

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING
Tuesday, July 25th, 2023; 2:00 p.m.
<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-526-0245

Attendee access code: 739 117 388##

Meeting Link:

[Click here to join the meeting](#)

I. CALL TO ORDER Action 23/24-820

The meeting was called to order by President, Mr. Champion at 2:04pm.

II. ROLL CALL Action 23/24-821

<i>District</i>	<i>Location</i>	<i>Member</i>
Brea Olinda Unified School District	1 Civic Center Circle, Lvl II Brea, CA 92821	Richard Champion President
Ocean View School District	17200 Pinehurst Lane Huntington Beach, CA 92647	Reagan Headrick
Orange County Department of Education	200 Kalmus Drive Costa Mesa, CA 92626	Gabriel Hsu Secretary/Treasurer
Laguna Beach Unified School District	550 Blumont St. Brea, CA Laguna Beach, CA 92651	Jeff Dixon

Sedgwick Risk:

Vice President, Client Services

Director Client Services

Team Lead, Claims

Claims Examiner

Asst. Vice President, Clinical Ops

Sr. Risk Services Consultant

Communications & Brand Experience Specialist

Director Risk Services, Pooling

Ms. Amanda Garcia

Mr. Erik Baumle

Ms. Bernadette Bates

Ms. Haley Fleck Chacon

Ms. Amber Long

Ms. Maria Gates

Ms. Katrina Salumbides

Ms. Holly Pon

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PUBLIC COMMENTS

There were no public comments.

III. APPROVAL / CHANGES TO AGENDA Action 23/24-822

A motion was made by Mr. Champion to approve the July 21st, 2023 agenda as presented. The motion was seconded by Mr. Dixon and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: 3	NOES: None
ABSENT: Ocean View School District	ABSTAIN: None

Ms. Headrick had technical difficulties and exited the call.

IV. JPA ADMINISTRATION

- A. CLINICAL CONSULTATION PRESENTATION **(P.5) Information 23/24-823**
Ms. Long presented the clinical consultation presentation to the Board.

- B. LOSS CONTROL PRESENTATION **(P.22) Information 23/24-824**
Ms. Pon and Ms. Gates presented the loss control presentation to the Board.

- C. BOOKKEEPER SERVICE CONTRACT **(P.25) Action 23/24-825**
This item will return at the August meeting. No action was taken.

V. CLOSED SESSION Claims Administration Action 23/24-826

The Board moved into closed session at 2:49pm. Ms. Fleck Chacon presented the following claims:

A. SETTLEMENT AUTHORITY REQUESTS **(P.2)**

Claim Number	Claimant	Member	Approved By
WCOB-009549	[REDACTED]	[REDACTED]	[REDACTED]
4A22090LGXL-0001	[REDACTED]	[REDACTED]	[REDACTED]
4A2209P49YR-0001	[REDACTED]	[REDACTED]	[REDACTED]

A motion was made by Mr. Hsu to approve the settlement authority requests as presented. The motion was seconded by Mr. Dixon and the motion carried to approval.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
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AYES: Brea Olinda Unified School District
AYES: Ocean View School District
AYES: Orange County Department of Education
AYES: 4
ABSENT: None

Mr. Richard Champion
Ms. Reagan Headrick
Mr. Gabe Hsu
NOES: None
ABSTAIN:None

B. SETTLEMENT RATIFICATIONS

Recommended action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member	Settlement Approval
None			

C. MEDICAL MANAGED CARE (P.8)

Ms. Garcia discussed the reports as presented.
Informational item, no action taken.

D. MANAGED CARE FEE CAP (P.65)

Ms. Garcia discussed the report as presented.
Informational item, no action taken.

E. OVERPAYMENT LOG (P.66)

Ms. Bates discussed the report as presented.
Informational item, no action taken.

F. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.67)

Ms. Garcia discussed the report as presented.
Informational item, no action taken.

REPORT FROM CLOSED SESSION

The Board came out of closed session at 3:02 p.m. and the Board took action on approving the settlement authority requests as presented. It was a unanimous vote.

VI. CONSENT CALENDAR (P.27) Action 23/24-827

- A. APPROVAL OF MINUTES – June 21st, 2023
- B. FINANCIAL REPORTS – (May 2023)
- C. BANK RECONCILIATION – (May 2023)
- D. APPROVAL OF PAYMENTS – (July 2023)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
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June 1, 2023 – June 15, 2023	\$181,283.23
June 16, 2023 - June 30, 2023	\$78,446.69
Total:	\$259,729.92

A motion was made by Mr. Dixon to approve items A-E. The motion was seconded by Mr. Hsu and the motion carried to approval.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Ms. Reagan Headrick
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN:None

VII. REIMBURSEMENT PROGRAMS

A. SAFETY CREDIT PROGRAM (P.54) Action 23/24-828
There were no safety credit reimbursement requests to review.

B. FIRST AID PROGRAM (P.62) Action 23/24-829
A first aid reimbursement request was received by Orange County Dept. of Education in the amount of \$669.43.

A motion was made by Mr. Champion to approve the first aid reimbursement requests from Orange County Dept. of Education in the amount of \$669.43. The motion was seconded by Mr. Hsu and the motion carried to approval.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Ms. Reagan Headrick
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN:None

C. TRAVEL REIMBURSEMENT PROGRAM (P.63) Action 23/24-830
There were no travel reimbursement requests to review.

VIII. REQUEST FOR CONFERENCE (P.64) Action 23/24-831

There were no conference requests.

IX. INFORMATIONAL REPORTS (P.65) Information 23/24-832

A. AUTHORITY CORRESPONDENCE

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There was no authority correspondence including in this meeting.

B. BOARD COMMENTS

Brea Olinda Unified School District will pilot the Clinical Consultation program. Sedgwick is to provide two references to the Board for the Clinical Consultation program.

The Board has agreed to move forward with the Loss Control Services.

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

There were no claims/administration/manager comments.

X. FOLLOW-UP FROM PREVIOUS MEETING (P.66) Information 23/24-833

There were no follow ups from the previous meeting.

XI. NEXT MEETING – August 16, 2023 @ 2:00pm

1. Quarterly Self-Imposed Penalty (Sedgwick)
2. Quarterly Opioid Report (Sedgwick)
3. Obtain Actual Payrolls for Prior FY (Secy-Treas)

XII. ADJOURNMENT Action 23/24-834

A motion was made by Mr. Dixon to adjourn the meeting at 3:57pm. The motion was seconded by Mr. Hsu and the motion carried to approval.

Laguna Beach Unified School District
Ocean View School District
Orange County Department of Education
Brea Olinda Unified School District

Mr. Jeff Dixon
Ms. Reagan Headrick
Mr. Gabe Hsu
Mr. Richard Champion

AYES: 4
ABSENT: 0

NOES: None
ABSTAIN: None