – (January 2023)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

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Period	Amount
December 1, 2022 – December 15, 2022	\$86,259.91
December 16, 2022 – December 31, 2022	\$99,125.33
Total:	\$185,385.24

No vote was taken. This item will be moved to the February meeting for approval.

VII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM (P.69) Action 22/23-740
No vote was taken. This item will be moved to the February meeting for approval.

- B. FIRST AID PROGRAM (P.99) Action 22/23-741
No vote was taken. This item will be moved to the February meeting for approval.

- C. TRAVEL REIMBURSEMENT PROGRAM (P.100) Action 22/23-742
No vote was taken. This item will be moved to the February meeting for approval.

VIII. REQUEST FOR CONFERENCE (P.101) Action 22/23-743

No vote was taken. This item will be moved to the February meeting for approval.

IX. INFORMATIONAL REPORTS (P.102) Information 22/23-744

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS
The above items were not presented. These items will carry forward to the February meeting for review.

X. FOLLOW-UP FROM PREVIOUS MEETING (P.105) Information 22/23-745

- 1. Managed Care Fee Cap
Item was not reviewed. This item will carry forward to the February meeting for review.

XI. NEXT MEETING (February 15, 2023,2:00 p.m.)

- 1. Excess Claim Log Review (Sedgwick)
- 2. Quarterly Opioid Report (Sedgwick)
- 3. Receive Actuarial Report (Secy-Treas solicits)
- 4. Prepare Ex-Mods (Actuary & Board)

XII. ADJOURNMENT Action 22/23-746

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A motion was made by Mr. Hsu to adjourn the meeting at 2:59pm. The motion was seconded by Mr. Champion and the motion carried to approve.

AYES: Laguna Beach Unified School District
AYES: Brea Olinda Unified School District
AYES: Orange County Department of Education
AYES: 3
ABSENT: 1

Mr. Jeff Dixon
Mr. Richard Champion
Mr. Gabriel Hsu
NOES: None
ABSTAIN: None