

AGENDA

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

Wednesday, June 21st, 2023; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-526-0245

Attendee access code: 353 696 839##

Meeting Link:

[Click here to join the meeting](#)

Members of the public wishing to participate via teleconference link can do so by simply clicking the link above or calling in telephonically as noted above. In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Jaslynn McDermott by phone at (951)275-5629, or by email at Jaslynn.mcdermott@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

I.	CALL TO ORDER	Action 22/23-797
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II.	ROLL CALL	Action 22/23-798
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<i>District</i>	<i>Location</i>	<i>Member</i>
Laguna Beach Unified School District	550 Blumont St. Laguna Beach, CA 92651	Jeff Dixon President
Brea Olinda Unified School District	1 Civic Center Circle, Lvl II Brea, CA 92821	Richard Champion Vice President
Orange County Department of Education	200 Kalmus Drive Costa Mesa, CA 92626	Gabriel Hsu Secretary/Treasurer
Ocean View School District	17200 Pinehurst Lane Huntington Beach, CA 92647	Timothy Golden

Sedgwick Risk:

Vice President, Client Services

Director Client Services

JPA Administrator

Ms. Amanda Garcia

Mr. Erik Baumle

Ms. Jaslynn McDermott

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
AGENDA – June 21, 2023

Team Lead
Claims Examiner

Ms. Bernadette Bates
Ms. Haley Fleck Chacon

JPA Vendors:

AJ Gallagher, WC Broker

Mr. Anthony Carlton

PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

III. APPROVAL / CHANGES TO AGENDA

Action 22/23-799

As a matter of procedure, the Board should review and take action.

IV. JPA ADMINISTRATION

- A. REVIEW OF EXCESS INSURANCE QUOTE **(P.6) Action 22/23-800**
*A representative from AJ Gallagher will present the Excess Insurance quote.
Recommended action: Review and approve excess workers' compensation quote for fiscal year 2023-2024.*
- B. SEDGWICK CLAIMS ADMINISTRATION / JPA **(P.77) Action 22/23-801**
CONTRACT REVIEW
Recommended action: Review proposal and take action to approve/adjust as needed.
- C. PREPARE FINAL BUDGET **(P.87) Action 22/23-802**
Recommended action: Review final budget and take action to approve budget as presented.
- D. BOOKKEEPER SERVICE CONTRACT **(P.89) Action 22/23-803**
Recommended action: Review and approve the bookkeeper service contract between OCDE and WOCSFWCA as appropriate.
- E. MEETING SCHEDULE FY 2023/24 **(P.90) Action 22/23-804**
Recommended action: Review and approve JPA Meeting schedule for FY 2023/24.
- F. ELECTION OF OFFICERS FY 2023/24 **(P.92) Action 22/23-805**
Recommended action: Review and take action to elect officers of the Board.
- G. OFFICIAL AND CORRESPONDENCE ADDRESS **(P.93) Action 22/23-806**

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
 AGENDA – June 21, 2023

Recommended action: Establish and approve the JPA's official address for business, correspondence, and posting notice for FY 2023/24.

H. AUTHORIZE WARRANT SIGNATURES FY 2023/24 **(P.94) Action 22/23-807**
Recommended action: Designate authorized signatories and execute an Authorization of Signatures form for 2023/24.

I. DESIGNATE MEDICARE AUTHORIZED REPRESENTATIVE **(P.99) Action 22/23 - 808**
Recommended action: Designate and approve a Medicare Authorized Representative.

G. UPDATE ATTORNEY AND MEDICAL PANEL **(P.100) Action 22/23-809**
Recommended action: Review and take action to approve updated attorney and medical panel.

H. UPDATE JPA TIMELINE **(P.104) Action 22/23-810**
Recommended action: Review and take action to approve JPA timeline.

V. CLOSED SESSION Claims Administration Action 22/23-811

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

A. SETTLEMENT AUTHORITY REQUESTS

Recommended Action: Authorize the settlement(s) of the following claims:

Claim Number	Claimant	Member	Approved By
WCOD-009709	[REDACTED]	[REDACTED]	[REDACTED]
4A2203GVVFJ-0001	[REDACTED]	[REDACTED]	[REDACTED]
WCOB-009563	[REDACTED]	[REDACTED]	[REDACTED]
WOCU-008051	[REDACTED]	[REDACTED]	[REDACTED]

B. SETTLEMENT RATIFICATIONS

Recommended action: Ratify the settlement(s) of the following claims:

Claim Number	Claimant	Member	Settlement Approval
4A21101GGF8-0001	[REDACTED]	[REDACTED]	[REDACTED]
WOCB-009250	[REDACTED]	[REDACTED]	[REDACTED]

C. MEDICAL MANAGED CARE **(P.12)**
Informational reports regarding medical managed care services. (April 2023)

D. OVERPAYMENT LOG **(P.42)**

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
AGENDA – June 21, 2023

An informational report, regarding claim overpayments.

- E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.43)
An information report on performance and cost-drivers of claims.

- F. QUARTERLY EXCESS REPORTING CLAIM LOG (P.49)
An informational report regarding excess claim reporting.

REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.

VI. CONSENT CALENDAR (P.106) Action 22/23-812

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – May 17th, 2023
B. FINANCIAL REPORTS – (April 2023)
C. BANK RECONCILIATION – (April 2023)
D. APPROVAL OF PAYMENTS – (June 2023)
E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
May 1, 2023 – May 15, 2023	\$268,257.06
May 16, 2023 - May 31, 2023	\$118,815.74
Total:	\$387,072.80

Recommended action: Approve items A-E.

VII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM (P.166) Action 22/23-813
Recommended action: Review Safety Credits and approve members' requests for reimbursement of safety costs.
- B. FIRST AID PROGRAM (P.200) Action 22/23-814
Recommended action: Approve members' request for reimbursement of first aid costs.
- C. TRAVEL REIMBURSEMENT PROGRAM (P.221) Action 22/23-815
Recommended action: Review and approve members' requests for reimbursement of travel costs.

VIII. REQUEST FOR CONFERENCE (P.222) Action 22/23-816

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
AGENDA – June 21, 2023

Recommended action: Approve members' attendance at industry conferences.

IX. INFORMATIONAL REPORTS (P.223) Information 22/23-817

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

X. FOLLOW-UP FROM PREVIOUS MEETING (P.224) Information 22/23-818

XI. NEXT MEETING – Board will determine.

XII. ADJOURNMENT Action 22/23-819

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