

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

Wednesday, June 21st, 2023; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-526-0245

Attendee access code: 353 696 839##

Meeting Link:

[Click here to join the meeting](#)

I.	CALL TO ORDER	Action 22/23-797
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The meeting was called to order by president, Jeff Dixon at 2:03pm.

II.	ROLL CALL	Action 22/23-798
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<i>District</i>	<i>Location</i>	<i>Member</i>
Laguna Beach Unified School District	550 Blumont St. Laguna Beach, CA 92651	Jeff Dixon President
Brea Olinda Unified School District	1 Civic Center Circle, Lvl II Brea, CA 92821	Richard Champion Vice President
Orange County Department of Education	200 Kalmus Drive Costa Mesa, CA 92626	Gabriel Hsu Secretary/Treasurer
Ocean View School District	17200 Pinehurst Lane Huntington Beach, CA 92647	Timothy Golden

Sedgwick Risk:

Vice President, Client Services

Director Client Services

JPA Administrator

Team Lead

Claims Examiner

Ms. Amanda Garcia
Mr. Erik Baumle
Ms. Jaslynn McDermott
Ms. Bernadette Bates
Ms. Haley Fleck Chacon

JPA Vendors:

AJ Gallagher, WC Broker

Mr. Anthony Carlton

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PUBLIC COMMENTS

There were no public comments.

III. APPROVAL / CHANGES TO AGENDA

Action 22/23-799

A motion was made by Mr. Golden to approve the June 21st, 2023 agenda as presented. The motion was seconded by Mr. Hsu and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 3	NOES: None
ABSENT: Brea Olinda Unified School District	Mr. Richard Champion
ABSTAIN: None	

IV. JPA ADMINISTRATION

A. REVIEW OF EXCESS INSURANCE QUOTE

(P.6) Action 22/23-800

Mr. Carlton reviewed the excess quote from AJ Gallagher.
Mr. Champion joined the meeting at 2:08pm.

A motion was made by Mr. Hsu to approve option 2 with US Specialty Inderwriters Inc. from the excess quote with a SIR of \$500,000, and a premium of \$310,772. The motion was seconded by Mr. Golden and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabriel Hsu
AYES: 3	NOES: None

ABSENT:None

ABSTAIN: Brea Olinda Unified School District

Mr. Richard Champion

**B. SEDGWICK CLAIMS ADMINISTRATION / JPA
CONTRACT REVIEW**

(P.77) Action 22/23-801

Ms. Garcia discussed the Claims Administration/JPA Contract as presented.
The Board reviewed and discussed.

A motion was made by Mr. Dixon to approve the Claims Administration/JPA Contract as presented. The motion was seconded by Mr. Hsu and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Ocean View School District	Mr. Tim Golden

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AYES: Orange County Department of Education
AYES: Brea Olinda Unified School District
AYES: 4
ABSENT: None

Mr. Gabriel Hsu
Mr. Richard Champion
NOES: None
ABSTAIN: None

C. PREPARE FINAL BUDGET

(P.87) Action 22/23-802

Mr. Hsu presented the final budget.

The Board requested a discussion item be added to the next agenda for clinical trage.

A motion was made by Mr. Champion to approve and receive the final budget. The motion was seconded by Mr. Golden and carried to approve.

AYES: Laguna Beach Unified School District
AYES: Brea Olinda Unified School District
AYES: Ocean View School District
AYES: Orange County Department of Education
AYES: 4
ABSENT: None

Mr. Jeff Dixon
Mr. Richard Champion
Mr. Tim Golden
Mr. Gabriel Hsu
NOES: None
ABSTAIN: None

D. BOOKKEEPER SERVICE CONTRACT

(P.89) Action 22/23-803

This item will return at the July meeting.

E. MEETING SCHEDULE FY 2023/24

(P.90) Action 22/23-804

The Board agreed to host all meetings virtually in accordance to the Brown act except for the December 20th meeting.

The Board moved the July meeting from the 19th to the 25th.

A motion was made by Mr. Dixon to amend the JPA meeting schedule for FY 2023/24 for the month of July, from the 19th to the 25th, meeting in person only once in December with the remaining meetings in accordance with telephonic Brown Act requirements. The motion was seconded by Mr. Hsu and the motion carried to approval.

AYES: Laguna Beach Unified School District
AYES: Brea Olinda Unified School District
AYES: Ocean View School District
AYES: Orange County Department of Education
AYES: 4
ABSENT: None

Mr. Jeff Dixon
Mr. Richard Champion
Mr. Tim Golden
Mr. Gabriel Hsu
NOES: None
ABSTAIN: None

F. ELECTION OF OFFICERS FY 2023/24

(P.92) Action 22/23-805

The Board discussed election of officers.

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A motion was made by Mr. Dixon to have Mr. Champion act as President, Mr. Golden act as Vice President and Mr. Hsu act as Secretary. The motion was seconded by Mr. Golden and the motion carried.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

G. OFFICIAL AND CORRESPONDENCE ADDRESS **(P.93)Action 22/23-806**

A motion was made by Mr. Champion to approve the JPA's official address for business, correspondence and posting notice for FY 2023/24 as presented with no change. The motion was seconded by Mr. Golden and the motion carried to approve.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

H. AUTHORIZE WARRANT SIGNATURES FY 2023/24 **(P.94) Action 22/23-807**
The Certification of Signatures and Authorization to Receive Checks and Documents forms will be distributed to the members for signatures.

A motion was made by Mr. Dixon to amend the member titles on the Certification of Signatures form and remove Rozanne Todd from the Authorization to Receive Checks and Documents form. The motion was seconded by Mr. Champion and the motion carried to approval.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN: None

I. DESIGNATE MEDICARE AUTHORIZED **(P.99) Action 22/23 - 808**

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REPRESENTATIVE

A motion was made by Mr. Dixon to designate Mr. Gabe Hsu as the Medicare authorized representative. The motion was seconded by Mr. Champion and the motion carried to approval.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN:None

G. UPDATE ATTORNEY AND MEDICAL PANEL **(P.100) Action 22/23-809**

A motion was made by Mr. Champion to approve the JPA's attorney and medical panel, as presented with no change. The motion was seconded by Mr. Hsu and the motion carried to approve.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN:None

H. UPDATE JPA TIMELINE **(P.104) Action 22/23-810**

A motion was made by Mr. Dixon to add a monthly email reminder to post the agenda to the JPA Matrix timeline for FY 2023/24. The motion was seconded by Mr. Champion and the motion carried to approval.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN:None

V. CLOSED SESSION Claims Administration Action 22/23-811

The Board moved into closed session at 2:38pm. Ms. Fleck Chacon presented the following claims:

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
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A. SETTLEMENT AUTHORITY REQUESTS

Claim Number	Claimant	Member	Approved By
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

A motion was made by Mr. Golden to approve the settlement authority requests as presented. The motion was seconded by Mr. Champion and the motion carried to approval.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN:None

B. SETTLEMENT RATIFICATIONS

Ms. Fleck Chacon presented the following claims:

Claim Number	Claimant	Member	Settlement Approval
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

A motion was made by Mr. Hsu to approve the settlement ratifications as presented. The motion was seconded by Mr. Champion and the motion carried to approval.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN:None

C. MEDICAL MANAGED CARE

(P.12)

Ms. Garcia discussed the reports as presented.
 Informational item, no action taken.

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- D. OVERPAYMENT LOG (P.42)
Ms. Bates discussed the report as presented.
Informational item, no action taken.
- E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.43)
Ms. Garcia discussed the report as presented.
Informational item, no action taken.
- F. QUARTERLY EXCESS REPORTING CLAIM LOG (P.49)
Ms. Bates discussed the report as presented.
Informational item, no action taken.

REPORT FROM CLOSED SESSION

The Board came out of Closed Session at 3:03 p.m. and the Board took action on approving settlement authority requests and settlement ratifications as presented. It was a unanimous vote.

VI. CONSENT CALENDAR (P.106) Action 22/23-812

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – May 17th, 2023
- B. FINANCIAL REPORTS – (April 2023)
- C. BANK RECONCILIATION – (April 2023)
- D. APPROVAL OF PAYMENTS – (June 2023)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
May 1, 2023 – May 15, 2023	\$268,257.06
May 16, 2023 - May 31, 2023	\$118,815.74
Total:	\$387,072.80

A motion was made by Mr. Champion to approve items A-E. The motion was seconded by Mr. Hsu and the motion carried.

- | | |
|---|----------------------|
| AYES: Laguna Beach Unified School District | Mr. Jeff Dixon |
| AYES: Brea Olinda Unified School District | Mr. Richard Champion |
| AYES: Ocean View School District | Mr. Tim Golden |
| AYES: Orange County Department of Education | Mr. Gabe Hsu |
| AYES: 4 | NOES: None |
| ABSENT: None | ABSTAIN:None |

VII. REIMBURSEMENT PROGRAMS

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
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A. SAFETY CREDIT PROGRAM **(P.166) Action 22/23-813**

A safety credit reimbursement request was received by Ocean View School District in the amount of \$11,663.73.

A motion was made by Mr. Hsu to approve the safety credit reimbursement request from Ocean View School District in the amount of \$11,663.73. The motion was seconded by Mr. Champion and the motion carried to approval.

AYES: Laguna Beach Unified School District	Mr. Jeff Dixon
AYES: Brea Olinda Unified School District	Mr. Richard Champion
AYES: Ocean View School District	Mr. Tim Golden
AYES: Orange County Department of Education	Mr. Gabe Hsu
AYES: 4	NOES: None
ABSENT: None	ABSTAIN:None

B. FIRST AID PROGRAM **(P.200) Action 22/23-814**

A first aid reimbursement request was received by Brea Olinda Unified School District in the amount of \$2,418.45.

A first aid reimbursement request was received by Brea Olinda Unified School District in the amount of \$1,486.69.

A motion was made by Mr. Dixon to approve the first aid reimbursement requests from Brea Olinda Unified School District in the amount of \$2,418.45 and \$1,486.69. The motion was seconded by Mr. Hsu and the motion carried to approval.

C. TRAVEL REIMBURSEMENT PROGRAM **(P.221) Action 22/23-815**

No travel requests were received for this meeting.

VIII. REQUEST FOR CONFERENCE (P.222) Action 22/23-816

There were no conference requests.

IX. INFORMATIONAL REPORTS (P.223) Information 22/23-817

A. AUTHORITY CORRESPONDENCE

There was no authority correspondence included in this meeting.

B. BOARD COMMENTS

There were no board comments.

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

Ms. Garcia invited the Board to join a social forum presented by Sedgwick called Circles.

Ms. Garcia informed the Board of the automated medical only reserving. The Board agreed to participate.

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Ms. Garcia notified the Board of a new AI system Sedgwick is piloting called Sidekick.
Ms. Garcia reminded the Board that the July meeting has been moved to the 25th.

X. FOLLOW-UP FROM PREVIOUS MEETING (P.224) Information 22/23-818

XI. NEXT MEETING – Board will determine.

XII. ADJOURNMENT Action 22/23-819

A motion was made by Mr. Hsu to adjourn the meeting at 3:15pm. The motion was seconded by Mr. Champion and the motion carried to approval.

Laguna Beach Unified School District
Ocean View School District
Orange County Department of Education
Brea Olinda Unified School District

Mr. Jeff Dixon
Mr. Tim Golden
Mr. Gabe Hsu
Mr. Richard Champion

AYES: 4
ABSENT: 0

NOES: None
ABSTAIN: None